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**Nancy K. Kopp**  
State Treasurer

**Bernadette T. Benik**  
Chief Deputy Treasurer

**MARYLAND STATE TREASURER'S OFFICE**

**Louis L. Goldstein Treasury Building  
80 Calvert Street, Room 109  
Annapolis, Maryland 21401**

**INVITATION FOR BIDS**

**FOR**

**NOVEMBER 2016 ENERGY PERFORMANCE CONTRACT  
LEASE-PURCHASE FINANCING**

**IFB #NOV-ENERGY- 09202016**

**Due Date: October 11, 2016**

**Private Placement  
Equipment and Facility Improvements  
Financing of up to \$4,682,772**

**Issued: September 20, 2016**

**KEY INFORMATION SUMMARY SHEET**

**Maryland State Treasurer's Office**

**Invitation for Bids  
For  
November 2016 Energy Performance Contract  
Lease-Purchase Financing**

**IFB # NOV-ENERGY-09202016**

**Procurement Officer:** Anne Jewell  
Tel.: (410)260-7903  
Fax: (410)974-3530  
Email: [procurement@treasurer.state.md.us](mailto:procurement@treasurer.state.md.us)

**Submit Bids to:** Maryland State Treasurer's Office  
Attn: Procurement Officer  
Louis L. Goldstein Treasury Building  
80 Calvert Street, Room 109  
Annapolis, Maryland 21401

**IFB Release Date:** September 20, 2016

**Bid Due Date and Opening:** October 11, 2016 at 11:00 a.m. Local Time

**Board of Public Works Meeting  
Approval of Award:** October 19, 2016

**Closing of Financing:** November 2, 2016

**NOTICE**

Prospective bidders who received this document from a source other than the Issuing Office should immediately contact the Issuing Office and provide their name and mailing address in order that amendments to the IFB or other communications can be sent to them. Any prospective bidder who fails to provide the Issuing Office with this information assumes complete responsibility in the event that they do not receive amendments to the solicitation from the Issuing Office prior to the Bid due date.

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## SECTION I. OBJECTIVE

### **1.01. Summary Statement**

The Maryland State Treasurer's Office (the "Office"), which is issuing this Invitation For Bids ("IFB"), is requesting bids for financing, under a tax-exempt lease-purchase financing arrangement (the "EPC Lease"), the acquisition by the Department of Health and Mental Hygiene ("DHMH") Springfield Hospital Center and the Maryland Department of Transportation ("MDOT") Motor Vehicle Administration ("MVA") of the State of Maryland (the "Lessee" or the "State") of certain energy systems or equipment under Energy Performance Contracts ("EPCs"). The successful bidder (the "Lessor") will provide financing for up to \$4,682,772 in equipment purchases and related facility energy improvements. The financing is expected to close November 2, 2016 (the "financing date") as further described on Appendix A hereto. The purchases will be consolidated and the financing shall be provided as described in Section III of this IFB.

### **1.02. Issuing Office; Procurement Officer**

State Treasurer's Office  
Louis L. Goldstein Treasury Building  
80 Calvert Street, Room 109  
Annapolis, Maryland 21401

Procurement Officer: Anne Jewell  
(410)260-7903  
E-mail: [procurement@treasurer.state.md.us](mailto:procurement@treasurer.state.md.us)

The sole point of contact for purposes of this procurement is the Procurement Officer. The Procurement Officer may designate others to act on her behalf. The Office may change the Procurement Officer or change the limits of her authority at its discretion.

Prospective bidders who have received this document from a source other than the Issuing Office should immediately contact the Issuing Office and provide their name, mailing and email address so that any amendments to the IFB and other communications may be sent to them.

This IFB is also available on the State Treasurer's website in PDF format at: [www.treasurer.state.md.us](http://www.treasurer.state.md.us) by clicking on "Procurement Information" and then "IFB for November 2016 Energy Performance Contract Lease-Purchase Financing," and on the State of Maryland's eMaryland Marketplace at [www.emarylandmarketplace.com](http://www.emarylandmarketplace.com).

### **1.03. Procurement Method**

This contract will be awarded in accordance with the competitive sealed bidding process under COMAR 21.05.02.

**1.04. Contract Officer**

The Contract Officer monitors the daily activities of the EPC Lease and provides technical guidance to the Lessor. The State Contract Officer is:

Christian Lund, Director of Debt Management  
Maryland State Treasurer’s Office  
Louis L. Goldstein Treasury Building  
80 Calvert Street, Room 109  
Annapolis, Maryland 21401  
Tel: (410)260-7920  
Email: clund@treasurer.state.md.us

**1.05. Use of eMaryland Marketplace**

In order to receive a contract award, a vendor must be registered on eMaryland Marketplace. Vendor registration information can be found on the eMaryland Marketplace website at [www.emarylandmarketplace.com](http://www.emarylandmarketplace.com).

**1.06. Schedule of Events**

<u>Event</u>	<u>Date:</u>
Notice in “eMaryland Marketplace”	September 20, 2016
IFB Release Date	September 20, 2016
Submission Deadline for Bids and Bid Opening	October 11, 2016 by 11:00 AM Local Time
Date of Contract Award	October 19, 2016
Funding/Closing Date	November 2, 2016

**1.07. Pre-Bid Conference**

There will be no pre-bid conference.

**1.08 Questions and Inquiries**

All questions and inquiries should be directed to the Procurement Officer identified in Section I. 1.02 above. Oral questions will not be permitted. If the questions or inquiries pertain to a specific section of the IFB, the page and section number(s) must be referenced.

### **1.09. Submission Deadline**

**To be considered, bids must be received by the Procurement Officer at the Issuing Office no later than 11:00 a.m. local time on Tuesday, October 11, 2016.** The Office will not grant requests for extension of the submission deadline. Bidders mailing bids should allow sufficient mail and internal delivery time to ensure the timely receipt of the bids by the Procurement Officer at the Issuing Office. Except as permitted under COMAR 21.05.02.10, bids received by the Procurement Officer after the submission deadline, regardless of the method of their transmission, will not be considered. The Office will not consider bids submitted by electronic means (facsimile or e-mail).

### **1.10. False Statements**

Bidders are advised that section 11-205.1 of the State Finance and Procurement Article of the Annotated Code of Maryland provides as follows:

- (a) *In general.* - In connection with a procurement contract a person may not willfully:
  - (1) falsify, conceal, or suppress a material fact by any scheme or device;
  - (2) make a false or fraudulent statement or representation of a material fact; or
  - (3) use a false writing or document that contains a false or fraudulent statement or entry of a material fact.
- (b) *Aiding or conspiring with others.* - A person may not aid or conspire with another person to commit an act under subsection (a) of this section.
- (c) *Penalty.* - A person who violates any provision of this section is guilty of a felony and on conviction is subject to a fine not exceeding \$20,000 or imprisonment not exceeding 5 years or both.

### **1.11. Duration of Offer**

Bids submitted in response to this IFB are irrevocable until November 2, 2016. At the request of the Procurement Officer, the bidder may agree in writing to extend this period.

## SECTION II. GENERAL INFORMATION

### **2.01. Purpose**

The overall purpose of this IFB is to provide information to bidders interested in submitting bids to meet the State's needs for energy performance lease-purchase financing for up to \$4,682,772. The financing is expected to close November 2, 2016.

### **2.02. Electronic Distribution**

This IFB is published on *eMaryland* Marketplace, posted on the websites for the National Association of State Treasurers and the Office, and emailed to financial firms known to be interested in receiving IFBs. Potential bidders wishing to receive copies of the written document should contact the Procurement Officer identified in Section 1.02., above.

### **2.03. Revisions to the IFB**

The Office reserves the right to amend this IFB at any time prior to the bid due date and time. If it becomes necessary to revise this IFB at any time prior to the bid due date and time, amendments will be provided to all prospective bidders that were sent this IFB or otherwise are known by the Procurement Officer to have obtained this IFB. Written acknowledgment of the receipt of all amendments will be required. In addition, amendments to the IFB will be posted on the Office's Procurement Web Page at [www.treasurer.state.md.us](http://www.treasurer.state.md.us), (select "Procurement Information" under "IFB for November 2016 Energy Performance Contract Lease-Purchase Financing"), and also on eMaryland Marketplace at [www.eMarylandMarketplace.com](http://www.eMarylandMarketplace.com). Amendments made after the due date for bids will be sent only to those bidders who submitted a timely bid.

### **2.04. Cancellation of the IFB; Rejection of All Bids**

The Office may cancel this IFB, in whole or in part, or may reject all bids submitted in response to this solicitation whenever this action is determined by the State, in its sole discretion, to be fiscally advantageous or otherwise in the State's best interests.

### **2.05. Bid Acceptance; Discussions**

The Office reserves the right to accept or reject any and all bids, in whole or in part, received in response to this IFB, to waive or permit cure of minor irregularities, and to conduct discussions with all qualified bidders in any manner necessary to serve the best interests of the State of Maryland. The Office also reserves the right, in its sole discretion, to award a contract based upon the written bids received without prior discussions or negotiations.



## **2.06. Incurred Expenses**

The State will not be responsible for any costs incurred by a bidder in preparing and submitting a bid in response to this IFB, including costs incurred in making an oral presentation, if required.

## **2.07. Bid Form**

Offerors must submit their bids must be on a completed and signed (in ink) Bid Form, which is included as Appendix B to this solicitation. The Bidder's debt service schedule must be include with the Bid form as Appendix B-2 and B-3, The Office will not accept oral, telegraphic, facsimile, mailgram, or electronically transmitted bids will not be accepted.

## **2.08. Access to Public Records Act Notice**

A bidder should give specific attention to the identification of those portions of its bid that it considers confidential, proprietary commercial information or trade secrets, and provide justification why such materials, upon request, should not be disclosed by the State under the Access to Public Records Act, State Government Article, Title 10, Subtitle 6, Annotated Code of Maryland. The Office may charge a fee for copies and search and preparation time, in accordance with COMAR 25.01.04.09. The Office may require payment of such fees before releasing the requested information.

## **2.09. Protests**

Any protest or dispute related respectively to this solicitation or the resulting contract shall be subject to the provisions of COMAR 21.10 (Administrative and Civil Remedies).

Any protest regarding this solicitation must be filed in writing with the Procurement Officer only. If the reason for the protest is apparent before the bid opening, the protest must be filed before the bid opening. In all other cases, the protest must be filed within 7 calendar days after the reason for the protest is known or should have been known.

The term "filed" means receipt by the Procurement Officer who has issued this solicitation.

The protest must be in writing and must contain (1) the name and address of the protester; (2) the appropriate identification of the solicitation and, if a Contract has been awarded, the contract number if it is known; (3) a statement of the reasons for the protest; and (4) any supporting exhibits, evidence, or documents to substantiate any claims unless the documents are not available within the filing time, in which case the date by which the supporting documents are expected to be available is to be noted.

## **2.10. Bid Opening**

The Office shall open bids publicly at the Maryland State Treasurer's Office, Louis L. Goldstein Treasury Bldg., 80 Calvert Street, Annapolis, Maryland 21401, 1<sup>st</sup> Floor Conference Room, on Tuesday, October 11, 2016 at 11:00 a.m. local time. The Office shall make available the name of each bidder, the financing bid rate, and such other information as is deemed appropriate. The Office shall tabulate the bids or make a bid abstract. The Office shall make available for public inspection opened bids at a reasonable time after bid opening but in any case before contract award, except to the extent the bidder designates trade secrets or other proprietary data to be confidential.

## **2.11 Minority Business Enterprises**

The Office has not established a minority business enterprise subcontractor participation goal for this solicitation.

Lessor is encouraged to make a good faith effort to select a qualified MBE bank to act as the escrow agent as described in Section 3.02.11 (the "Escrow Agent"). Lessor shall select a bank that is reasonably acceptable to the Lessee and offers competitive interest rates on escrowed funds, to act as Escrow Agent. The costs of the services of such Escrow Agent will be borne by the Lessor.

## **2.12 Veteran-Owned Small Business Enterprise**

The Office has not established a veteran-owned small business enterprise ("VSBE") subcontractor participation goal for this solicitation.

## **2.13. No Guarantee of Work**

No Lessor is guaranteed any minimum amount of work or compensation.

## **2.14. Bid/Proposal Affidavit**

All bids submitted by a bidder must be accompanied by a completed Bid/Proposal Affidavit. A copy of this Affidavit is included as Appendix C to this IFB.

## **2.15. Contract Affidavit**

All bidders are advised that if a contract is awarded as a result of this solicitation, the successful bidder will be required to complete a Contract Affidavit. A copy of this Affidavit is included for informational purposes in Appendix D. This Affidavit should not be submitted with a bidder's bid.

## **2.16. Living Wage Requirements/Affidavit of Agreement**

A solicitation for services under a State contract valued at \$100,000 or more may be subject to Title 18, State Finance and Procurement Article, Annotated Code of Maryland. Additional information regarding the State's wage requirement is contained in this solicitation (see Appendix E, entitled Living Wage Requirements for Service Contracts). If the bidder fails to complete and submit the required documentation under State law, the State may determine a bidder to be not responsible.

Contractors and Subcontractors subject to the Living Wage Law shall pay each covered employee at least \$13.59 per hour, if State contract services valued at 50% or more of the total value of the contract are performed in the Tier 1 Area. If State contract services valued at 50% or more of the total value are performed in the Tier 2 Area, a bidder shall pay each covered employee at least \$10.21 per hour. The specific Living Wage rate is determined by whether a majority of services take place in a Tier 1 Area or Tier 2 Area of the State. The Tier 1 Area includes Montgomery, Prince George's, Howard, Anne Arundel, and Baltimore Counties, and Baltimore City. The Tier 2 Area includes any county in the State not included in the Tier 1 Area. If the employees who perform the services are not located in the State, the head of the unit responsible for a State contract pursuant to § 18-102(d) shall assign the tier based upon where the recipients of the services are located.

The EPC Lease resulting from this solicitation has been deemed to be a Tier 1 contract.

**All bids must be accompanied by a completed Living Wage – Affidavit Agreement. A copy of this Affidavit is included as Appendix F to the IFB.**

## **2.17. Acceptance of Terms and Conditions**

1. By submitting a bid in response to this IFB, the bidder (a) accepts all of the terms and conditions set forth in this IFB, including attachments hereto, and (b) represents that it is not in arrears in the payment of any obligation due and owing the State or any department or unit thereof, including but not limited to the payment of taxes and employee benefits (the "State Obligations").
2. If selected for award, the bidder agrees (a) that it will comply with all federal, State and local laws applicable to its activities and obligations under the Contract, (b) that it shall not become in arrears under any State Obligation during the term of the Contract, and (c) to all terms and conditions set forth in the form of EPC Lease documents included as Appendix G to this IFB. There will be no changes to the EPC Lease documents other than for the rates, amounts, and Equipment descriptions. Inclusion of changes to the Lease Documentation as part of a bid proposal may result in rejection of the bid.

## **2.18. Order of Precedence**

The contract between the parties will be embodied in the EPC Lease documents, which will consist of the following, listed in their order of precedence:

1. the EPC Lease documents and EPC Lease modifications executed by both parties;
2. the IFB; and
3. the Lessor's bid.

Modifications to the order of precedence provision of this solicitation will not be accepted.

## **2.19. Payment by Electronic Funds Transfer**

By submitting a response to this solicitation, the bidder agrees to accept any payments from the State by electronic funds transfer unless the State Comptroller's Office grants an exemption. The selected bidder shall register using form COT/GAD X-10 Vendor Electronic Funds (EFT) Registration Request Form. Any request for exemption must be submitted to the State Comptroller's Office for approval at the address specified on the COT/GAD X-10 form and must include the business identification information as stated on the form and include the reason for the exemption. The COT/GAD X-10 Vendor Electronic Funds (EFT) Registration Request Form may be downloaded from: <https://www.comp.state.md.us>, select "General Accounting Division," then "Electronic Funds Transfer Program", and then "Form X-10."

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## **SECTION III. SCOPE OF SERVICES AND REQUIREMENTS**

### **3.01. General Background**

The State of Maryland is a general purpose government providing a wide variety of governmental and enterprise services throughout the State. The State operates, among other activities, colleges and universities, prisons, a highway system, railroads, parks and forests, wildlife preserves, law enforcement programs, environmental protection activities, and regulatory programs.

The State authorizes expenditures either through the annual operating budget or through the capital budget. Much of the capital budget is financed by the State's General Obligation Bonds, which have the highest rating (Aaa/AAA/AAA) from Moody's Investors Service, Inc., Standard & Poor's, and Fitch Ratings. In addition, a number of State agencies have authority to issue bonds for specific classes of facilities or to provide financing for individuals and businesses.

Section 4-806 of the State Finance and Procurement Article ("SF&P"), Annotated Code of Maryland, requires the average energy consumption in State buildings be reduced from 2005 levels by 10% by 2010. Energy performance contracting, authorized by SF&P 11-101 and 12-301 through 12-303, is considered by Maryland Energy Administration ("MEA") to be the primary means by which State agencies (the "Agencies") will continue to achieve energy usage reduction.

As defined by SF&P 11-101(h), an "Energy Performance Contract" ("EPC") is an agreement for the provision of energy services pursuant to which an energy performance contractor ("EP Contractor") agrees to design, install, finance, maintain, or manage energy systems or equipment to improve the energy efficiency of a building or facility in exchange for a portion of the energy savings. Once a facility is identified by MEA as a candidate for energy efficiency improvements, an EP Contractor capable of achieving those improvements is selected following a competitive procurement. After the EPC is approved by the BPW, the EP Contractor will conduct a detailed inspection of the designated facility to identify energy savings opportunities (unless that survey shall have been completed prior to contract approval). Energy savings are anticipated to be achieved primarily through new equipment purchase and installation and related facility renovations and improvements. The EP Contractor will be responsible, either directly or through its subcontractors, for purchasing and installing equipment and making related facility improvements (the "Projects") within the State-defined scope of work.

The BPW is authorized to require an EP Contractor to provide the State with a bond or other assurance to guarantee the EP Contractor's projected energy savings; a failure to meet guaranteed performance savings will forfeit a portion of the bond or other assurance to match the shortfall in energy savings. (SF&P 12-301 (b)(3)(ii)). The EP Contractor shall guarantee that energy savings in the Agency's utility costs will cover the cost of all equipment, capital improvements, and related expenses to be financed under the EPC Lease.

Agencies are authorized to enter into energy performance contracts of up to 15 years duration. (SF&P 12-301(a) and (b)(1)). Following consultation with MEA and the EP Contractor, the term of the proposed financing is determined.

