STATE TREASURER

Investing for Maryland's future.

EXECUTIVE V

"DIRECTOR, INFORMATION TECHNOLOGY"

CLOSING DATE: October 14, 2018

The State Treasurer's Office (STO) is responsible for (a) receiving, depositing, investing and distributing State funds, (b) anticipating the monetary needs of the State, and (c) conducting bond sales to ensure the State's financial ability to meet fiscal obligations. The State Treasurer's Office also provides lease-purchase financing for capital equipment for State agencies and handles insurance needs for State government. The agency's IT Division provides information processing system support for all agency activities.

The Director of Information Technology is an Executive Service position that leads the Information Technology Division. This position is responsible for establishing, planning and administering the goals and policies for the Information Technology Division to meet the needs of the agency's IT and data needs. Duties encompass maintaining and enhancing the operations integrity of all business application systems, technical infrastructure, and system and data security to meet the needs of the agency in servicing the citizens of the State of Maryland and State of Maryland agencies.

Key responsibilities of this position include but not limited to the following:

➢ Manage all IT staff including reviews, roles and responsibilities, training, delegation of assignments and monitoring of performance;

➢ Management and reporting on IT Division projects and bringing those projects to successful completion within budget, scope, and time line;

➢ Manage all IT operations of the IT Department including Help Desk, network infrastructure, VM server stack, Microsoft cloud Dynamics 365 Enterprise Edition ERP applications, custom development of applications and reports, IT security, Desktops, email, DR and BR operations, office applications, and all master file transfer systems and programs to other agencies and partners;

➢ Analyze the IT needs of each division in STO and assist in establishing priorities for applications, data processing needs, and implementations for STO's current/new information processing systems;

➢ Develop, implement, and maintain a 5-year technology master plan that aligns the agency's technology services, strategic initiatives, and initiatives adjoining the State's technology initiatives, agency budget, and STO business unit needs;

➢ Implementation of technology solutions and business process transformations to keep the agency data processing services efficient and effective;

➢ Develop Requests for Proposals and contracts with outside data processing firms for services and products;

➢ Implement, maintain, and monitor network, email, and application security;

➢ Implement data backup and disaster recover procedures for the STO to protect proprietary data and systems;

➢ Prepare annual IT budget, monitor and verify expenses, renew IT product and service contracts, develop strategic plans, and provide support to all areas of IT; and

➢ Participate in state IT activities and ensure agency meets all state IT policies

MINIMUM QUALIFICATIONS: Bachelor's degree from an accredited college or university in Computer Science, Computer Information Technology, Management Information Systems or other information technology related field.

The ideal candidate will have:

➢ 10+ years of IT experience, including 6+ years of management responsibilities for a technical application and infrastructure team comprised of technical staff with responsibilities for network infrastructure, business applications, cloud services, server operations, help desk, data security, budgets, and project planning

➢ The ability to effectively communicate complex technical topics with all levels of associates including management

➢ Knowledge of, or experience with state government operations, State of Maryland IT procurement processes, Microsoft technology stack, Dynamics 365, web services, custom development, Azure cloud services, and banking services

➢ A Master's degree in a technical field

This is a full-time position with State employment benefits including paid holidays, vacation/sick/personal days, subsidized medical and dental plans, pension plan, 401(k)/457 plans, employee credit union, direct deposit, and paid parking. Please submit resume along with your application. General questions may be directed to the STO Personnel Office at 410-260-6382 or 410-260-7078.

Job opportunities within the Maryland State Treasurer's Office are accessible through *JobAps. U*se the Department filter and highlight "Office of the Treasurer" to view all active recruitments within our agency. First time users can register for an account by selecting a position to apply for, choosing "I am a new user" at the bottom, then keying in the necessary fields. Click here to apply.

As an equal opportunity employer, Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State's diversity. We thank our Veterans for their service to our country, and encourage them to apply.