Since about 1994, the State has financed, under EPC Leases, the acquisition by certain Agencies of energy systems or equipment under EPCs. Since the inception of the program, the State has never delayed or cancelled the closing on an Energy Performance Contract Lease-Purchase Financing. The State has also never failed to make lease payments on any EPC lease financing. Finally, the State has not prepaid any energy leases.

The State has previously financed the following amounts of Energy Performance Contracts in the Fiscal Years indicated:

FY 2005	-	\$8,005,837
FY 2006	-	\$0
FY 2007	-	\$2,047,727
FY 2008	-	\$19,856,475
FY 2009	-	\$50,368,065
FY 2010	-	\$16,072,950
FY 2011	-	\$56,990,703
FY2012	-	\$10,796,018
FY2013	-	\$0
FY2014	-	\$0
FY 2015	-	\$0
FY 2016	-	\$5,282,358

Because of the extensive amount of lease and bond financing undertaken by the State on an annual basis, this lease-financing is **NOT A "BANK QUALIFIED LOAN"**.

**The documentation included as Appendices G and H to this IFB will be used for the EPC Lease and is substantially similar to the documentation used by the State in its previous energy lease-purchase financings.** The documents to be prepared by the State and Agencies and executed in connection therewith are substantially in the form attached hereto as Appendix G. There will be no changes to the EPC Lease documents other than the rates, amounts, and Equipment descriptions.

### **3.02 Project Description**

#### DHMH – Springfield Hospital Center

On Sept 3, 2014, the Department of General Services (“DGS”) Procurement signed Phase I agreement with NORESO, 2750 Prosperity Avenue Fairfax, VA 22031 (hereinafter to as “NORES”). In Phase I, NORESO developed comprehensive energy efficiency and guaranteed savings program to assist DHMH at Springfield Hospital Center in achieving a reduction in energy consumption through the installation of capital equipment and the implementation of maintenance services. NORESO completed a detailed engineering study on

Sept 18, 2015, including specific recommendation, equipment layouts, preliminary specifications, construction cost, yearly maintenance costs and guaranteed energy and energy related savings. Final capital and maintenance were negotiated by DGS Energy office and approved by the Board of Public Works on Jan 27, 2016. The term of the contract includes an implementation period of up to 18 months and energy savings guaranteed by NORESKO over 15 years. The Phase II Contract costs will be funded in part with the EPC Energy-Lease Financing and repaid through reduced energy and water usage which are guaranteed by NORESKO. The annual guaranteed energy, water and maintenance savings is \$651,609 in year one and escalated over 15 years to \$9,477,084 (see Exhibit 2 CASH FLOW). Additional project funding is provided through the State Agency Loan Program (“SALP”) (see Exhibit 3 STATE AGENCY LOAN PROGRAM INTERAGENCY LOAN AGREEMENT).

The Phase II Proposal for EPC for Maryland Department of Health and Mental Hygiene at Springfield Hospital Center consists of comprehensive interior and exterior lighting system upgrades & lighting control, water conservation through the installation of low flow water fixtures, HVAC system controls upgrade, weatherization, mechanical installations, electrical submetering and maintenance service contracts.

#### MDOT – Motor Vehicle Administration

On March 14, 2014, the Maryland Motor Vehicle Administration (“MVA”) Procurement signed Phase I agreement with NORESKO, 1 Research Drive, Westborough, MA 01581 (hereinafter to as “NORESKO”). In Phase I, NORESKO developed comprehensive energy efficiency and guaranteed savings program to assist MVA at the following locations: (a) Beltsville; (b) Easton; (c) Glen Burnie; (d) Hagerstown; (e) Largo; and, (f) Westminster in achieving a reduction in energy consumption through the installation of capital equipment and the implementation of maintenance services. NORESKO completed a detailed engineering study on April 1, 2015, including specific recommendations, equipment layouts, preliminary specifications, construction costs, yearly maintenance costs, and guaranteed energy and energy related savings. Final capital and maintenance were negotiated by Department of General Services Energy Office, MVA Facilities Management & Engineering, and approved by the Board of Public Works on September 7, 2016. The term of the contract includes an implementation period of up to 16 months and energy savings guaranteed by NORESKO over 13.5 years. The Phase II Contract costs will be funded in part with the EPC Energy-Lease Financing and repaid through reduced energy and water usage which are guaranteed by NORESKO. The annual guaranteed energy, water and maintenance savings is \$561,289 in year one and escalated over 13.5 years to \$7,743,340 (see Exhibit 2 CASH FLOW). Additional project funding is provided through the State Agency Loan Program (“SALP”) (see Exhibit 3 STATE AGENCY LOAN PROGRAM INTERAGENCY LOAN AGREEMENT).

The Phase II Proposal for EPC for Maryland Motor Vehicle Administration at the following locations: (a) Beltsville; (b) Easton; (c) Glen Burnie; (d) Hagerstown; (e) Largo; and, (f) Westminster consists of comprehensive interior and exterior lighting system upgrades, & lighting controls, water conservation through the installation of low flow water fixtures, HVAC system controls upgrade, weatherization, mechanical installations, electrical sub-metering and maintenance service contracts.

### **3.03. Financing Terms**

1. The Office invites sealed bids for the financing, of projects for the DHMH and MVA in the aggregate principal amount of \$4,682,772 (the "Aggregate Principal Amount").

#### **Summary of Financing Terms (tax-exempt) (See also Section 3.04.)**

##### DHMH – Springfield Hospital Center

\$2,741,004.00

The principal must fully amortize with the last payment on October 1, 2030. As further described in Section 3.04 and A-2 of the IFB, a bidder shall prepare and submit a debt schedule (the "Debt Services Schedules") as Appendix B-2, based on the following terms:

Acquisition Period and Interest Capitalization – approximately 18 months.  
Number of Principal and Interest Payments – 26 - semi-annually on April 1 and October 1.  
First Principal and Interest Payment Date – 4/1/2018  
Final Principal and Interest Payment – 10/1/2030  
30/360 convention

##### MDOT – Motor Vehicle Administration

\$1,941,768.00

The principal must fully amortize with the last payment on April 1, 2031. As further described in Section 3.04 and A-3 of the IFB, a bidder shall prepare and submit two debt schedules (the "Debt Services Schedules") as Appendix B-3, based on the following terms:

Acquisition Period and Interest Capitalization – approximately 18 months.  
Number of Principal and Interest Payments – 27 - semi-annually on April 1 and October 1.  
First Principal and Interest Payment Date – 4/1/2018  
Final Principal and Interest Payment – 4/1/2031  
30/360 convention

2. This financing is expected to close on November 2, 2016. The documents to be prepared by the State and Agencies and executed in connection therewith (collectively, the "Standard Lease Documents") are substantially in the form attached hereto as Appendix G. There will be no changes to the Standard Lease Documents other than the rates, amounts, and Equipment descriptions. (The



Standard Lease Documents and all other documents required to be executed under the EPC Lease are, collectively, the "EPC Lease Documents"). Prospective bidders must certify on the Bid Form that they are unconditionally and irrevocably committed to provide the Lease financing on the terms described in this IFB and in their bid as provided on Appendix B, if their bid is selected, and that no additional credit committee or other approvals are needed to provide the Lease financing. The Lessee will provide insurance for the Equipment only as described in Section 16 of the Lease.

3. Under the EPC Lease Documents, the Lessor will (a) acquire, directly or through a third-party lessor providing the required financial resources, designated by the Lessor and approved by the Office (the "Lessor's Designee"), the acquisition by DHMH – Springfield Hospital Center and MDOT – Motor Vehicle Administration of energy systems or equipment listed in the EPC and approved for financing by the Office and the Department of Budget and Management (the "Department"), and (b) lease such energy systems and equipment to the specified Agency. The EPC Lease Documents will provide the Lessor or its subsequent assignee (the "Assignee") the right to lease payments payable by the State under the EPC Lease.
4. The Lessor shall be required to finance all and not less than all of the equipment listed in the EPC and approved for financing by the Office and the Department in accordance with the terms stated in 3.03.1 above.
5. EPC acquisitions are consolidated to permit a single financing.
6. The Lessor shall provide sufficient funds to pay EP Contractors and/or fund an escrow account, with one sub-account for the DHMH – Springfield Hospital Center and one sub-account for the MDOT – Motor Vehicle Administration on the Funding/Closing Date, and the EPC lease term shall commence on such date, with lease payments (the "Lease Payments") due on the dates specified in 3.03.1 of this IFB.
7. Appendix G includes Standard Lease Documents that are completed by the State Agencies and the Office. These include the following Standard Lease Documents prepared by the Agencies: the Acceptance Certificate, the Equipment Use Certificate, and the Acknowledgement and Certification as to Appropriation (authorizing the transfer of Agency funds to the Office in an amount sufficient to make the Lease Payments to the Lessor). The Office is responsible for preparing the Energy Performance Contract Lease-Purchase Agreement (the "Lease Agreement"), the Escrow Agreement, the Certificate of the State of Maryland, each Equipment Schedule (including the financing terms and the Debt Service Schedule for the Equipment Schedules) (the "Equipment Schedule"), and the Energy Performance Contract Assignment. There will be no changes to the Standard Lease Documents in Appendix G other than the rates, amounts, and equipment descriptions.

8. The Lessor is responsible for preparing the following additional EPC Lease Documents, which must be in forms reasonably acceptable to the Office:

Certificate of Lessor, certifying Lessor's acquisition of its interest in the EPC Lease and/or the respective Equipment Schedules, certifying the purchase price including any payments made in respect of accrued interest, acknowledging **Section 18 – Assignment** of the Lease Agreement, and certifying the fair market value of the EPC Lease and/or the respective Equipment Schedules.

Payment Certificate, certifying the date, amounts, and recipients (e.g., escrow agent, EP Contractors, or agencies being reimbursed) of the payments made by Lessor under the EPC Lease.

Notice of Assignment, in accordance with **Section 18 – Assignment** of the Lease Agreement, identifying the EPC Lease and/or Equipment Schedules being assigned, the name, address and contact information for the Assignee, the date of the assignment, and the actual consideration paid for the assignment.

9. After the award of the contract under this IFB to the successful bidder, the Office will forward the Standard Lease Documents to the Lessor or Lessor's Designee for signature. On the Funding/Closing Date, all EPC Lease Documents will be executed, and the Lessor or Lessor's Designee will make payments due directly to the EP Contractors and/or fund the escrow account. The Lessor then may file the required documents with the appropriate governmental entity to perfect its security interest.
10. The Office will administer the EPC Lease on behalf of DHMH – Springfield Hospital Center and MDOT – Motor Vehicle Administration. The Office and the Department will assure, upon execution of the EPC Lease Documents, that funds for the Lease Payments during the then-current fiscal year will be encumbered or withheld from the appropriations available to the participating Agency, and will be paid by the Office on behalf of the Lessee by a single payment semi-annually on April 1 and October 1 of each year (the "Payment Dates") to the Lessor or the Assignee. The payment will be accomplished by an Electronic Funds Transfer, settling on the payment due date.
11. Lessor shall also agree to make a good faith effort to select a qualified minority business enterprise bank to act as the Escrow Agent in connection with the Escrow Agreement described above. Lessor shall select a bank, reasonably acceptable to the Lessee and offering competitive interest rates on escrowed funds, to act as Escrow Agent. The costs of the services of such Escrow Agent will be borne by the Lessor.
12. **Payments of principal and interest shall not be subject to optional prepayment, and will be subject to termination only as set forth in the EPC Lease.**

### **3.04. Bid Calculations and Basis for Award**

Bids shall be submitted using the Bid Form attached as Appendix B. The bidder should propose a single fixed rate for each project in column (b). The winning bid will be awarded to the bidder with the lowest weighted average interest rates. See Bid Form (Appendix B-1) for detailed instructions.

In addition to the bid rates, each bidder shall, using its bid rates, calculate and attach a single Debt Service Schedule for DHMH – Springfield Hospital Center for the EPC lease amount of \$2,741,004 and a single Debt Services Schedule for MDOT – Motor Vehicle Administration for the EPC lease amount of \$1,941,768. Capitalized interest will be calculated based on the number of days using the 30/360 convention (149 days) from the financing date to April 1, 2017. See 3.03.1. Thereafter, interest will also be capitalized for the payment dates through October 1, 2017. Amortization will begin April 1, 2018, and debt service will be level.

In addition to the rates, each bidder shall attach a debt service schedule for the amounts and terms specified in Section 3.01.1 of this IFB using their bid rates. See Appendix A-2 and A-3 for sample debt service schedules and the terms described in detail below:

- The first interest period should be calculated based on the number of days using the 30/360 convention from the financing date November 2, 2016 to April 1, 2017 (149 days).
- Principal should begin on April 1, 2018. Thereafter, there will be level debt service.
- Debt should fully amortize no later than October 1, 2030 for DHMH – Springfield Hospital Center and April 1, 2031 for MDOT – Motor Vehicle Administration.

Bidders are advised that the actual amortization schedules based on the winning bid to be utilized in connection with the Lease will be prepared by the Office, and may differ slightly from the amortization schedules submitted by the winning bidder. To the extent there is a material discrepancy, the Office will notify the winning bidder before finalizing the amortization schedule.

### **3.05. Process for Determining Payments to the Lessor**

#### Semi-annual payments to the Lessor

The Office will make payments to the Lessor in accordance with the Debt Service Schedules submitted with the bid and approved by the Office. See Section 3.03.1 for the Payment Dates. Should a Payment Date not be a banking business day, payment will be due on the next banking business day.

#### No Other Fees or Payments

Payments to the Lessor will be based solely on the fixed interest rates proposed by the Lessor in column (b) of Appendix B. The Lessee will not pay any breakage fees or other fees or spreads.

### 3.06. General Terms and Conditions

1. **Optional Prepayment/Termination:** There are no provisions for optional prepayment of this EPC Lease, and the EPC Lease is subject to termination only as set forth in the EPC Lease Documents.
2. Substitution of Security: The Lessee reserves the right to substitute equipment of equivalent or greater value in any Equipment Schedule.
3. Bond Insurance: The Lessor may not secure bond insurance on the Lease or Lease Payments or fractionalized interests or participations therein.
4. Ratings: The Lessor may not secure ratings on the Lease or Lease Payments or fractionalized interests or participations therein.
5. Restriction on Resale: The Lessor, or by acceptance of an assignment agreement from the Lessor, the Assignee(s), shall be deemed to certify that:
  - a. The Lessor or the Assignee is purchasing for its own account or, after obtaining the prior written consent of the State as required by Section 18 of the EPC Lease, intends to sell or distribute fractionalized interests or participations in the right to receive Lease Payments only to individuals or entities that meet the requirements of subsections b. and c. below, and that have no intention of redistributing such interests or participations;
  - b. The Lessor or the Assignee has knowledge and experience in financial and business matters that renders it capable of evaluating the merits and risks of the investment in the EPC Lease and has received such information as it has deemed necessary to make such an evaluation;
  - c. The Lessor or the Assignee is able to bear the economic risk of investment in the EPC Lease; and
  - d. If the Lessor or the Assignee, after obtaining consent of Lessee, sells or distributes, in fractionalized interests or participations, its interest in its right to receive payment of the aggregate amount of the monthly draw, it shall limit such sale or distribution to fractionalized interests or participations of \$100,000 or more, and it shall limit such sale or distribution to no more than 35 "sophisticated investors." Neither the Lessor nor the Assignee may undertake a public offering of its interest in payments due under the EPC Lease.

In addition, should the Lessor or its Assignee contemplate the sale or distribution in fractionalized interests or participations of its right to receive Lease Payments, Lessor must provide the Counsel to the Office with a copy of all offering materials thirty (30) days prior to the time any such interests or participations are offered for sale or distribution.

**THE STATE HAS NOT PREPARED AN OFFERING DOCUMENT OR OTHER OFFERING MATERIALS IN CONNECTION WITH THIS IFB OR THE EPC LEASE AND DOES NOT INTEND TO PREPARE SUCH MATERIALS.**

**IT IS THE STATE'S INTENT THAT THE RESTRICTIONS ON RESALE CONTAINED IN SECTION 18 OF THE EPC LEASE AGREEMENT PRECLUDE THE USE OF CERTIFICATES OF PARTICIPATION.**

6. Documents: The Lessee, from time to time, shall provide certificates of essential use, certificates of acceptance, IRS Forms 8038G, financing statements, and such other documents as reasonably may be necessary to effect the purposes of the EPC Lease.
7. Tax Opinion: Except for taxable financings, at closing, the Lessee shall provide an opinion of tax counsel as to the excludability from gross income for federal income tax purposes of interest payments under the EPC Lease.
8. Other Legal Matters: The Lessee's execution of the EPC Lease and related documents will be subject to the following:
  - a. review and approval of the EPC Lease and related documents pursuant to which Lessee may be bound by Counsel to the Office; and
  - b. delivery of an opinion of Counsel to the Office substantially in the form attached as Appendix H to this solicitation.
9. Bid Form: A bidder's failure to submit an executed Bid Form attached as Appendix B to this IFB may result in rejection of the bid. The State reserves the right to reject any conditional bid(s).
10. Irrevocability of Bids: Each bid submitted in response to this solicitation shall be irrevocable until November 2, 2016.
11. Availability of Funds: By submitting a bid in response to this IFB, a bidder shall be deemed to evidence its understanding that the Lessee's obligations under the EPC Lease specifically are subject to annual appropriation of funds (see Section 5 of the Energy Performance Contract Lease-Purchase Agreement).

## SECTION IV. EVALUATION AND SELECTION

### 4.01. Bid Evaluation

All qualifying bids received from responsible bidders by the submission deadline will be evaluated by the Office.

### 4.02. Bidder Qualifications

1. In General. The Office may make such reasonable investigations as it deems proper and necessary to determine the ability of any bidder to meet the requirements of this solicitation. By submitting a bid in response to this IFB, a bidder shall be deemed to have agreed to provide to the Office all such information for this purpose as reasonably may be requested. The Office reserves the right to reject any bid if the information submitted by, or the investigation of, the bidder fails to satisfy the Office that such bidder is capable of meeting the requirements of this solicitation and the agreements contemplated herein. By submitting a bid in response to this IFB, a bidder shall be deemed to have agreed to provide financing in a manner consistent with the State's current program as described in this IFB, with the Standard Lease Documents attached to this IFB and the Debt Service Schedule prepared by the bidder.
2. Qualification Conditions. To be selected for award, a bidder must, in the exercise of the Office's reasonable judgment:
  - a. possess the ability, capacity, and skill to perform its obligations under the EPC Lease and the documents to be executed in connection therewith;
  - b. possess the appropriate character, integrity, reputation, judgment, and experience to fully perform all of its obligations under the EPC Lease;
  - c. possess sufficient financial resources to perform fully its obligations under the EPC Lease;
  - d. have not been terminated for default or failed to provide funding when due under any lease financing program within the last three years; and
  - e. if a bidder does not possess sufficient financial resources of its own, provide an unconditional, irrevocable commitment from a third-party lessor providing the required financial resources to the Lessor ("Lessor's Designee") to provide funding for this EPC Lease and agree to use the Standard Lease Documents, without modification, attached as Appendix G hereto. This commitment **must** be provided with the bid. The selection and use of Lessor's Designee is subject to approval of the Office.

Each bidder shall provide to the Office such information and certificates as the Office, upon the advice of counsel, shall deem sufficient to establish compliance with the conditions enumerated in subparagraphs (a) through (e), above. See Section V, Bid Format.

#### **4.03. Selection**

The award will be made to the responsible bidder, as determined pursuant to Section 4.02 above, who submitted a bid determined by the Office to represent the lowest interest cost to the State under the contemplated financing. Refer to the Bid Form attached as Appendix B.

Before making the final award, the State will review the total debt service for the EPC Lease to ensure that it is less than or equal to energy savings.

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## **SECTION V. BID FORMAT**

### **5.01. Financial Adequacy**

A bidder shall demonstrate its financial ability to carry out this EPC Lease by providing copies of or links to:

- For privately-held companies, a Compilation Report by a Certified Public Accountant of the most recent Financial Statements of the bidder. If the compiled statements are more than six months old, the bidder shall also provide interim statements which include a certification by the Chief Financial Officer (or equivalent officer) that the interim statements are accurate and reliable.
- For publicly-held enterprises, an Audited Report by a Certified Public Accountant of the most recent Financial Statements of the bidder. If the audited statements are more than six months old, the bidder shall also provide interim statements which include a certification by the Chief Financial Officer (or equivalent officer) that the interim statements are accurate and reliable.

If the EPC Lease is to be assigned, the bidder must also provide similar financial statements for the proposed Assignee.

The Office may, at its discretion, obtain a financial report from Dun and Bradstreet for the bidder and any Assignee. The Office may also confirm the status of the firms with the Maryland State Department of Assessments and Taxation.

### **5.02. Similar Engagements/Client References**

- Each bidder must submit with its bid a brief description (including terms and amounts) of similar financings that were successfully performed for other clients or for the State of Maryland in the past three years. At least three such clients must be identified by name, address, telephone number, and contract reference. The State reserves the right to contact these and any other known clients.
- Each bidder must disclose any lease financings that were terminated by either the lessor or lessee within the last three years and state the reason for the termination. This disclosure should include the client name, address and telephone number, and contract reference.
- Each bidder must disclose any instances of its failure to provide funding when due under any lease financing within the last three years and state the reason for such failure.



### **5.03. Bid Submission**

Each bidder must submit, no later than 11:00 a.m. local time on Tuesday, October 11, 2016, a completed and signed Bid Form (Appendix B) and Debt Services Schedules (Appendix B-2 and B-3), a Bid/Proposal Affidavit (Appendix C), Living Wage Affidavit (Appendix F), evidence of the bidder's financial ability to carry out this Contract, and client references. The Bid Form must be signed by an individual authorized to bind the bidder to all terms and conditions of this IFB and the agreements contemplated hereunder. The State reserves the right to reject any conditional bid(s).

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**APPENDIX A-1**  
**NOVEMBER 2016 ENERGY LEASE-PURCHASE FINANCING**  
**SUMMARY OF EQUIPMENT SCHEDULE**

<u>Schedule No.</u>	<u>Agency</u>	<u>Locations</u>	<u>Term</u>	<u>Amount Financed</u>	<u>Energy Description</u>	<u>Vendor Address</u>
16-11-#01	Department of Health and Mental Hygiene	Springfield Hospital Center 6655 Sykesville Road Sykesville, MD 21784	13 yrs	\$2,741,004.00	Water Conservation HVAC Controls Mechanical Insulation	Noresco 500 McCormick Drive Suites L&M Glen Burnie, MD 21061
		<b>Schedule No. 1 Total</b>		<b>\$2,741,004.00</b>		
		<b>TOTAL 13 YEAR LEASE</b>		<b>\$2,741,004.00</b>		
16-11-#02	Motor Vehicle Administration	6601 Ritchie Highway, N.E., Room 223 Glen Burnie, MD 21062	13.5 yrs	\$1,941,768.00	Water Conservation HVAC Controls Mechanical Insulation	Noresco 500 McCormick Drive Suites L&M Glen Burnie, MD 21061
		<b>Schedule No. 2 Total</b>		<b>\$1,941,768.00</b>		
		<b>TOTAL 13.5 YEAR LEASE</b>		<b>\$1,941,768.00</b>		
		<b>Total November 2016 Lease</b>		<b>\$4,682,772.00</b>		

**APPENDIX A-2  
NOVEMBER 2016 ENERGY LEASE-PURCHASE FINANCING  
DHMH – SPRINGFIELD HOSPITAL CENTER**

<b>Days</b>	149
<b>Amt to Escrow Account</b>	\$2,741,004.00
<b>Highest Balance</b>	\$2,766,110.45
<b>Closing</b>	11/2/2016
<b>Payment Frequency</b>	2 times a year
<b>First Payment to Contractor</b>	4/1/2017
<b>Convention</b>	30/360
<b>Interest Rate</b>	1.000%
<b>Pyts.</b>	(\$113,719.31)
<b>Term</b>	26

<u>YRS</u>	<u>PYTS</u>		<u>Starting Balance</u>	<u>Principal</u>	<u>Interest Accrued</u>	<u>Ending Balance</u>
		11/2/2016				\$ 2,741,004.00
		4/1/2017 interest only	\$ 2,741,004.00	\$ (42,320.49)	\$ 11,344.71	\$ 2,752,348.71
		10/1/2017 interest only	\$ 2,752,348.71	\$ (55,642.89)	\$ 13,761.74	\$ 2,766,110.45
1	1	4/1/2018 amtz. Starts	\$ 2,766,110.45	\$ 99,888.75	\$ 13,830.55	\$ 2,666,221.70
	2	10/1/2018	\$ 2,666,221.70	\$ 100,388.20	\$ 13,331.11	\$ 2,565,833.50
2	3	4/1/2019	\$ 2,565,833.50	\$ 100,890.14	\$ 12,829.17	\$ 2,464,943.36
	4	10/1/2019	\$ 2,464,943.36	\$ 101,394.59	\$ 12,324.72	\$ 2,363,548.77
3	5	4/1/2020	\$ 2,363,548.77	\$ 101,901.56	\$ 11,817.74	\$ 2,261,647.21
	6	10/1/2020	\$ 2,261,647.21	\$ 102,411.07	\$ 11,308.24	\$ 2,159,236.14
4	7	4/1/2021	\$ 2,159,236.14	\$ 102,923.13	\$ 10,796.18	\$ 2,056,313.01
	8	10/1/2021	\$ 2,056,313.01	\$ 103,437.74	\$ 10,281.57	\$ 1,952,875.27
5	9	4/1/2022	\$ 1,952,875.27	\$ 103,954.93	\$ 9,764.38	\$ 1,848,920.34
	10	10/1/2022	\$ 1,848,920.34	\$ 104,474.70	\$ 9,244.60	\$ 1,744,445.64
6	11	4/1/2023	\$ 1,744,445.64	\$ 104,997.08	\$ 8,722.23	\$ 1,639,448.56
	12	10/1/2023	\$ 1,639,448.56	\$ 105,522.06	\$ 8,197.24	\$ 1,533,926.49
7	13	4/1/2024	\$ 1,533,926.49	\$ 106,049.67	\$ 7,669.63	\$ 1,427,876.82
	14	10/1/2024	\$ 1,427,876.82	\$ 106,579.92	\$ 7,139.38	\$ 1,321,296.90
8	15	4/1/2025	\$ 1,321,296.90	\$ 107,112.82	\$ 6,606.48	\$ 1,214,184.08
	16	10/1/2025	\$ 1,214,184.08	\$ 107,648.39	\$ 6,070.92	\$ 1,106,535.69
9	17	4/1/2026	\$ 1,106,535.69	\$ 108,186.63	\$ 5,532.68	\$ 998,349.06
	18	10/1/2026	\$ 998,349.06	\$ 108,727.56	\$ 4,991.75	\$ 889,621.50
10	19	4/1/2027	\$ 889,621.50	\$ 109,271.20	\$ 4,448.11	\$ 780,350.30
	20	10/1/2027	\$ 780,350.30	\$ 109,817.56	\$ 3,901.75	\$ 670,532.75
11	21	4/1/2028	\$ 670,532.75	\$ 110,366.64	\$ 3,352.66	\$ 560,166.10
	22	10/1/2028	\$ 560,166.10	\$ 110,918.48	\$ 2,800.83	\$ 449,247.63
12	23	4/1/2029	\$ 449,247.63	\$ 111,473.07	\$ 2,246.24	\$ 337,774.56
	24	10/1/2029	\$ 337,774.56	\$ 112,030.43	\$ 1,688.87	\$ 225,744.12
13	25	4/1/2030	\$ 225,744.12	\$ 112,590.59	\$ 1,128.72	\$ 113,153.54
	26	10/1/2030	\$ 113,153.54	\$ 113,153.54	\$ 565.77	\$ (0.00)
				<u>\$ 2,668,147.00</u>	<u>\$ 215,698.00</u>	
				\$ 2,883,845.05	\$ 254,634.98	

**APPENDIX A-3**  
**NOVEMBER 2016 ENERGY LEASE-PURCHASE FINANCING**  
**MDOT – MOTOR VEHICLE ADMINISTRATION**

<b>Days</b>	149.00
<b>Amt to Escrow Account</b>	\$1,941,768.00
<b>Highest Balance</b>	\$1,959,553.79
<b>Closing</b>	11/2/2016
<b>Payment Frequency</b>	2 times a year
<b>First Payment to Contractor</b>	4/1/2018
<b>Convention</b>	30/360
<b>Interest Rate</b>	1.000%
<b>Pyts.</b>	(\$77,766.16)
<b>Term</b>	27

<u>YRS</u>	<u>PYTSs</u>		<u>Starting Balance</u>	<u>Principal</u>	<u>Interest Accrued</u>	<u>Ending Balance</u>
		11/2/2016				\$ 1,941,768.00
		4/1/2017 interest only	\$ 1,941,768.00	\$ (42,320.49)	\$ 8,036.76	\$ 1,949,804.76
		10/1/2017 interest only	\$ 1,949,804.76	\$ (55,642.89)	\$ 9,749.02	\$ 1,959,553.79
1	1	4/1/2018 amtz. Starts	\$ 1,959,553.79	\$ 67,968.39	\$ 9,797.77	\$ 1,891,585.40
	2	10/1/2018	\$ 1,891,585.40	\$ 68,308.23	\$ 9,457.93	\$ 1,823,277.17
2	3	4/1/2019	\$ 1,823,277.17	\$ 68,649.77	\$ 9,116.39	\$ 1,754,627.40
	4	10/1/2019	\$ 1,754,627.40	\$ 68,993.02	\$ 8,773.14	\$ 1,685,634.38
3	5	4/1/2020	\$ 1,685,634.38	\$ 69,337.99	\$ 8,428.17	\$ 1,616,296.39
	6	10/1/2020	\$ 1,616,296.39	\$ 69,684.68	\$ 8,081.48	\$ 1,546,611.72
4	7	4/1/2021	\$ 1,546,611.72	\$ 70,033.10	\$ 7,733.06	\$ 1,476,578.62
	8	10/1/2021	\$ 1,476,578.62	\$ 70,383.26	\$ 7,382.89	\$ 1,406,195.35
5	9	4/1/2022	\$ 1,406,195.35	\$ 70,735.18	\$ 7,030.98	\$ 1,335,460.17
	10	10/1/2022	\$ 1,335,460.17	\$ 71,088.86	\$ 6,677.30	\$ 1,264,371.32
6	11	4/1/2023	\$ 1,264,371.32	\$ 71,444.30	\$ 6,321.86	\$ 1,192,927.02
	12	10/1/2023	\$ 1,192,927.02	\$ 71,801.52	\$ 5,964.64	\$ 1,121,125.50
7	13	4/1/2024	\$ 1,121,125.50	\$ 72,160.53	\$ 5,605.63	\$ 1,048,964.97
	14	10/1/2024	\$ 1,048,964.97	\$ 72,521.33	\$ 5,244.82	\$ 976,443.63
8	15	4/1/2025	\$ 976,443.63	\$ 72,883.94	\$ 4,882.22	\$ 903,559.70
	16	10/1/2025	\$ 903,559.70	\$ 73,248.36	\$ 4,517.80	\$ 830,311.34
9	17	4/1/2026	\$ 830,311.34	\$ 73,614.60	\$ 4,151.56	\$ 756,696.74
	18	10/1/2026	\$ 756,696.74	\$ 73,982.67	\$ 3,783.48	\$ 682,714.06
10	19	4/1/2027	\$ 682,714.06	\$ 74,352.59	\$ 3,413.57	\$ 608,361.48
	20	10/1/2027	\$ 608,361.48	\$ 74,724.35	\$ 3,041.81	\$ 533,637.13
11	21	4/1/2028	\$ 533,637.13	\$ 75,097.97	\$ 2,668.19	\$ 458,539.16
	22	10/1/2028	\$ 458,539.16	\$ 5,473.46	\$ 2,292.70	\$ 383,065.69
12	23	4/1/2029	\$ 383,065.69	\$ 75,850.83	\$ 1,915.33	\$ 307,214.87
	24	10/1/2029	\$ 307,214.87	\$ 76,230.08	\$ 1,536.07	\$ 230,984.78
13	25	4/1/2030	\$ 230,984.78	\$ 76,611.23	\$ 1,154.92	\$ 154,373.55
	26	10/1/2030	\$ 154,373.55	\$ 76,994.29	\$ 771.87	\$ 77,379.26
14	27	4/1/2031	\$ 77,379.26	\$ 77,379.26	\$ 386.90	\$ (0.00)
				<u>\$1,861,590.00</u>	<u>\$ 157,918.00</u>	
				<u>\$2,019,508.64</u>	<u>\$ 185,501.79</u>	

**APPENDIX B  
 BID FORM  
 PRIVATE PLACEMENT  
 NOVEMBER 2016 ENERGY PERFORMANCE CONTRACT  
 LEASE-PURCHASE FINANCING  
 of \$4,682,772**

A. Bid Table

Type of Lease	Term	Amount Expected to be Financed	(b) Fixed Rate
TAX-EXEMPT - DHMH - Springfield Hospital Center	<b>11/02/2016 - 10/01/2030</b>	\$2,741,004.00	%
TAX-EXEMPT - MDOT - Motor Vehicle Administration	<b>11/02/2016 - 4/1/2031</b>	\$1,941,768.00	%

***Instructions to Complete the Bid Table** (See Section 3.04 of the IFB).  
 Column (b) for each Agency To be completed by bidder.*

**The winning bid will be the lowest weighted average interest rate.**

B. In addition to proposing its bid rate, each bidder shall, using its bid rate, calculate and attach a single debt service schedule in a format similar to that shown in Appendix A-2 and A-3 for the Lease amounts and on the terms specified in Section 3.03.1. The first capitalized interest payment will be calculated based on the number of days using the 30/360 convention (149 days) from the financing date to April 1, 2017. Thereafter, interest will also be capitalized for the payment dates through October 1, 2017. Amortization will begin on April 1, 2014, and debt service will be level.

B. Please check off each item "Yes" or "No":

<u>YES</u>	<u>NO</u>	
		1. We have completed the Bid Table (Appendix B) and acknowledge that the acquisition period and interest capitalization is approximately 18 months with the first principal and interest payment to occur April 1, 2018. The first capitalized interest payment will be calculated based on the number of days using the 30/360 convention (149) from the financing date to 04/01/2017. Thereafter, interest will also be capitalized for the payment dates through 10/01/2017. Amortization will begin on 04/01/2018, and debt service will be level.

<b><u>YES</u></b>	<b><u>NO</u></b>	
		2. We agree to the State's lease documentation without changes except for rates, amounts and equipment descriptions.
		3. We certify that we possess sufficient financial resources to perform the Lease obligations, OR we have provided a <u>current</u> , unconditional, irrevocable commitment from a third party to provide lease funding with repayments as set forth in the debt service schedule, and the third party's agreement to use the State's current Lease documentation without modification. (Section 4.02.2.e of the IFB).
		4. We certify that we are unconditionally and irrevocably committed to provide the Lease financing described in the IFB in accordance with the terms of the IFB and our Bid, as provided in Appendix B, and no additional credit committee or other approvals are needed to provide the Lease financing.
		5. We have attached a copy of (or a link to) our most recent Audited Financial Statements, or a Compilation Report of our most recent Financial Statements as required by Section 5.01 of the IFB.
		6. We have attached the information required by Section 5.02 relating to similar engagements and client references.
		7. We have completed and attached the following Affidavits: Bid/Proposal Affidavit and Living Wage Affidavit.
		8. We agree that this bid is irrevocable until November 2, 2016.

Failure to properly respond and fully comply with the requirements for this Invitation for Bids may result in your bid being eliminated from consideration.

In compliance with the IFB and with all terms and conditions set forth therein, the undersigned represents that he/she has full authority to submit the above bid and to bind his/her principal to the obligations contemplated thereunder.

Firm Name: \_\_\_\_\_

By: \_\_\_\_\_  
(signature)

Name: \_\_\_\_\_  
(typed name)

Title: \_\_\_\_\_

## APPENDIX C

### BID/PROPOSAL AFFIDAVIT

#### A. Authority

I HEREBY AFFIRM THAT:

I (print name)\_\_\_\_\_ possess the legal authority to make this Affidavit.

#### B. CERTIFICATION REGARDING COMMERCIAL NONDISCRIMINATION

The undersigned bidder hereby certifies and agrees that the following information is correct: In preparing its bid on this project, the bidder has considered all proposals submitted from qualified, potential subcontractors and suppliers, and has not engaged in "discrimination" as defined in §19-103 of the State Finance and Procurement Article of the Annotated Code of Maryland. "Discrimination" means any disadvantage, difference, distinction, or preference in the solicitation, selection, hiring, or commercial treatment of a vendor, subcontractor, or commercial customer on the basis of race, color, religion, ancestry, or national origin, sex, age, marital status, sexual orientation, or on the basis of disability or any otherwise unlawful use of characteristics regarding the vendor's, supplier's, or commercial customer's employees or owners. "Discrimination" also includes retaliating against any person or other entity for reporting any incident of "discrimination". Without limiting any other provision of the solicitation on this project, it is understood that, if the certification is false, such false certification constitutes grounds for the State to reject the bid submitted by the bidder on this project, and terminate any contract awarded based on the bid. As part of its bid or proposal, the bidder herewith submits a list of all instances within the past 4 years where there has been a final adjudicated determination in a legal or administrative proceeding in the State of Maryland that the bidder discriminated against subcontractors, vendors, suppliers, or commercial customers, and a description of the status or resolution of that determination, including any remedial action taken. Bidder agrees to comply in all respects with the State's Commercial Nondiscrimination Policy as described under Title 19 of the State Finance and Procurement Article of the Annotated Code of Maryland.

##### B-1. Certification Regarding Minority Business Enterprises.

The undersigned bidder hereby certifies and agrees that it has fully complied with the State Minority Business Enterprise Law, State Finance and Procurement Article, §14-308(a)(2), Annotated Code of Maryland, which provides that, except as otherwise provided by law, a contractor may not identify a certified minority business enterprise in a bid or proposal and:

- (1) Fail to request, receive, or otherwise obtain authorization from the certified minority business enterprise to identify the certified minority proposal;
- (2) Fail to notify the certified minority business enterprise before execution of the contract of its inclusion in the bid or proposal;
- (3) Fail to use the certified minority business enterprise in the performance of the contract; or

(4) Pay the certified minority business enterprise solely for the use of its name in the bid or proposal.

Without limiting any other provision of the solicitation on this project, it is understood that if the certification is false, such false certification constitutes grounds for the State to reject the bid submitted by the bidder on this project, and terminate any contract awarded based on the bid.

B-2. Certification Regarding Veteran-Owned Small Business Enterprises. The undersigned bidder hereby certifies and agrees that it has fully complied with the State veteran-owned small business enterprise law, State Finance and Procurement Article, §14-605, Annotated Code of Maryland, which provides that a person may not:

(1) Knowingly and with intent to defraud, fraudulently obtain, attempt to obtain, or aid another person in fraudulently obtaining or attempting to obtain public money, procurement contracts, or funds expended under a procurement contract to which the person is not entitled under this title;

(2) Knowingly and with intent to defraud, fraudulently represent participation of a veteran-owned small business enterprise in order to obtain or retain a bid preference or a procurement contract;

(3) Willfully and knowingly make or subscribe to any statement, declaration, or other document that is fraudulent or false as to any material matter, whether or not that falsity or fraud is committed with the knowledge or consent of the person authorized or required to present the declaration, statement, or document;

(4) Willfully and knowingly aid, assist in, procure, counsel, or advise the preparation or presentation of a declaration, statement, or other document that is fraudulent or false as to any material matter, regardless of whether that falsity or fraud is committed with the knowledge or consent of the person authorized or required to present the declaration, statement, or document;

(5) Willfully and knowingly fail to file any declaration or notice with the unit that is required by COMAR 21.11.12; or

(6) Establish, knowingly aid in the establishment of, or exercise control over a business found to have violated a provision of §B-2(1)—(5) of this regulation.

### C. AFFIRMATION REGARDING BRIBERY CONVICTIONS

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the above business (as is defined in Section 16-101(b) of the State Finance and Procurement Article of the Annotated Code of Maryland), or any of its officers, directors, partners, controlling stockholders, or any of its employees directly involved in the business's contracting activities including obtaining or performing contracts with public bodies has been convicted of, or has had probation before judgment imposed pursuant to Criminal Procedure Article, §6-220, Annotated Code of Maryland, or has pleaded nolo contendere to a charge of, bribery, attempted bribery, or conspiracy to bribe in violation of Maryland law, or of the law of any other state or federal law, except as follows (indicate the reasons why the affirmation cannot be given and list any conviction, plea, or imposition of probation before judgment with the date, court, official or administrative body, the sentence or



disposition, the name(s) of person(s) involved, and their current positions and responsibilities with the business):

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#### D. AFFIRMATION REGARDING OTHER CONVICTIONS

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the above business, or any of its officers, directors, partners, controlling stockholders, or any of its employees directly involved in the business's contracting activities including obtaining or performing contracts with public bodies, has:

(1) Been convicted under state or federal statute of:

(a) A criminal offense incident to obtaining, attempting to obtain, or performing a public or private contract; or

(b) Fraud, embezzlement, theft, forgery, falsification or destruction of records or receiving stolen property;

(2) Been convicted of any criminal violation of a state or federal antitrust statute;

(3) Been convicted under the provisions of Title 18 of the United States Code for violation of the Racketeer Influenced and Corrupt Organization Act, 18 U.S.C. §1961 et seq., or the Mail Fraud Act, 18 U.S.C. §1341 et seq., for acts in connection with the submission of bids or proposals for a public or private contract;

(4) Been convicted of a violation of the State Minority Business Enterprise Law, §14-308 of the State Finance and Procurement Article of the Annotated Code of Maryland;

(5) Been convicted of a violation of §11-205.1 of the State Finance and Procurement Article of the Annotated Code of Maryland;

(6) Been convicted of conspiracy to commit any act or omission that would constitute grounds for conviction or liability under any law or statute described in subsections (1)—(5) above;

(7) Been found civilly liable under a state or federal antitrust statute for acts or omissions in connection with the submission of bids or proposals for a public or private contract;

(8) Been found in a final adjudicated decision to have violated the Commercial Nondiscrimination Policy under Title 19 of the State Finance and Procurement Article of the Annotated Code of Maryland with regard to a public or private contract; or

(9) Admitted in writing or under oath, during the course of an official investigation or other proceedings, acts or omissions that would constitute grounds for conviction or liability under any

law or statute described in §§B and C and subsections D(1)—(8) above, except as follows (indicate reasons why the affirmations cannot be given, and list any conviction, plea, or imposition of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the name(s) of the person(s) involved and their current positions and responsibilities with the business, and the status of any debarment):

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**E. AFFIRMATION REGARDING DEBARMENT**

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the above business, or any of its officers, directors, partners, controlling stockholders, or any of its employees directly involved in the business's contracting activities, including obtaining or performing contracts with public bodies, has ever been suspended or debarred (including being issued a limited denial of participation) by any public entity, except as follows (list each debarment or suspension providing the dates of the suspension or debarment, the name of the public entity and the status of the proceedings, the name(s) of the person(s) involved and their current positions and responsibilities with the business, the grounds of the debarment or suspension, and the details of each person's involvement in any activity that formed the grounds of the debarment or suspension).

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**F. AFFIRMATION REGARDING DEBARMENT OF RELATED ENTITIES**

I FURTHER AFFIRM THAT:

(1) The business was not established and it does not operate in a manner designed to evade the application of or defeat the purpose of debarment pursuant to Sections 16-101, et seq., of the State Finance and Procurement Article of the Annotated Code of Maryland; and

(2) The business is not a successor, assignee, subsidiary, or affiliate of a suspended or debarred business, except as follows (you must indicate the reasons why the affirmations cannot be given without qualification):

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#### G. SUB-CONTRACT AFFIRMATION

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the above business, has knowingly entered into a contract with a public body under which a person debarred or suspended under Title 16 of the State Finance and Procurement Article of the Annotated Code of Maryland will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction.

#### H. AFFIRMATION REGARDING COLLUSION

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the above business has:

(1) Agreed, conspired, connived, or colluded to produce a deceptive show of competition in the compilation of the accompanying bid or offer that is being submitted;

(2) In any manner, directly or indirectly, entered into any agreement of any kind to fix the bid price or price proposal of the bidder or offeror or of any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the accompanying bid or offer is submitted.

#### I. CERTIFICATION OF TAX PAYMENT

I FURTHER AFFIRM THAT: Except as validly contested, the business has paid, or has arranged for payment of, all taxes due the State of Maryland and has filed all required returns and reports with the Comptroller of the Treasury, the State Department of Assessments and Taxation, and the Department of Labor, Licensing, and Regulation, as applicable, and will have paid all withholding taxes due the State of Maryland prior to final settlement.

#### J. CONTINGENT FEES

I FURTHER AFFIRM THAT:

The business has not employed or retained any person, partnership, corporation, or other entity, other than a bona fide employee, bona fide agent, bona fide salesperson, or commercial selling agency working for the business, to solicit or secure the Contract, and that the business has not paid or agreed to pay any person, partnership, corporation, or other entity, other than a bona fide employee, bona fide agent, bona fide salesperson, or commercial selling agency, any fee or any other consideration contingent on the making of the Contract.

#### K. CERTIFICATION REGARDING INVESTMENTS IN IRAN

(1) The undersigned certifies that, in accordance with State Finance and Procurement Article, §17-705, Annotated Code of Maryland:

(a) It is not identified on the list created by the Board of Public Works as a person engaging in investment activities in Iran as described in State Finance and Procurement Article, §17-702, Annotated Code of Maryland; and

(b) It is not engaging in investment activities in Iran as described in State Finance and Procurement Article, §17-702, Annotated Code of Maryland.

2. The undersigned is unable to make the above certification regarding its investment activities in Iran due to the following activities:

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L. CONFLICT MINERALS ORIGINATED IN THE DEMOCRATIC REPUBLIC OF CONGO (FOR SUPPLIES AND SERVICES CONTRACTS)

I FURTHER AFFIRM THAT:

The business has complied with the provisions of State Finance and Procurement Article, §14-413, Annotated Code of Maryland governing proper disclosure of certain information regarding conflict minerals originating in the Democratic Republic of Congo or its neighboring countries as required by federal law.

M. ACKNOWLEDGEMENT

I ACKNOWLEDGE THAT this Affidavit is to be furnished to the Procurement Officer and may be distributed to units of: (1) the State of Maryland; (2) counties or other subdivisions of the State of Maryland; (3) other states; and (4) the federal government. I further acknowledge that this Affidavit is subject to applicable laws of the United States and the State of Maryland, both criminal and civil, and that nothing in this Affidavit or any contract resulting from the submission of this bid or proposal shall be construed to supersede, amend, modify or waive, on behalf of the State of Maryland, or any unit of the State of Maryland having jurisdiction, the exercise of any statutory right or remedy conferred by the Constitution and the laws of Maryland with respect to any misrepresentation made or any violation of the obligations, terms and covenants undertaken by the above business with respect to (1) this Affidavit, (2) the contract, and (3) other Affidavits comprising part of the contract.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

Date: \_\_\_\_\_

By: \_\_\_\_\_ (print name of Authorized Representative and Affiant)

\_\_\_\_\_ (signature of Authorized Representative and Affiant)

**APPENDIX D**

**CONTRACT AFFIDAVIT**

**A. AUTHORITY**

I HEREBY AFFIRM THAT:

I, \_\_\_\_\_ (print name), possess the legal authority to make this Affidavit.

**B. CERTIFICATION OF REGISTRATION OR QUALIFICATION WITH THE STATE DEPARTMENT OF ASSESSMENTS AND TAXATION**

I FURTHER AFFIRM THAT:

The business named above is a (check applicable box):

- (1) Corporation —  domestic or  foreign;
- (2) Limited Liability Company —  domestic or  foreign;
- (3) Partnership —  domestic or  foreign;
- (4) Statutory Trust —  domestic or  foreign;
- (5)  Sole Proprietorship.

and is registered or qualified as required under Maryland Law. I further affirm that the above business is in good standing both in Maryland and (IF APPLICABLE) in the jurisdiction where it is presently organized, and has filed all of its annual reports, together with filing fees, with the Maryland State Department of Assessments and Taxation. The name and address of its resident agent (IF APPLICABLE) filed with the State Department of Assessments and Taxation is:

Name and Department ID  
Number: \_\_\_\_\_ Address: \_\_\_\_\_

and that if it does business under a trade name, it has filed a certificate with the State Department of Assessments and Taxation that correctly identifies that true name and address of the principal or owner as:

Name and Department ID Number: \_\_\_\_\_  
Address: \_\_\_\_\_.

**C. FINANCIAL DISCLOSURE AFFIRMATION**

I FURTHER AFFIRM THAT:

I am aware of, and the above business will comply with, the provisions of State Finance and Procurement Article, §13-221, Annotated Code of Maryland, which require that every business that enters into contracts, leases, or other agreements with the State of Maryland

or its agencies during a calendar year under which the business is to receive in the aggregate \$100,000 or more shall, within 30 days of the time when the aggregate value of the contracts, leases, or other agreements reaches \$100,000, file with the Secretary of State of Maryland certain specified information to include disclosure of beneficial ownership of the business.

#### D. POLITICAL CONTRIBUTION DISCLOSURE AFFIRMATION

I FURTHER AFFIRM THAT:

I am aware of, and the above business will comply with, Election Law Article, §§14-101 — 14-108, Annotated Code of Maryland, which requires that every person that enters into contracts, leases, or other agreements with the State of Maryland, including its agencies or a political subdivision of the State, during a calendar year in which the person receives in the aggregate \$100,000 or more shall file with the State Board of Elections a statement disclosing contributions in excess of \$500 made during the reporting period to a candidate for elective office in any primary or general election.

#### E. DRUG AND ALCOHOL FREE WORKPLACE

(Applicable to all contracts unless the contract is for a law enforcement agency and the agency head or the agency head's designee has determined that application of COMAR 21.11.08 and this certification would be inappropriate in connection with the law enforcement agency's undercover operations.)

I CERTIFY THAT:

(1) Terms defined in COMAR 21.11.08 shall have the same meanings when used in this certification.

(2) By submission of its bid or offer, the business, if other than an individual, certifies and agrees that, with respect to its employees to be employed under a contract resulting from this solicitation, the business shall:

(a) Maintain a workplace free of drug and alcohol abuse during the term of the contract;

(b) Publish a statement notifying its employees that the unlawful manufacture, distribution, dispensing, possession, or use of drugs, and the abuse of drugs or alcohol is prohibited in the business' workplace and specifying the actions that will be taken against employees for violation of these prohibitions;

(c) Prohibit its employees from working under the influence of drugs or alcohol;

(d) Not hire or assign to work on the contract anyone who the business knows, or in the exercise of due diligence should know, currently abuses drugs or alcohol and is not actively engaged in a bona fide drug or alcohol abuse assistance or rehabilitation program;

(e) Promptly inform the appropriate law enforcement agency of every drug-related crime that occurs in its workplace if the business has observed the violation or otherwise has reliable information that a violation has occurred;

(f) Establish drug and alcohol abuse awareness programs to inform its employees about:

- (i) The dangers of drug and alcohol abuse in the workplace;
- (ii) The business's policy of maintaining a drug and alcohol free workplace;
- (iii) Any available drug and alcohol counseling, rehabilitation, and employee assistance programs; and
- (iv) The penalties that may be imposed upon employees who abuse drugs and alcohol in the workplace;

(g) Provide all employees engaged in the performance of the contract with a copy of the statement required by §E(2)(b), above;

(h) Notify its employees in the statement required by §E(2)(b), above, that as a condition of continued employment on the contract, the employee shall:

- (i) Abide by the terms of the statement; and
- (ii) Notify the employer of any criminal drug or alcohol abuse conviction for an offense occurring in the workplace not later than 5 days after a conviction;

(i) Notify the procurement officer within 10 days after receiving notice under §E(2)(h)(ii), above, or otherwise receiving actual notice of a conviction;

(j) Within 30 days after receiving notice under §E(2)(h)(ii), above, or otherwise receiving actual notice of a conviction, impose either of the following sanctions or remedial measures on any employee who is convicted of a drug or alcohol abuse offense occurring in the workplace:

- (i) Take appropriate personnel action against an employee, up to and including termination; or
- (ii) Require an employee to satisfactorily participate in a bona fide drug or alcohol abuse assistance or rehabilitation program; and

(k) Make a good faith effort to maintain a drug and alcohol free workplace through implementation of §E(2)(a)—(j), above.

(3) If the business is an individual, the individual shall certify and agree as set forth in §E(4), below, that the individual shall not engage in the unlawful manufacture, distribution,

dispensing, possession, or use of drugs or the abuse of drugs or alcohol in the performance of the contract.

(4) I acknowledge and agree that:

(a) The award of the contract is conditional upon compliance with COMAR 21.11.08 and this certification;

(b) The violation of the provisions of COMAR 21.11.08 or this certification shall be cause to suspend payments under, or terminate the contract for default under COMAR 21.07.01.11 or 21.07.03.15, as applicable; and

(c) The violation of the provisions of COMAR 21.11.08 or this certification in connection with the contract may, in the exercise of the discretion of the Board of Public Works, result in suspension and debarment of the business under COMAR 21.08.03.

#### F. CERTAIN AFFIRMATIONS VALID

I FURTHER AFFIRM THAT:

To the best of my knowledge, information, and belief, each of the affirmations, certifications, or acknowledgements contained in that certain Bid/Proposal Affidavit dated \_\_\_\_\_, 2016, and executed by me for the purpose of obtaining the contract to which this Exhibit is attached remains true and correct in all respects as if made as of the date of this Contract Affidavit and as if fully set forth herein.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

Date: \_\_\_\_\_

By: \_\_\_\_\_ (printed name of Authorized Representative and Affiant)

\_\_\_\_\_ (signature of Authorized Representative and Affiant)



## APPENDIX E

### Living Wage Requirements for Service Contracts

- A. This contract is subject to the Living Wage requirements under Title 18, State Finance and Procurement Article, Annotated Code of Maryland and the regulations proposed by the Commissioner of Labor and Industry. The Living Wage generally applies to a Contractor or Subcontractor who performs work on a State contract for services that is valued at \$100,000 or more. An employee is subject to the Living Wage if he/she is at least 18 years old or will turn 18 during the duration of the contract; works at least 13 consecutive weeks on the State Contract and spends at least one-half of the employee's time during any work week on the State Contract.
- B. The Living Wage Law does not apply to:
- (1) A Contractor who:
    - (A) has a State contract for services valued at less than \$100,000, or
    - (B) employs 10 or fewer employees and has a State contract for services valued at less than \$500,000.
  - (2) A Subcontractor who:
    - (A) performs work on a State contract for services valued at less than \$100,000,
    - (B) employs 10 or fewer employees and performs work on a State contract for services valued at less than \$500,000, or
    - (C) performs work for a contractor not covered by the Living Wage Law as defined in B(1)(B) above, or B (3) or C below.
  - (3) Service contracts for the following:
    - (A) services with a Public Service Company;
    - (B) services with a nonprofit organization;
    - (C) services with an officer or other entity that is in the Executive Branch of the State government and is authorized by law to enter into a procurement ("Unit"); or
    - (D) services between a Unit and a County or Baltimore City.
- C. If the Unit responsible for the State contract for services determines that application of the Living Wage would conflict with any applicable Federal program, the Living Wage does not apply to the contract or program.
- D. A Contractor must not split or subdivide a State contract for services, pay an employee through a third party, or treat an employee as an independent contractor or assign work to employees to avoid the imposition of any of the requirements of Title 18, State Finance and Procurement, Annotated Code of Maryland.

- E. Each Contractor/Subcontractor, subject to the Living Wage Law, shall post in a prominent and easily accessible place at the work site(s) of covered employees a notice of the Living Wage Rates, employee rights under the law, and the name, address, and telephone number of the Commissioner.
- F. The Commissioner of Labor and Industry shall adjust the wage rates by the annual average increase or decrease, if any, in the Consumer Price Index for all urban consumers for the Washington/Baltimore metropolitan area, or any successor index, for the previous calendar year, not later than 90 days after the start of each fiscal year. The Commissioner shall publish any adjustments to the wage rates on the Division of Labor and Industry's Website. An employer subject to the Living Wage Law must comply with the rate requirements during the initial term of the contract and all subsequent renewal periods, including any increases in the wage rate, required by the Commissioner, automatically upon the effective date of the revised wage rate.
- G. A Contractor/Subcontractor who reduces the wages paid to an employee based on the employer's share of the health insurance premium, as provided in §18-103(c), State Finance and Procurement Article, Annotated Code of Maryland, shall not lower an employee's wage rate below the minimum wage as set in §3-413, Labor and Employment Article, Annotated Code of Maryland. A Contractor/Subcontractor who reduces the wages paid to an employee based on the employer's share of health insurance premium shall comply with any record reporting requirements established by the Commissioner of Labor and Industry.
- H. A Contractor/Subcontractor may reduce the wage rates paid under § 18-103(a), State Finance and Procurement, Annotated Code of Maryland, by no more than 50 cents of the hourly cost of the employer's contribution to an employee's deferred compensation plan. A Contractor/Subcontractor who reduces the wages paid to an employee based on the employer's contribution to an employee's deferred compensation plan shall not lower the employee's wage rate below the minimum wage as set in §3-413, Labor and Employment Article, Annotated Code of Maryland.
- I. Under Title 18, State and Finance Procurement Article, Annotated Code of Maryland, if the Commissioner determines that the Contractor/Subcontractor violated a provision of this title or regulations of the Commissioner, the Contractor/Subcontractor shall pay restitution to each affected employee, and the State may assess liquidated damages of \$20 per day for each employee paid less than the Living Wage.
- J. Information pertaining to reporting obligations may be found by going to the DLLR Website <http://www.dllr.state.md.us/> and clicking on Living Wage.

**APPENDIX F**

**Affidavit of Agreement  
Maryland Living Wage Requirements-Service Contracts**

Contract No. NOV-ENERGY-09202016

Name of Contractor \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**If the Contract is Exempt from the Living Wage Law**

The Undersigned, being an authorized representative of the above named Contractor, hereby affirms that the Contract is exempt from Maryland's Living Wage Law for the following reasons: (check all that apply)

- Bidder/Offeror is a nonprofit organization
- Bidder/Offeror is a public service company
- Bidder/Offeror employs 10 or fewer employees and the proposed contract value is less than \$500,000
- Bidder/Offeror employs more than 10 employees and the proposed contract value is less than \$100,000

**If the Contract is a Living Wage Contract**

- A. The Undersigned, being an authorized representative of the above named Contractor, hereby affirms our commitment to comply with Title 18, State Finance and Procurement Article, Annotated Code of Maryland and, if required, to submit all payroll reports to the Commissioner of Labor and Industry with regard to the above stated contract. The Bidder/Offeror agrees to pay covered employees who are subject to living wage at least the living wage rate in effect at the time service is provided for hours spent on State contract activities, and to ensure that its Subcontractors who are not exempt also pay the required living wage rate to their covered employees who are subject to the living wage for hours spent on a State contract for services. The Contractor agrees to comply with, and ensure its Subcontractors comply with, the rate requirements during the initial term of the contract and all subsequent renewal periods, including any increases in the wage rate established by the Commissioner of Labor and Industry, automatically upon the effective date of the revised wage rate.

**APPENDIX F (continued)**  
**Affidavit of Agreement**  
**Maryland Living Wage Requirements-Service Contracts**

B. \_\_\_\_\_ (initial here if applicable) The Bidder/Offeror affirms it has no covered employees for the following reasons: (check all that apply)

- All employee(s) proposed to work on the State contract will spend less than one-half of the employee's time during every work week on the State contract;
- All employee(s) proposed to work on the State contract will be 17 years of age or younger during the duration of the State contract; or
- All employee(s) proposed to work on the State contract will work less than 13 consecutive weeks on the State contract.

The Commissioner of Labor and Industry reserves the right to request payroll records and other data that the Commissioner deems sufficient to confirm these affirmations at any time.

Name of Authorized Representative: \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Witness Name (Typed or Printed)

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date

**APPENDIX G**  
**DRAFT**  
**NOVEMBER 2016 ENERGY PERFORMANCE CONTRACT**  
**LEASE-PURCHASE AGREEMENT**

**THIS NOVEMBER 2016 ENERGY PERFORMANCE CONTRACT LEASE-PURCHASE AGREEMENT** dated as of \_\_\_\_\_, 2016 (the "EPC Lease"), by and between \_\_\_\_\_, having a principal place of business at \_\_\_\_\_, ("Lessor") and the **STATE OF MARYLAND** ("Lessee" or the "State"), acting by and through the **STATE TREASURER'S OFFICE** (the "Office") on behalf of certain departments and units of the State (such departments and units shall be collectively referred to herein as the "Agencies"). The Office has a principal place of business at Louis L. Goldstein Treasury Building, Room 109, 80 Calvert Street, Annapolis, Maryland 21401.

**WITNESSETH**

**WHEREAS**, Lessee has determined that a present need exists for the acquisition of certain Equipment (hereinafter defined), and that Lessee is authorized under the Constitution and laws of the State to enter into this EPC Lease for the purposes hereinafter set forth; and

**WHEREAS**, Lessor has agreed to finance the acquisition of the Equipment and to lease such Equipment to Lessee upon the terms and conditions set forth herein.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Lessor and Lessee agree as follows:

**1. Agreement to Lease.** Upon the terms and conditions contained in (a) this EPC Lease, (b) the Office's Invitation for Bids IFB #NOV-ENERGY-09202016 released on September 20, 2016, (the "IFB"), which is incorporated by reference herein and made a part hereof including without limitation Appendix B to the IFB, and (c) Lessor's Bid form dated \_\_\_\_\_, which is incorporated by reference herein and made a part hereof, Lessor shall provide funds in the aggregate amount of \$4,682,772 ("Amount") to permit Lessee's acquisition of Equipment in accordance with the EPC Lease and Equipment Schedule Nos. 16-11-#01 and 16-11-#02 (an "Equipment Schedules" or "Schedules") to the EPC Lease, attached hereto, and described summarily on Attachment 1A hereto. The debt service schedule (the "Debt Service Schedule") is attached hereto as Exhibit A. Lessor agrees to lease to Lessee, and Lessee agrees to lease from Lessor for the respective EPC Lease Term (hereinafter defined), the one or more items of energy conservation systems or equipment (the "Equipment") described in the applicable Equipment Schedules executed and delivered by Lessor and Lessee in connection herewith.

**2. EPC Lease Term.**

- (a) This EPC Lease will become effective upon the execution hereof by Lessee and Lessor as of the date first above written. Lessor's period of performance for providing lease-financing under this EPC Lease shall be from November 2, 2016 to October 1, 2030 for DHMH Springfield Hospital Center and November 2, 2016 to April 1, 2031 for MDOT Motor Vehicle Administration. The term of this EPC Lease (the "EPC Lease Term") with respect to each item of Equipment will commence on the date the Equipment is accepted pursuant to Section 3 and the respective Equipment Schedule, and unless earlier terminated as expressly provided for in this EPC Lease, will continue for the period set forth in the applicable Equipment Schedule. The EPC Lease Term with respect to the Equipment leased under a separate Equipment Schedule will terminate (a) if applicable, upon the purchase of the Equipment by the Lessee; (b) upon payment by Lessee of the EPC Lease Payments (hereinafter defined) required to be paid by Lessee hereunder with respect to the Equipment; or (c) as otherwise provided in this EPC Lease. Upon termination of the EPC Lease Term as to the Equipment leased under a separate Equipment Schedule as a result of the occurrence of either of the events specified in (a) or (b), above, the EPC Lease will terminate with respect to the Equipment leased under such Equipment Schedule, the security interest, if any, of the Lessor in such Equipment shall terminate, Lessee will acquire full and unencumbered title to such Equipment free and clear of all liens and encumbrances created by or arising through or under Lessor.

**3. Cost of Equipment; Delivery of Equipment; and Payment of Equipment Costs.**

- (a) The Agencies on behalf of Lessee have or will enter into certain energy performance contracts ("EPCs") with one or more energy performance contractors (the "EP Contractors") for various items of energy conservation systems or equipment to be purchased from the respective EP Contractors and leased hereunder. Such EPCs shall provide for the delivery, installation, and purchase of the Equipment. Lessee does hereby assign to Lessor all of Lessee's rights, but none of its obligations, under the EPCs, including without limitation, the right to purchase the Equipment in accordance with the terms thereof. When used herein, the term "Equipment Costs" means the net purchase price payable to the respective EP Contractors under the respective EPCs, which shall not exceed the amount set forth in the respective Equipment Schedules of \$4,682,772 in the aggregate, and shall not be payable prior to the respective acquisition dates (the "Acquisition Dates") stated on the respective Equipment Schedules. Each Equipment Schedule shall represent Equipment Costs of no less than \$10,000, unless authorized by special written exception issued by the Contract Officer.
- (b) Lessor agrees to finance all and not less than all of the Equipment approved

for financing by the office and the Department of Budget and Management (the "Department") at the terms in the Debt Service Schedule.

- (c) The EPCs shall provide that the Equipment is to be delivered to Lessee at the location (the "Equipment Location") specified in the applicable Equipment Schedule. Lessee will accept the Equipment as soon as it has been installed and is operational, or in the event that the EP Contractor allows a pre-acceptance test period, as soon as the test period has expired (the "Acceptance Date"). Lessee will evidence its acceptance of the Equipment by executing and delivering to Lessor an Acceptance Certificate (herein so called).
- (d) Lessor agrees to make moneys available to fund an Escrow Account to pay the EP Contractors specified on the accompanying Equipment Schedules when required. Lessor and Lessee shall enter into an Escrow Agreement to provide for such payments. Lessor shall select a bank, reasonably acceptable to Lessee and offering competitive interest rates on escrowed funds, to act as escrow agent and to make payments to the EP Contractors, specified on the accompanying Equipment Schedules, in accordance with the payment instructions specified in the Escrow Agreement. Lessor agrees to make a good faith effort to select a qualified minority business enterprise bank to act as the escrow agent. The cost of the services of such escrow agent will be borne by Lessor.

#### **4. EPC Lease Payments.**

- (a) Subject to Section 5 hereof, Lessee agrees to pay to Lessor or its assignee pursuant to Section 18 hereof the EPC Lease Payments (herein so called), equal to the amounts specified in Exhibit B to the applicable Equipment Schedule. A portion of each semi-annual EPC Lease Payment is paid as, and represents payment of interest, all as set forth in the applicable Equipment Schedule. The EPC Lease Payments will be payable without notice or demand, except for the invoices hereinafter provided, at the office of Lessor (or such other place as Lessor or its assignee may from time to time designate in writing), and will commence on the first EPC Lease Payment due date (the "Due Date") as set forth in Exhibit B to the applicable Equipment Schedule. Lessor shall prepare and submit to Lessee in accordance with the Office's instructions semi-annual invoices for the EPC Lease Payments reflected on Exhibit B to each Equipment Schedule. Each consolidated invoice submitted for payment shall include on its face the Lessor's or the Lessor's assignee's Federal Tax Identification Number, the Lessor's complete address, and the date and amount that are included in the total invoice. Consolidated payments will be made within thirty (30) days of receipt by the Office of approved invoices or the invoice due date, whichever is later. The Office may make a consolidated payment of any number or all EPC Lease Payments due to Lessor (or to the assignee of Lessor to whom such EPC

Lease Payments are due) on the same date. Any payments received after the Due Date may bear interest from the Due Date in accordance with Section 15-104 of the State Finance and Procurement Article, Annotated Code of Maryland. Except as specifically provided in Section 5, Section 25, and Section 26 hereof, Lessee's obligation to pay the EPC Lease Payments will be absolute and unconditional in all events and, except for the provisions of Section 7-222 of the State Finance and Procurement Article, Annotated Code of Maryland, will not be subject to any set-off, defense, abatement, reduction, counterclaim, or recoupment for any reason whatsoever.

- (b) Lessor and Lessee understand and intend that the obligation of Lessee to pay the EPC Lease Payments required hereunder shall constitute a current expense of Lessee, subject to appropriated funds, and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness by Lessee, nor shall anything contained herein constitute a pledge of the general tax revenues, funds, or moneys of Lessee beyond those appropriated for the purpose of acquiring the Equipment.
- (c) The Office, the Department through its acknowledgment and acceptance of this EPC Lease, and the Agencies on behalf of Lessee reasonably believe that legally available funds can be obtained sufficient to make all EPC Lease Payments during the EPC Lease Term, and hereby covenant that they will do all things lawfully within their power to obtain, maintain, and pursue funds from which the EPC Lease Payments may be made, including making provision for such payments to the extent necessary in each budget proposed for the purpose of obtaining funding, and that they will use their bona fide best efforts to obtain appropriation of the necessary funds to avoid termination pursuant to Section 5 hereof by taking all appropriate action to seek adequate budgeted funds to maintain this EPC Lease in force. It is the intent of the Office and the Agencies on behalf of Lessee to make the EPC Lease Payments for the full EPC Lease Term if funds are legally available therefor, and in that regard, Lessee represents that the use of the Equipment is essential to its proper, efficient, and economic operation.

**5. Nonappropriation of Funds; Substitution.**

- (a) In the event sufficient funds are not appropriated in any fiscal period for EPC Lease Payments due hereunder, then Lessee will immediately notify the Lessor or its assignee of such occurrence and the EPC Lease Term for the Equipment under an Equipment Schedule for which funds were not appropriated shall terminate on the last day of the fiscal period for which appropriations were authorized, without penalty or expense to Lessee of any kind whatsoever. In the event of such termination, Lessee agrees to peaceably surrender possession of such Equipment to Lessor or its assignee on the date of such termination. Lessor will have all legal and equitable



rights and remedies to take possession of the Equipment upon such termination.

- (b) In the event that funds are not appropriated with respect to Equipment under one or more Equipment Schedules or for any other reason whatsoever, with the consent of the Lessor or its assignee with respect to such Equipment Schedule, Lessee shall have the right to substitute therefor other equipment of equivalent value so as to prevent termination of the Equipment Schedule.

## 6. **Limitation on Warranties.**

- (a) Lessee acknowledges and agrees and shall confirm its acknowledgement and agreement on each Equipment Schedule, that the Equipment is of a size, design, and capacity selected by the Lessee; that Lessee is satisfied that the Equipment is suitable for its purpose; that Lessor is neither a manufacturer nor a vendor of the Equipment; and that **LESSOR HAS NOT MADE, AND DOES NOT HEREBY MAKE, ANY REPRESENTATION, WARRANTY, OR COVENANT, EXPRESS OR IMPLIED, WITH RESPECT TO THE MERCHANTABILITY, CONDITION, QUALITY, DURABILITY, DESIGN, OPERATION, FITNESS FOR USE, OR SUITABILITY OF THE EQUIPMENT IN ANY RESPECT WHATSOEVER OR IN CONNECTION WITH OR FOR THE PURPOSES AND USES OF LESSEE, OR ANY OTHER REPRESENTATION, WARRANTY, OR COVENANT OF ANY KIND OR CHARACTER, EXPRESS OR IMPLIED, WITH RESPECT THERETO, AND LESSOR SHALL NOT BE OBLIGATED OR LIABLE FOR ANY ACTUAL, INCIDENTAL, CONSEQUENTIAL, OR OTHER DAMAGES OF OR TO LESSEE OR ANY OTHER PERSON OR ENTITY ARISING OUT OF OR IN CONNECTION WITH THE USE OR PERFORMANCE OF THE EQUIPMENT AND THE MAINTENANCE THEREOF.**
- (b) Lessor hereby assigns to Lessee during the EPC Lease Term, so long as no Event of Default (as hereinafter defined) has occurred and is continuing, all manufacturers' warranties, if any, express or implied, with respect to the Equipment, and Lessor authorizes Lessee to obtain the customary services furnished in connection with such warranties at Lessee's expense, and shall cooperate fully with Lessee with respect to the resolution of any claims against such warranties.

## 7. **Representations and Warranties.**

- (a) Lessee represents and warrants as of the date hereof, as of the date of acceptance under each Equipment Schedule, and at all times during the respective EPC Lease Term that: (i) Lessee is a "state" within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), and will do or cause to be done all things necessary to preserve and keep in full force and effect its existence as such; (ii) the execution, delivery, and

performance by the Lessee of this EPC Lease, all Equipment Schedules, and all other documents executed in connection herewith by Lessee (all such documents shall be collectively referred to herein as the "EPC Lease Documents"), have been duly authorized by all necessary action on the part of the Lessee; (iii) the EPC Lease Documents constitute legal, valid, and binding obligations of the Lessee enforceable in accordance with their respective terms; (iv) the execution and performance of the EPC Lease Documents will not violate any judgment, order, law, or regulation applicable to Lessee or result in any breach of, or constitute a default under, or result in the creation of any lien, charge, security interest, or other encumbrance upon the Equipment (other than as contemplated by this EPC Lease), or any assets of the Lessee pursuant to any indenture, mortgage, deed of trust, bank loan, credit agreement, or other instrument to which Lessee is a party or by which it or its assets may be bound; (v) there are no actions, suits, or proceedings pending or, to the knowledge of the Lessee, threatened against or affecting Lessee in any court or before any governmental commission, board, or authority, which, if adversely determined, will have a material, adverse effect on the ability of Lessee to perform its obligations under the EPC Lease Documents; (vi) no governmental orders, permissions, consents, approvals, or authorizations are required to be obtained, and no registrations or declarations are required to be filed in connection with the execution and delivery of the EPC Lease Documents; (vii) for tax-exempt lease-financings, without the prior consent of the Lessor, no portion of the Equipment will be used directly or indirectly in any trade or business carried on by any person other than Lessee; and (viii) for tax-exempt lease-financings, no more than 10% of the total use of any portion of the Equipment leased on behalf of any State agency shall be used, on an average yearly basis, directly or indirectly in any trade or business carried on by any person other than Lessee or be used by an organization described in Section 501(c)(3) of the Code, provided that such private business use, if any, that is not related or disproportionate to the governmental use shall not exceed 5% of the total use of such Equipment on an average yearly basis.

- (b) In connection with each Equipment Schedule and as a condition precedent to the funding thereof by Lessor, Lessee shall deliver to Lessor: (1) an opinion of Lessee's counsel in form and substance reasonably acceptable to Lessor as to the validity of the statements made in subsections (i) through (vi), above; and (2) such other documents and certificates as shall be reasonably requested by the Lessor. In addition, for tax-exempt lease-financings, Lessee shall deliver to Lessor: (3) for tax-exempt lease financings, a certificate of a duly authorized officer of Lessee respecting the validity of the statements made in subsections (vii) and (viii) above; and (4) an opinion of nationally recognized bond counsel in form and substance reasonably acceptable to Lessor as to the excludability from gross income of the interest component of the EPC Lease Payments under the laws of the United States and the State and other related matters.

8. **Title.** Upon Lessee's acceptance of the Equipment under an Equipment Schedule, title to the Equipment will vest in Lessee; provided, however, that (i) in the event of termination pursuant to Section 5 hereof; or (ii) upon the occurrence of an Event of Default hereunder, as long as such Event of Default is continuing, title to the Equipment will immediately vest in Lessor or its assignee of the Equipment Schedule on which the Equipment is described.
9. **Security Interest.** In order to secure all of its obligations hereunder, Lessee hereby (i) grants to Lessor a first priority security interest in any and all right, title, and interest of Lessee in: (a) Lessee's Energy Performance Contract with EP Contractors; (b) the funds deposited by Lessor in an Escrow Account during the Acquisition Period, if any; (c) the Equipment, and in all additions, attachments, and accessions thereto and substitutions thereof; and (d) any proceeds (including the Net Proceeds as defined in Section 16 below of any commercial insurance policy) of the foregoing; (ii) agrees that this EPC Lease, and as appropriate, the Assignment and the Escrow Agreement, may be filed, by Lessor at Lessor's expense as a financing statement evidencing such security interest; and (iii) agrees to execute and deliver all financing statements, certificates of title, and other instruments necessary or appropriate to evidence such security interest.
10. **Personal Property.** The Equipment is and will remain personal property and will not be deemed to be affixed to, or be a part of, the real estate on which it may be situated notwithstanding that the Equipment or any part thereof may be or hereafter may become in any manner physically affixed or attached to real estate or any building thereon. If requested by Lessor, Lessee will, at Lessee's expense, furnish a landlord or mortgage waiver with respect to the Equipment.
11. **Use; Repairs.** Lessee will use the Equipment in a careful manner consistent with the use generally contemplated by the manufacturer of the Equipment and will comply with all laws, ordinances, insurance policies, and regulations relating to, and will pay all valid costs, claims, damages, fees, and charges arising out of, the possession, use, or maintenance of the Equipment. Lessee, at its expense, will keep the Equipment in good repair, ordinary wear and tear excepted, and will furnish all parts, mechanisms, and devices required therefor.
12. **Alterations.** Lessee will not make any alterations or additions to the Equipment that will result in a reduction in its value without Lessor's prior written consent or unless such alteration or addition may be readily removed without damage to the Equipment.
13. **Location; Inspection.** The Equipment will not be removed from, or if the Equipment consists of rolling stock, its permanent base will not be changed from, the Equipment Location without Lessor's prior written consent, which consent will not be unreasonably withheld. Lessor will be entitled to enter upon the Equipment Location during normal business hours to inspect the Equipment or observe its use and operation.

14. **Liens and Taxes.** Lessee shall keep the Equipment free and clear of all levies, liens, and encumbrances except those created under this EPC Lease. The parties contemplate that the Equipment will be used for a governmental purpose of Lessee and that the Equipment will be exempt from all taxes presently assessed and levied with respect to personal property. In the event that the use, possession, or acquisition of the Equipment is found to be subject to taxation, Lessee shall pay when due during the EPC Lease Term, to the extent of available appropriated funds, all charges and taxes (local, State, and federal), that now or hereafter may be imposed upon the ownership, leasing, rental, sale, purchase, possession, or use of the Equipment, excluding, however, all federal and State taxes on or measured by Lessor's or its assignee's income. If Lessee fails to pay said charges and taxes when due, and after delivery of written notice to Lessee, Lessor shall have the right, but shall not be obligated, to pay said charges and taxes. If Lessor pays any charges or taxes for which Lessee is liable under this EPC Lease, Lessee shall reimburse Lessor therefor, subject only to the availability of appropriated funds.

15. **Risk of Loss; Damage, Destruction, and Condemnation; Use of Net Proceeds.**

- (a) Lessee assumes all risk of loss of, or damage to, the Equipment from any cause whatsoever, and no such loss of, or damage to, the Equipment, defect therein, or unfitness or obsolescence thereof shall relieve Lessee of its obligation to make EPC Lease Payments or to perform any other obligation hereunder.
- (b) If, prior to the termination of the EPC Lease Term, (i) the Equipment or any portion thereof is destroyed (in whole or in part), or is damaged by fire or other casualty; (ii) title to, or the temporary use of, the Equipment or any part thereof or the estate of Lessee or Lessor in the Equipment or any part thereof shall be taken under the exercise of the power of eminent domain by any governmental body or by any person, firm, or corporation acting under governmental authority; or (iii) for any reason, the Equipment or any portion thereof is no longer in the possession or control of Lessee, Lessee shall, at its option, repair, restore, or replace the affected Equipment with equipment of equivalent value, or purchase the affected Equipment on the Due Date (as set forth in the applicable Equipment Schedule) next succeeding the date of such loss at the Principal Outstanding amount applicable on such Due Date, plus the EPC Lease Payment due on such date, plus any past due amounts then payable by Lessee hereunder with respect to such items of Equipment. Upon any such payment, the EPC Lease Term with respect to such items of Equipment shall terminate, and Lessee will acquire full and unencumbered title to such items of Equipment. Within forty-five (45) days of the happening of any events described in clauses (i), (ii) or (iii) of the first sentence of this paragraph, Lessee shall give notice to the Lessor and any assignee with respect to such Equipment of such event and how Lessee proposes to comply with the provisions of the first sentence of this

paragraph.

- (c) If appropriated funds are not available to permit Lessee to repair, restore, replace, or purchase such Equipment in accordance with subsection (b) of the Section 14, Lessee shall cause the Net Proceeds, as defined in Section 16 hereof, of any insurance claim or condemnation award to be applied to the payment of Lessee's obligations under this EPC Lease. Any portion of the Net Proceeds in excess of the amount required to pay in full Lessee's obligations as set forth in this subsection shall be for the account of Lessee. Lessee agrees that if the Net Proceeds are insufficient to pay in full Lessee's obligations hereunder, Lessee shall, to the extent of appropriated funds, make such payments to the extent of any deficiency.

**16. Insurance.** At its own expense, subject to appropriated funds, Lessee shall self-insure, or at its option, commercially insure, the Equipment against loss or damage for not less than the full replacement value of the Equipment. In the event of a covered loss, commercial insurance typically includes the costs of removal of debris and installation of the replacement equipment. In the event that the Equipment suffering a covered loss or damage is not repaired, restored, replaced, or purchased pursuant to Section 15 hereof, the Net Proceeds of commercial insurance, if any, shall be applied as provided in Section 15 hereof. As used herein, "Net Proceeds" means the amount remaining from the gross proceeds of any commercial insurance claim or condemnation award after deduction of expenses (including attorneys' fees) incurred in the collection of such claim or award. At the request of Lessor, Lessee shall provide written evidence of insurance.

**17. Indemnification.** To the extent allowed by applicable law and subject to available appropriations, Lessee shall indemnify Lessor against, and hold Lessor harmless from, any and all claims or actions, arising in connection with the Equipment, unless any such action is based upon the negligence, illegal act, breach of duty, or intentional tort committed by the Lessor.

**18. Assignment.**

- (a) Without Lessor's prior written consent, Lessee will neither: (i) assign, transfer, pledge, hypothecate, grant any security interest in, or otherwise dispose of this EPC Lease, any Equipment, or any interest in this EPC Lease or the Equipment; nor (ii) sublet or lend the Equipment.

- (b) Lessor may assign, in whole, or in part, its rights, title, and interest in and to this EPC Lease, including all Equipment Schedules, the Equipment, and any other documents executed with respect to this EPC Lease, and/or grant or assign a security interest in this EPC Lease and the Equipment after giving prior written notice to the Office. Any assignment in part may be only with respect to one or more Equipment Schedules and not to any portion of a single Equipment Schedule. Any such assignee shall have all of the rights but

none of the obligations of Lessor under this EPC Lease other than the obligation to provide funds to Lessee in the aggregate amount specified on the Equipment Schedule assigned to such Assignee as contemplated hereunder. Subject to the preceding sentence, the term Lessor as used herein shall include any such assignees. Subject to the foregoing, this EPC Lease and the Equipment Schedules shall inure to the benefit of, and be binding upon, the successors and assigns of the parties hereto. Before assignment of any portion of Lessor's interest in this EPC Lease, Lessor will cause written notice of such assignment to be sent to Lessee which will be sufficient if it discloses the name of the assignee and the address to which further payments hereunder should be made. No further action will be required by Lessor or by Lessee to evidence the assignment of rights hereunder, but Lessee will acknowledge any such permitted assignment in writing if so requested. Lessee shall retain notice of such assignment and maintain a record that identifies the owner of Lessor's interest in this EPC Lease. Upon Lessee's receipt of written notice of Lessor's assignment of any portion of its interest in this EPC Lease, Lessee agrees to attorn to and recognize such assignee as the owner of such portion of Lessor's interest in this EPC Lease, and Lessee thereafter shall make such payments, including without limitation, such EPC Lease Payments as are indicated in the notice of assignment, directly to such assignee; provided, however, that any such permitted assignment of a right to receive payment hereunder shall be accomplished in accordance with Lessee's instructions, if any, regarding invoicing or other processing of EPC Lease Payments.

- (c) Lessor or its assignee may not sell or distribute, in fractionalized interests or participations, its interest in its rights to receive payment of the aggregate amount of all Equipment Schedules for any given draw hereunder without the prior written consent of the Lessee. The Lessor shall not sell Certificates of Participation in connection with this EPC Lease. If Lessee gives its consent to such sale or distribution of such fractionalized interests or participations, Lessor or its assignee (i) shall limit the number of holders of such interests or participations to thirty-five (35) or fewer "sophisticated investors"; (ii) shall issue any such interest or participation in the amount of \$100,000 or more; (iii) shall maintain, on behalf of the Lessee, registration books or a book entry system with respect to the ownership and transfer of such participations or interests that complies with the requirements of Section 149(a) of the Code; (iv) shall not establish any such participations or interests in a manner that would cause interest payments on this EPC Lease received by owners of such participations or interests to be includable in gross income for federal income tax purposes; and (v) shall provide the Office's Counsel with a copy of all offering materials thirty (30) days prior to the time any such interests or participations are offered for sale or distribution. Lessor (i) shall be solely responsible for the allocation of payments received from Lessee in accordance with subsection (b) hereof among any such participants as their interests may appear; and (ii) shall be solely responsible for the costs and

other financial or other liabilities attendant to the establishment, maintenance, and operation of the aforesaid registration books or book entry system. Lessee shall be given notice of the establishment of any such registration books or book entry system and a full written explanation of how such books or system works, including the right to inspect the same during normal business hours, or, if Lessor is not conveniently located for such inspection, Lessee shall be furnished, upon request, with photocopies of such books and records and/or book entry system. The foregoing to the contrary notwithstanding, Lessee may, at its option and expense, appoint another agent to establish, maintain, and operate the registration books or book entry system contemplated hereunder.

- (d) Lessor acknowledges and agrees that no offering document, prospectus, offering circular or other disclosure document has been or will be prepared in connection with this EPC Lease and that Lessor was afforded the opportunity to examine information and documents and to make inquiries relating to this EPC Lease and the matters contained herein and has received and reviewed all information it deemed necessary to make an investment decision with respect to this EPC Lease.

**19. Events of Default.** With respect to each Equipment Schedule, an Event of Default (herein so called) shall occur upon the happening of an event hereinafter described, but in the case of events described in paragraphs (b) and (c) below, only if the Lessor shall have given the Office thirty (30) days' prior written notice of the default, unless the Lessor and Lessee shall agree to an extension of such time prior to its expiration:

- (a) Lessee fails to make any EPC Lease Payment as it becomes due in accordance with the terms of this EPC Lease and the respective Equipment Schedules (except as such failure results from nonappropriation by the Lessee of funds for such purposes);
- (b) Lessee fails to perform or observe any other covenant, condition, or agreement to be performed or observed by it hereunder or under the respective Equipment Schedules; or
- (c) The discovery by Lessor that any statement, representation, or warranty made by Lessee in this EPC Lease or in any writing delivered by Lessee pursuant hereto or in connection herewith was false, misleading, or erroneous in any material respect at the time such statement, representation, or warranty was made.

**20. Remedies.** Upon the occurrence of an Event of Default and as long as such Event of Default is continuing, Lessor, at its option, may declare this EPC Lease to be in default by written notice to such effect to the Office, and thereafter Lessor may exercise any one or more of the following remedies:

- (a) by written notice to Lessee, declare an amount equal to all amounts then due or to become due during the then current fiscal year of Lessee under this EPC Lease and the Equipment Schedules to which the Event of Default applies to be immediately due and payable, whereupon the same shall become immediately due and payable;
- (b) by written notice to Lessee, request Lessee to (and Lessee agrees that it will), promptly return the Equipment described on the Equipment Schedules to which the Event of Default applies to Lessor, and Lessor may enter upon the premises where the Equipment is located and take immediate possession of and remove all or any portion of the same;
- (c) sell or lease the Equipment or sublease it for the account of Lessee holding Lessee liable, only for the fiscal year for which appropriated funds are available and only to the extent of those appropriated funds, for all EPC Lease Payments and other payments due on or before the effective date of such selling, leasing, or subleasing, and for the difference between the purchase price, rental, and other amounts paid by the purchaser, lessee, or sublessee pursuant to such sale, lease, or sublease and the amount payable by Lessee hereunder; and
- (d) exercise any other right, remedy, or privilege that may be available to it under applicable laws of the State of Maryland or any other applicable law, or proceed by appropriate legal action to enforce the terms of this EPC Lease or to recover damages for the breach of this EPC Lease, or to rescind this EPC Lease as to the Equipment.

Any assignee of Lessor shall only have the right to declare the EPC Lease in default and exercise the remedies described in paragraphs (a) through (d) above to the extent of the Equipment Schedules which Lessor has assigned to such assignee and the EPC Lease Payments and Equipment described thereon.

In addition, Lessee will remain liable, to the extent permitted by law and to the extent of then currently available appropriated funds, for all covenants and indemnities under this EPC Lease and for all reasonable legal fees and other costs and expenses, including court costs, incurred by Lessor with respect to the enforcement of any of the remedies listed above or any other remedy available to Lessor. No remedy herein conferred upon or reserved to Lessor is intended to be exclusive, and every such remedy shall be cumulative and shall be in addition to every other remedy given under this EPC Lease or now or hereafter existing at law or in equity. Lessor's remedies hereunder may be exercised separately with respect to items of Equipment. No delay or omission to exercise any right or power accruing upon the occurrence of any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right or power may be exercised from time to time and as often as may be deemed expedient.



21. **Lessor's Right To Perform for Lessee.** Except as provided in Sections 5, 25 and 26, if Lessee fails to perform or comply with any of its covenants contained herein, Lessor shall have the right, but shall not be obligated, to effect such performance or compliance, and the amount of any out-of-pocket expenses or other reasonable expenses of Lessor incurred in connection with the performance of, or compliance with, such covenant, together with interest thereon at the lesser of (i) the highest lawful rate permitted by applicable State law on the date of payment by Lessor; or (ii) the same rate as the underlying EPC Lease Payments shall be payable by Lessee to the extent of then currently available appropriated funds, upon demand. Lessee shall execute, endorse, and deliver to Lessor any conveyance, assignment, or other instrument in writing as may be required to vest in Lessor any right, title, or power that by the terms hereof is intended to be conveyed or conferred upon Lessor, including without limitation: (a) Uniform Commercial Code Financing Statements (including continuation statements); (b) documents and checks or drafts relating to or received in payment for any loss or damage on the insurance required hereunder, but only to the extent that same relates to the Equipment; and (c) at such time of default or nonappropriation, upon any bill of sale, document, instrument, invoice, freight bill, bill of lading, or similar document relating to the Equipment in order to vest title in Lessor and to transfer possession to Lessor within ten (10) days upon receipt of same.
22. **Quiet Enjoyment of Equipment.** Lessor hereby covenants to provide to Lessee during the term of this EPC Lease quiet use and enjoyment of the Equipment, and Lessee shall during the term of this EPC Lease peaceably and quietly have and hold and enjoy the Equipment without suit, trouble, or hindrance from Lessor except upon the occurrence of an Event of Default.
23. **Delivery of Related Documents.** Lessee will execute or provide, as requested by Lessor, such other documents and information as are reasonably necessary with respect to the transactions contemplated by this EPC Lease. At the request of the Lessor, Lessee will furnish current financial statements of Lessee within thirty (30) days after the date such statements become available to the public. During the EPC Lease Term and upon annual request of the Lessor, Lessee will provide to Lessor the applicable budget, or relevant portions thereof at Lessee's election, with proof of appropriation for the ensuing fiscal year, and such other financial information relating to the ability of Lessee to continue this EPC Lease as reasonably may be requested by Lessor.
24. **Lessee's Covenants.** Lessee specifically covenants that it shall comply with the provisions of the Code, including, without limitation, compliance with any provisions of such law regarding the timing of the expenditure of the proceeds of this EPC Lease, the use of such proceeds, the restriction of investment yields, the filing of information with the Internal Revenue Service, and the rebate of certain earnings resulting from the investment of the proceeds of this EPC Lease. Lessee further covenants that it shall make such use of the proceeds of this EPC Lease,

regulate the investment of the proceeds thereof, and take such other and further actions as may be required to maintain exclusion from gross income for federal tax purposes of the interest portion of the EPC Lease Payments. The Lessee shall provide such certification of facts and estimates regarding the amount and use of the proceeds of this EPC Lease as may be necessary or appropriate from time to time to comply with, or to evidence Lessee's compliance with, the covenants set forth in this Section.

25. **Termination for Cause.** If Lessor: (a) fails to fulfill its obligation under this EPC Lease to provide funds sufficient to pay the Equipment Costs as described in Section 3 hereof properly and on time, Lessee may terminate this EPC Lease with respect to any Equipment Schedule for which Lessor has failed to fulfill such payment obligation by written notice to Lessor or (b) otherwise violates any provision of the EPC Lease, Lessee may terminate this EPC Lease with respect to any or all pending or future Equipment Schedules by written notice to Lessor; provided, however, that clauses (a) and (b) shall not be deemed to permit termination by Lessee with respect to EPC Lease terms for existing previously financed Equipment Schedules. The notice shall specify the acts or omissions relied upon as cause for termination. Lessor shall pay Lessee the actual amount of damages caused by Lessor's breach. Lessor will remain liable after termination and Lessee can affirmatively collect damages.
26. **Termination for Convenience.** The performance of this EPC Lease may be terminated by Lessee in accordance with this Section, in whole or in part, whenever the Lessee shall determine that such termination is in the best interest of Lessee; provided, however, that this clause shall not be deemed to permit termination by Lessee of any EPC Lease Term of existing Equipment Schedules.
27. **Contingent Fee Prohibition.** Lessor warrants that it has not employed or retained any person, partnership, corporation, or other entity, other than a bona fide employee or agent working for Lessor, to solicit or secure this EPC Lease, and that it has not paid or agreed to pay any person, partnership, corporation, or other entity, other than a bona fide employee or agent, any fee or other consideration contingent on the making of this EPC Lease.
28. **Financial Disclosure.** Lessor shall comply with the provisions of Section 13-221, State Finance and Procurement Article, Annotated Code of Maryland, as from time to time amended, which requires that every business that enters into contracts, leases, or other agreements with the Lessee or its agencies during a calendar year under which it is to receive in the aggregate \$100,000 or more, shall, within 30 days of the time when the aggregate value of these contracts, leases, or other agreements reaches \$100,000, file with the Secretary of State of Maryland certain specified information to include disclosure of beneficial ownership of the business.

29. **Political Contribution Disclosure.** Lessor shall comply with Election Law Article, §§14-101—14-108, Annotated Code of Maryland, which requires that every person that enters into contracts, leases, or other agreements with the State, a county, or an incorporated municipality, or their agencies, during a calendar year in which the person receives in the aggregate \$100,000 or more, shall file with the State Board of Elections a statement disclosing contributions in excess of \$500 made during the reporting period to a candidate for elective office in any primary or general election. The statement shall be filed with the State Board of Elections: (1) before a purchase or execution of a lease or contract by the State, a county, an incorporated municipality, or their agencies, and shall cover the preceding two calendar years; and (2) if the contribution is made after the execution of a lease or contract, then twice a year, throughout the contract term, on: (a) February 5, to cover the 6-month period ending January 31; and (b) August 5, to cover the 6-month period ending July 31.
30. **Retention of Records.** If requested by Lessee, Lessor shall deliver to the Lessee background material prepared or obtained by Lessor incident to the performance of this EPC Lease. "Background Material" shall include, but not be limited to, work papers, notes, completed questionnaires, other printed materials, pamphlets, maps, drawings, and books acquired by Lessor during the term of this EPC Lease and directly related to the services provided under this EPC Lease. Any proprietary computer programs of Lessor are expressly excluded from the definition of "Background Material" as used in this Section. Lessor shall maintain records and documents relating to the performance of this EPC Lease for three years following final payment under any EPC Lease Term or any applicable statute of limitations, whichever is longer, and shall make such records available for inspection and audit by the authorized representatives of Lessee.
31. **Nondiscrimination in Employment.** Lessor agrees: (a) not to discriminate in any manner against an employee or applicant for employment because of race, color, religion, creed, age, sex, marital status, national origin, ancestry, or disability of a qualified individual with a disability; (b) to include a provision similar to that contained in subsection (a) above, in any underlying subcontract for standard commercial supplies or raw materials; and, (c) to post and to cause subcontractors to post in conspicuous places available to employees and applicants for employment, notices setting forth the substance of this Section.
32. **Commercial Nondiscrimination Clause.**
- (a) As a condition of entering into this EPC Lease, Lessor represents and warrants that it will comply with the State's Commercial Nondiscrimination Policy, as described under Title 19 of the State Finance and Procurement Article of the Annotated Code of Maryland. As part of such compliance, Lessor may not discriminate on the basis of race, color, religion, ancestry or national origin, sex, age, marital status, sexual orientation, or on the basis of

disability or other unlawful forms of discrimination in the solicitation, selection, hiring, or commercial treatment of subcontractors, vendors, suppliers, or commercial customers, nor shall Lessor retaliate against any person for reporting instances of such discrimination. Lessor shall provide equal opportunity for subcontractors, vendors, and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that this clause does not prohibit or limit lawful efforts to remedy the effects of marketplace discrimination that have occurred or are occurring in the marketplace. Lessor understands that a material violation of this clause shall be considered a material breach of this EPC Lease and may result in termination of this Agreement, disqualification of Lessor from participating in State contracts, or other sanctions. This Section is not enforceable by or for the benefit of, and creates no obligation to, any third party.

- (b) As a condition of entering into this EPC Lease, upon the Maryland Human Relations Commission's request, and only after the filing of a complaint against Lessor under Title 19 of the State Finance and Procurement Article, as amended from time to time, Lessor agrees to provide within 60 days after the request a complete list of the names of all subcontractors, vendors, and suppliers that Lessor has used in the past 4 years on any of its contracts that were undertaken within the state of Maryland, including the total dollar amount paid by Lessor on each subcontract or supply contract. Lessor further agrees to cooperate in any investigation conducted by the State pursuant to the State's Commercial Nondiscrimination Policy as set forth under Title 19 of the State Finance and Procurement Article of the Annotated Code of Maryland, and to provide any documents relevant to any investigation that is requested by the State. Lessor understands that violation of this clause is a material breach of this EPC Lease and may result in contract termination, disqualification by the State from participating in State contracts, and other sanctions.

**33. Non-Hiring of Employees.** No employee of the State of Maryland or any unit thereof, whose duties as such employee include matters relating to or affecting the subject matter of this EPC Lease, shall, while so employed, become or be an employee of the party or parties hereby contracting with the State of Maryland or any unit thereof.

**34. Compliance with Laws.** Lessor hereby represents and warrants that:

- (a) it is qualified to do business in the State of Maryland and that it will take such action as, from time to time, may be necessary to remain so qualified;
- (b) it is not in arrears with respect to the payment of any moneys due and owing the State of Maryland, or any department or unit thereof, including, but not limited to, the payment of taxes and employee benefits, and that it shall not

become so in arrears during the term of this EPC Lease;

- (c) it shall comply with all federal, State, and local laws applicable to its activities and obligations under this EPC Lease; and
- (d) it shall obtain, at its expense, all licenses, permits, insurance, and governmental approvals, if any, necessary to the performance of its obligations under this EPC Lease.

35. **Living Wage Requirements.** A solicitation for services under a State contract valued at \$100,000 or more may be subject to Title 18, State Finance and Procurement Article, Annotated Code of Maryland.

Contractors and subcontractors subject to the Living Wage Law shall pay each covered employee at least \$13.59 per hour, if State contract services valued at 50% or more of the total value of the contract are performed in the Tier 1 Area. If State contract services valued at 50% or more of the total contract value are performed in the Tier 2 Area, an offeror shall pay each covered employee at least \$10.21 per hour. The specific Living Wage rate is determined by whether a majority of services take place in a Tier 1 Area or Tier 2 Area of the State. The Tier 1 Area includes Montgomery, Prince George's, Howard, Anne Arundel, and Baltimore Counties, and Baltimore City. The Tier 2 Area includes any county in the State not included in the Tier 1 Area. In the event that the employees who perform the services are not located in the State, the head of the unit responsible for a State contract pursuant to §18-102 (d) shall assign the tier based upon where the recipients of the services are located.

The EPC Lease resulting from this solicitation has been deemed to be a Tier 1 contract.

36. **Administration.** This EPC Lease shall be performed under the direction of the Maryland State Treasurer, or the Treasurer's designee (the "Contract Officer"). All matters relating to administration and performance of this EPC Lease shall be referred to the Contract Officer for determination.
37. **Governing Law.** This EPC Lease shall be construed, interpreted, and enforced in accordance with the laws of the State of Maryland, including without limitation the applicable provisions of COMAR Title 21, State Procurement Regulations.
38. **Notices.** All notices (excluding invoices and communications in the ordinary course of business) to be given under this EPC Lease shall be in writing and mailed by certified mail, return receipt requested, to the other party at its address set forth in the introduction to this EPC Lease, or at such address as the party may provide in writing from time to time.

39. **Section Headings.** All section headings contained herein are for convenience of reference only and are not intended to define or limit the scope of any provision of this EPC Lease.
40. **Entire Agreement; Modification; Severability.** This EPC Lease, including the Office's Invitation for Bids and Lessor's Bid, together with all other EPC Lease Documents, constitutes the entire agreement between the parties with respect to the lease of the Equipment, and neither the EPC Lease nor any of the EPC Lease Documents shall be modified, amended, altered, or changed except with the written consent of Lessor and Lessee subject to any additional approvals required by State law. If any terms contained in any earlier writing, agreement, or proposal conflict with the terms and conditions of this EPC Lease, the terms and conditions of this EPC Lease shall control. Any provision of this EPC Lease found to be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remainder of this EPC Lease. This EPC Lease may be executed in two or more counterparts, each of which shall be deemed to be an original but all of which shall constitute one and the same agreement. This EPC Lease shall become effective when each of the Lessor and the Lessee shall have received counterparts thereof signed by the other party. The exchange of copies of this EPC Lease and of signature pages by electronic or facsimile transmission shall constitute effective execution and delivery of this EPC Lease. Signatures of the parties transmitted by electronic or facsimile transmission shall be deemed to be original signatures for all purposes.

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41. **Representations.** Each party to this EPC Lease represents and warrants to the other that it has full right, power, and authority to execute this EPC Lease.

**IN WITNESS WHEREOF**, the parties hereto have caused this EPC Lease to be executed as of the day and year first above written.

**ATTEST:**

\_\_\_\_\_

**WITNESS:**

\_\_\_\_\_

**DEPARTMENT OF BUDGET AND  
MANAGEMENT**

By: \_\_\_\_\_

David Brinkley  
Secretary

**Approved for form and legal sufficiency  
for the State of Maryland:**

\_\_\_\_\_

Cate Allen  
Assistant Attorney General

**LESSOR:**

By: \_\_\_\_\_

**LESSEE:**

**STATE OF MARYLAND, acting by  
and through the State Treasurer's Office**

By: \_\_\_\_\_

Bernadette T. Benik  
Chief Deputy Treasurer

**ACKNOWLEDGED AND ACCEPTED:  
MARYLAND ENERGY  
ADMINISTRATION**

By: \_\_\_\_\_

Director

## ESCROW AGREEMENT

**THIS ESCROW AGREEMENT**, made and entered into as of the \_\_ day of \_\_\_\_ 2016, by and among \_\_\_\_\_ (the “Escrow Agent”), \_\_\_\_\_ (the “Lessor”), and the **MARYLAND STATE TREASURER** (the “Treasurer” or the “Lessee”) on behalf of the \_\_\_\_\_ [Agency Name].

### **RECITALS**

A. The Lessor and the Lessee have entered into that certain November 2016 Energy Performance Contract Lease-Purchase Agreement dated as of \_\_\_\_\_, 2016 (the “EPC Lease”), a duplicate of which has been furnished to each of the parties, and Equipment Schedule No. 16-11-#01 and 16-11-#02 dated as of \_\_\_\_\_ (the “Equipment Schedules”), whereby the Lessor has agreed to acquire certain Equipment (defined in the Equipment Schedules), and to lease the Equipment to the Lessee, and the Lessee has agreed to lease the Equipment from the Lessor, in the manner and on the terms set forth in the EPC Lease.

B. In order to secure the obligations of the Lessor under the EPC Lease, Lessee has requested the Lessor to set aside in escrow with the Escrow Agent, pursuant to the terms hereof, funds to permit the purchase of the Equipment.

C. The Lessee, as agent for the Lessor, will cause the Equipment to be acquired in accordance with the purchase orders or contracts therefor, and neither the Lessor nor the Escrow Agent shall be obligated to assume or perform any obligation of the Lessee with respect thereto.

### **AGREEMENTS**

**NOW, THEREFORE, IN CONSIDERATION OF** the premises and the mutual covenants contained herein, the parties agree as follows:

#### **ARTICLE I APPOINTMENT OF ESCROW AGENT; DEFINITIONS**

Section 1.01 Appointment of Escrow Agent. The Lessor and the Lessee hereby appoint and employ the Escrow Agent, upon direction of the Lessee, to receive, hold, invest, and disburse the moneys to be paid to it pursuant to this Escrow Agreement and the EPC Lease and the Equipment Schedule for credit to the Acquisition Fund established by this Escrow Agreement, and to perform certain other functions, all as hereinafter provided. By executing and delivering this Escrow Agreement, the Escrow Agent accepts the duties and obligations of the Escrow Agent provided herein, but only upon terms and conditions herein set forth.



Section 1.02. Definitions. Certain terms used in this Escrow Agreement are defined in the EPC Lease and the Recitals to this Escrow Agreement. When and if used herein, such terms shall have the meanings given to them by the language employed in the EPC Lease or the Recitals to this Escrow Agreement (as the case may be) defining such terms, unless the context clearly indicates otherwise. In addition, unless the context otherwise requires, the terms defined in this Section 1.02 shall, for all purposes of the Escrow Agreement, have the meanings herein specified.

“Acquisition Fund” means the Equipment Acquisition Fund established and held by the Escrow Agent pursuant to Article II of this Escrow Agreement.

“Commencement Date” means the day when the Lessor deposits with the Escrow Agent the moneys required to be deposited pursuant to Article II.

“Lessee Representative” means the representative of the Lessee or a person authorized by the Lessee to act on its behalf under or with respect to this Escrow Agreement, as evidenced by a certificate conferring such authorization executed by the Treasurer or a Deputy Treasurer.

## **ARTICLE II ACQUISITION FUND**

Section 2.01. Deposit of Moneys by Lessor. On the Commencement Date, Lessor shall deposit with the Escrow Agent \$\_\_\_\_\_ as authorized by Section 3(d) of the EPC Lease and by the Equipment Schedule. The Escrow Agent shall deposit said money in the Acquisition Fund to be held, applied, and disbursed as hereinafter provided.

Section 2.02. Collateral. All escrowed lease funds on deposit in cash or money market accounts in excess of applicable FDIC coverage with the Escrow Agent selected by the Lessor are required to be secured by collateral as provided in Section 6-202 of the State Finance and Procurement Article of the Annotated Code of Maryland, as amended from time to time. To perfect the security interest of the Lessor in the collateral pledged by the Escrow Agent, a Federal Reserve Bank or a third party financial institution, acceptable to both parties, will hold the collateral in a custody account for the benefit of the Lessor. The Escrow Agent will provide a monthly collateral report to the Lessor and the Lessee at no charge. The report shall include the market value and description of each security pledged as of the last business day of the month.

Section 2.03. Acquisition Fund. The Escrow Agent shall establish a special fund designated as the “Equipment Acquisition Fund” (hereinafter referred to as the “Acquisition Fund”); shall keep such Acquisition Fund separate and apart from all other funds and moneys held by it; and shall administer such Acquisition Fund as provided in this Section and Article III hereof. Except as otherwise permitted by Section 2.05 below, the Acquisition Fund shall be expended for Equipment Costs.

Section 2.04. Payment of Acquisition Costs. The Escrow Agent shall pay from the Acquisition Fund any Equipment Costs, as hereinafter provided, upon receipt from the Lessee and the Lessor of a duly executed Payment Request Form in substantially the form attached hereto as Exhibit A. No disbursement from the Acquisition Fund shall be made unless and until the Lessor has approved such payment, stating each amount to be paid and the name of the person, firm or corporation to whom payment is due. Each such Payment Request Form shall be signed by the Lessee Representative and by the Lessor, and shall be subject to the following:

- (a) Delivery to Lessor of a certificate of Lessee to the effect that:
  - (i) an obligation in the stated amount has been incurred by Lessee, and that the same is a proper charge against the Acquisition Fund for Equipment Costs identified in the EPC Lease and has not been paid; (ii) the Lessee Representative has no notice of any vendor's, mechanic's or other liens or rights to liens, chattel mortgages, conditional sales contracts or security interest which should be satisfied or discharged before such payment is made; (iii) such requisition contains no item representing payment on account, or any retained percentages which Lessee is, at the date of such certificate, entitled to retain; and (iv) the Equipment is insured in accordance with the EPC Lease.
- (b) Delivery to Lessor of a duplicate original invoice;
- (c) Delivery to Lessor of an appropriate Acceptance Certificate if such disbursement is the final disbursement hereunder for Equipment Costs;
- (d) The disbursement shall occur during the Acquisition Period set forth in the applicable Equipment Schedule; and
- (e) There shall exist no Event of Default under the EPC Lease (nor any event which, with notice or lapse of time or both, would become an Event of Default under the EPC lease).

Section 2.05. Transfers from Acquisition Fund; Termination

- (a) If at the conclusion of the Acquisition Period under the Equipment Schedule, all of the moneys on deposit in the Acquisition Fund have not been paid out, the parties agree and direct that the Escrow Agent shall disburse such remaining moneys, when and as directed by the Treasurer: (i) to complete the acquisition of the Equipment in accordance with the procedures set forth in Section 2.04 above, provided that the Acquisition Period has been extended by mutual agreement of the Lessor and the Lessee; (ii) if applicable, to pay, or reimburse the Lessee for the payment made by the Lessee of, any rebate amount to the United States pursuant to the requirements of Section 148(f) of the Internal Revenue Code of 1986, as amended; or (iii) on the next

succeeding Lease Payment date(s) to and including \_\_\_\_\_, to apply against the principal or interest portion of the Lease Payment due on such dates. After such disbursements of such remaining moneys, the balance, if any, of remaining moneys in the Acquisition Fund shall be used, no later than \_\_\_\_\_, to make a mandatory partial prepayment of principal to Lessor.

- (b) If this Escrow Agreement is terminated by Lessor as authorized under Article VII, or if Lessee terminates the EPC Lease in the event of nonappropriation as provided in Section 5 of the EPC Lease, all or a portion of the moneys and/or investments in the Acquisition Fund shall be paid and/or transferred to the Lessor or its assignee by the Escrow Agent, upon receipt by the Escrow Agent of a written demand for such payment from the Lessor, accompanied by such proof of such termination as the Escrow Agent may reasonably request. Such moneys shall be credited against amounts, if any, due to the Lessor under the EPC Lease or which would have been due to the Lessor if the EPC Lease had not been terminated in the event of non-appropriation.

### **ARTICLE III MONEYS IN FUND; INVESTMENT; TERMINATION**

Section 3.01. Held in Trust. The moneys and investments held by the Escrow Agent under this Escrow Agreement are irrevocably held in trust for the benefit of the Lessor and the Lessee and for the purposes herein specified, and such moneys and any income or interest earned thereon shall be expended only as provided in this Escrow Agreement, and shall not, to the extent permitted by applicable law, be subject to levy or attachment or lien by or for the benefit of any creditor of either Lessor or Lessee.

Section 3.02. Security Interest. The Escrow Agent and the Lessee acknowledge and agree that the Acquisition Fund and all proceeds thereof are being held by the Escrow Agent for disbursement or return as set forth herein. The Lessee hereby grants to the Lessor a first priority perfected security interest in the Acquisition Fund, and all proceeds thereof, and all investments made with any amounts in the Acquisition Fund. If the Acquisition Fund, or any part thereof, is converted to investments as set forth in this Escrow Agreement, such investments shall be made in the name of the Escrow Agent, and the Escrow Agent hereby agrees to hold such investments as bailee for the Lessor so that the Lessor is deemed to have possession of such investments for the purpose of perfecting its security interest.

Section 3.03. Investments Authorized. Moneys held by the Escrow Agent hereunder shall be invested by the Escrow Agent upon order of the Lessee Representative in Qualified Investments (as defined in Section 3.04 hereof) and in investments that do not cause the Lessee to violate its covenants and representations in the EPC Lease and in the Lessee's Tax Certificate and Compliance Agreement of even date herewith executed in connection with the EPC Lease and each of the Equipment Schedules. Such investments shall be registered in the name of the Escrow Agent and held by the Escrow Agent. The Escrow Agent may purchase or sell to itself or any affiliate, as principal or agent, investments authorized by

this Section. Such investments and reinvestments shall be made giving full consideration for the time at which funds are required to be available, based upon estimated cash flow requirements to be provided by the Lessee Representative. The Escrow Agent may act as purchaser or agent in the making or disposing of any investment.

Section 3.04. Qualified Investments. “Qualified Investments” are those investments authorized by Sections 6-222 and 6-223 of the State Finance and Procurement Article of the Annotated Code of Maryland, as amended from time to time, and generally consist of: (i) direct general obligations of the United States of America; (ii) general obligations of the agencies and instrumentalities of the United States; (iii) certificates of deposit, time deposits, or demand deposits with any bank or savings institution qualified as a depository of public funds in the State of Maryland, provided that such certificates of deposit, time deposits, or demand deposits, if not insured by the Federal Deposit Insurance Corporation, are fully collateralized by obligations described in Section 6-202 of the State Finance and Procurement Article of the Annotated Code of Maryland, as amended from time to time; (iv) repurchase agreements collateralized at 102% by obligations described in Clauses (i) and (ii); and (v) certain money market mutual funds that have received the highest possible rating from at least one nationally recognized statistical rating organization. In no event shall “Qualified Investments” include any investments other than those permitted by Sections 6-222 and 6-223 of the State Finance and Procurement Article of the Annotated Code of Maryland, as amended from time to time.

Section 3.05. Disposition of Investment Income. Any income received on the investment of moneys held by the Escrow Agent hereunder shall be credited to the Acquisition Fund.

Section 3.06. Accounting. The Escrow Agent shall furnish to the Lessee and the Lessor or their respective assignees, no less often than quarterly, an accounting of all investments made by the Escrow Agent. The Escrow Agent shall not be responsible or liable for any loss suffered in connection with any investment of funds made by it in accordance with this Escrow Agreement, except only for its own willful misconduct or negligence.

Section 3.07. Valuation and Disposition of Investments. For the purpose of determining the amount in the Acquisition Fund, all Qualified Investments credited to such fund shall be valued at cost (exclusive of accrued interest after the first interest payments following purchase). The Escrow Agent may sell at the best price obtainable, or present for redemption, any Qualified Investment so purchased by the Escrow Agent, whenever it shall be necessary in order to provide moneys to meet any required payment, transfer, withdrawal, or disbursement from the Acquisition Fund to which any Qualified Investment is credited, and the Escrow Agent shall not be liable or responsible for any loss resulting from the sale or redemption of such investment, except only for its own willful misconduct or negligence.

Section 3.08. Termination. This Escrow Agreement shall terminate upon the occurrence of the final distribution of all moneys in the Acquisition Fund.

**ARTICLE IV  
THE ESCROW AGENT**

Section 4.01. Compensation of Escrow Agent. The Lessor shall pay, from its own funds and not from any fund created hereunder, an annual fee of \$\_\_\_\_\_ to the Escrow Agent for its services under this Escrow Agreement.

Section 4.02. Removal of Escrow Agent. The Lessee and the Lessor, by written agreement between themselves, may by written request, at any time and for any reason, remove the Escrow Agent and any successor thereto, and shall thereupon appoint a successor or successors thereto, but any such successor shall be a bank or trust company having a combined capital (exclusive of borrowed capital) and surplus of at least Ten Million Dollars (\$10,000,000), and be subject to supervision or examination by federal or state authority. If such bank or trust company publishes a report of condition at least annually, pursuant to law or to the requirements of any supervising or examining authority above referred to, then for the purposes of this Section the combined capital and surplus of such bank or trust company shall be deemed to be its combined capital and surplus set forth in its most recent report of condition so published.

Section 4.03. Resignation of Escrow Agent. The Escrow Agent or any successor may at any time resign by giving written notice to the Lessee or Lessor of its intention to resign and of the proposed date of resignation, which shall be a date not less than 60 days after such notice, unless an earlier resignation date and the appointment of a successor Escrow Agent shall have been or are approved by Lessee and Lessor. Upon receiving such notice of resignation, the Lessee and Lessor shall promptly appoint a successor Escrow Agent by an instrument in writing; provided, however, that in the event the Lessee and Lessor fail to appoint a successor Escrow Agent within 30 days following receipt of such written notice of resignation, the Lessee may appoint a successor Escrow Agent, and in the event the Lessee fails to appoint a successor Escrow Agent within 30 days following the expiration of such initial 30-day period, the resigning Escrow Agent may, at its sole expense, petition the appropriate court having jurisdiction to appoint a successor Escrow Agent. Any resignation or removal of the Escrow Agent shall become effective upon acceptance of appointment by the successor Escrow Agent.

Section 4.04. Merger or Consolidation. Any company into which the Escrow Agent may be merged or converted, or with which it may be consolidated, or any company resulting from any merger, conversion or consolidation to which it shall be a party, or any company to which the Escrow Agent may sell or transfer all or substantially all of its corporate trust business (provided that such company shall be eligible under Section 4.02), shall be the successor to the Escrow Agent without the execution or filing of any paper or further act, anything herein to the contrary notwithstanding. The Escrow Agent shall promptly give notice to the Lessee and the Lessor or their respective assignees of any such merger, conversion or consolidation.

Section 4.05. Protection and Rights of the Escrow Agent.

(a) The Escrow Agent shall be protected and shall incur no liability in acting or proceeding in good faith upon any resolution, notice, telegram, request, consent, waiver, certificate, statement, affidavit, voucher, bond, requisition, or other paper or document that it shall, in good faith, believe to be genuine and to have been passed or signed by the proper person or to have been prepared and furnished pursuant to any of the provisions of this Escrow Agreement and the Escrow Agent shall be under no duty to make any investigation or inquiry as to any statements contained or matters referred to in any such instrument, but may accept and rely upon the same as conclusive evidence of the truth and accuracy of such statements. The Escrow Agent may consult with counsel, who may be counsel to the Lessor or the Lessee, with regard to legal questions, and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by it hereunder in good faith in accordance therewith.

(b) Whenever in the administration of its duties under this Escrow Agreement, the Escrow Agent shall deem it necessary or desirable that a matter be proved or established prior to taking or suffering any action hereunder, such matter (unless other evidence in respect thereof be herein specifically prescribed), shall be deemed to be conclusively proved and established by the certificate of the Lessee Representative or the Lessor, and such certificate shall be full warranty to the Escrow Agent for any action taken or suffered under the provisions of this Escrow Agreement upon the faith thereof, but in its discretion the Escrow Agent may, in lieu thereof, accept other evidence of such matter or may require such additional evidence as to it may seem reasonable.

(c) The recitals, statements, and representations by the Lessee and the Lessor contained in this Escrow Agreement shall be taken and construed as made by and on the part of the Lessee and the Lessor, as the case may be, and not by the Escrow Agent, and the Escrow Agent does not assume, and shall not have, any responsibility or obligation for the correctness of any thereof.

(d) The Escrow Agent may execute any of the trusts or powers hereof and perform the duties required of it hereunder by or through attorneys, agents, or receivers, and shall be entitled to rely on the advice of counsel concerning all matters of trust and its duty hereunder, and the Escrow Agent shall not be answerable for default or misconduct of any such attorney, agent, or receiver selected by it with reasonable care. The Escrow Agent shall not be answerable for the exercise of any discretion or power under this Escrow Agreement or for anything whatsoever in connection with the funds and accounts established hereunder, except only for its own willful misconduct or negligence.

**ARTICLE V  
ASSIGNMENT; AMENDMENTS**

Section 5.01. Assignment. Except as provided in Article IV hereof and below, the rights and duties of each of the parties under this Escrow Agreement shall not be assignable to any person or entity without the written consent of all the other parties. Notwithstanding the above, the Lessor may freely assign all or any part of its interest in this Escrow Agreement and the Acquisition Fund established hereunder in connection with an assignment by Lessor of the EPC Lease, subject to the provisions contained therein.

Section 5.02. Amendments. This Escrow Agreement may be amended only in writing by agreement among all of the parties.

**ARTICLE VI  
COVENANTS; FURTHER ASSURANCES**

Section 6.01. Compliance with and Enforcement of Escrow Agreement. The Lessee covenants and agrees to perform all obligations and duties imposed on it under this Escrow Agreement.

Section 6.02. Compliance with EPC Lease. The Lessor and the Lessee covenant and agree to perform all their respective obligations and duties under the EPC Lease.

Section 6.03. Further Assurances. The Lessor and the Lessee will make, execute, and deliver any and all such further resolutions, instruments, and assurances as reasonably may be necessary or proper to carry out the intention or to facilitate the performance of this Escrow Agreement, and for better assuring and confirming the rights and benefits provided herein.

**ARTICLE VII  
DEFAULT AND TERMINATION**

Section 7.01. Default and Termination.

(a) The Lessor shall have the right to terminate this Escrow Agreement upon an Event of Default under the EPC Lease. Upon written notice and direction from Lessor or its assignee to the Escrow Agent of such occurrence, the Escrow Agent shall pay and/or transfer to the Lessor or its assignee all moneys and/or investments in the Acquisition Fund in accordance with Section 2.05(b).

(b) In the event of failure by the Lessee or the Escrow Agent to observe and perform any covenant, condition, or agreement on its part to be observed or performed under this Escrow Agreement, any non-defaulting party hereto shall have all of the rights and remedies now or hereafter existing at law or in equity against the defaulting party.

(c) No delay or omission to exercise any such right or power accruing upon

any default hereunder shall be construed to be a waiver thereof, but any such right or power may be exercised from time to time and as often as may be deemed expedient.

## **ARTICLE VIII LIMITATION OF LIABILITY**

Section 8.01. Limited Liability of Escrow Agent. The Escrow Agent shall have no obligation or liability to any of the other parties with respect to this Escrow Agreement or the failure or refusal of any other party to perform any covenant or agreement made by any of them under this Escrow Agreement or the EPC Lease, but shall be responsible solely for the business-like performance of the duties expressly imposed upon the Escrow Agent hereunder. The recitals of facts, covenants, and agreements herein contained pertaining to the Lessee and the Lessor shall be taken as statements, covenants, and agreements of the Lessee or the Lessor (as the case may be), and the Escrow Agent assumes no responsibility for the correctness of the same, and makes no representations as to the validity or sufficiency of this Escrow Agreement, and shall incur no responsibility in respect thereof, other than in connection with the duties or obligations herein imposed upon it. The Escrow Agent shall not be liable in connection with the performance of its duties hereunder except for its own negligence or willful misconduct.

Section 8.02. Indemnification. To the extent permitted by applicable law and subject to appropriations and the general requirements of public policy, the Lessee agrees to indemnify and save the Escrow Agent harmless from and against all claims, suits, and actions brought against it, or to which it is made a party, and from all losses and damages suffered by it as a result thereof, where and to the extent of such claim, suit, or action arises in connection with this Escrow Agreement, the transactions described herein and in the EPC Lease, or the Escrow Agent's employment as an escrow agent by Lessee and Lessor, including but not limited to claims, suits, or actions arising out of the ownership, use, or operation of the Equipment by Lessee, and excluding claims, suits, or actions arising from events solely and directly attributable to acts of the Lessor. Such indemnification shall not extend to claims, suits, and actions brought against the Escrow Agent for failure to perform and carry out the duties specifically imposed upon and to be performed by it pursuant to this Escrow Agreement or for any claims, suits and actions arising against the Escrow Agent due to its own negligence or willful misconduct. The indemnification arising under this paragraph shall end upon the termination of this Escrow Agreement, except for any matters that arise prior to the date of termination.

Section 8.03. Discretion of Escrow Agent to File Civil Action in the Event of Dispute. If the Lessor or the Lessee are in disagreement about the interpretation of this Escrow Agreement, or about the rights and obligations, or the propriety of any action contemplated by the Escrow Agent hereunder, the Escrow Agent may, but shall not be required to, file an appropriate civil action to resolve the disagreement. The Escrow Agent shall be indemnified by Lessee in accordance with Section 8.02 for all costs in connection with such civil action, and shall be fully protected in suspending all or part of its activities under this Escrow Agreement until a final judgment in such action is received. The indemnification arising under this paragraph shall end upon the termination of this Escrow Agreement,



except for any matters that arise prior to the date of termination.

Section 8.04. Opinion of Counsel. Before being required to take any action, the Escrow Agent may require (i) an opinion of counsel acceptable to the Escrow Agent, which counsel may be counsel to any of the parties hereto, and which opinion shall be made available to the other parties hereto upon request, or (ii) a verified certificate of any party hereto, or (iii) both (i) and (ii) concerning the proposed action. If it does so in good faith, the Escrow Agent shall be absolutely protected in relying thereon.

Section 8.05. Limitation of Rights to Parties. Nothing in this Escrow Agreement, expressed or implied, is intended or shall be construed to give any person other than the Lessee, the Lessor, or the Escrow Agent any legal or equitable right, remedy, or claim under or in respect of this Escrow Agreement or any covenant, condition, or provision hereof; and all such covenants, conditions, and provisions are and shall be for the sole and exclusive benefit of the Lessee, the Lessor and the Escrow Agent.

## **ARTICLE IX MISCELLANEOUS**

Section 9.01. Records. The Escrow Agent shall keep complete and accurate records of all moneys received and disbursed under this Escrow Agreement, which shall be available for inspection by the Lessee, the Lessor, or the agent of either of them, at any time during regular business hours.

Section 9.02. Notices. All written notices to be given under this Escrow Agreement shall be given by mail to the party entitled thereto at its address set forth in the attached Exhibit B, or at such address as the party may provide to the other parties in writing from time to time. Any such notice shall be deemed to have been received 72 hours after its deposit in the United States mail in registered or certified form, with postage fully prepaid.

Section 9.03. Governing Law. This Escrow Agreement shall be construed and governed in accordance with the laws of the State of Maryland.

Section 9.04. Partial Invalidity. Any provision of this Escrow Agreement found to be prohibited by law shall be ineffective only to the extent of such prohibition, and shall not invalidate the remainder of this Escrow Agreement.

Section 9.05. Binding Effect; Successors. This Escrow Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns. Whenever in this Escrow Agreement any party hereto is named or referred to, such references shall be deemed to include the successors or assigns thereof, and all covenants and agreements contained in this Escrow Agreement by or on behalf of any party hereto shall bind and inure to the benefit of the successors and assigns thereof whether so expressed or not.

Section 9.06. Execution in Counterparts. This Escrow Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same agreement.

Section 9.07. Headings. The headings or titles of the several Articles and Sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, or effect of this Escrow Agreement. All references herein to "Articles", "Sections", and other subdivisions are to the corresponding Articles, Sections, or subdivisions of this Escrow Agreement; and the words "herein," "hereof," "hereunder," and other words of similar import refer to this Escrow Agreement as a whole and not to any particular Article, Section, or subdivision.

**IN WITNESS WHEREOF**, the parties have executed this Escrow Agreement as of the date and year first above written.

\_\_\_\_\_  
**as Escrow Agent**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
**as Lessor**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**MARYLAND STATE TREASURER**  
**as Lessee**

By: \_\_\_\_\_  
Bernadette T. Benik  
Chief Deputy Treasurer

Approved for form and legal sufficiency  
for the State of Maryland:

\_\_\_\_\_  
Cate Allen  
Assistant Attorney General

**Addresses of Parties**

LESSOR: (Lessor Contact information)

LESSEE:

Maryland State Treasurer's Office  
80 Calvert Street, Room 109  
Goldstein Treasury Building  
Annapolis, Maryland 21401  
ATTN: Christian Lund  
410-260-7920

ESCROW AGENT: (Escrow Agent Contact Information)

**Agency Name:**  
**Request No.**

**Payment Request Form**

Re: November 2016 Energy Performance Contract Lease-Purchase Agreement dated as of \_\_\_\_\_, by and between \_\_\_\_\_, as Lessor and the State of Maryland, acting by and through the Maryland State Treasurer’s Office, as Lessee (the “EPC Lease”)

In accordance with the terms of the Escrow Agreement dated as of \_\_\_\_\_ (the “Escrow Agreement”) by and among \_\_\_\_\_ (“Lessor”), the State of Maryland (“Lessee”) and \_\_\_\_\_ (the “Escrow Agent”), the undersigned hereby requests the Escrow Agent to pay the following persons the following amounts from the Equipment Acquisition Fund created under the Escrow Agreement (the “Acquisition Fund”) for the following purposes.

Payee’s Name and Address	Invoice Number	Dollar Amount	Purpose

The undersigned hereby certifies as follows:

(i) An obligation in the stated amount has been incurred by Lessee, and the same is a proper charge against the Acquisition Fund for costs relating to the Equipment identified in the EPC Lease, and has not been paid. Attached hereto is a duplicate original invoice with respect to such obligation.

(ii) The undersigned, as Lessee Representative, has no notice of any vendor’s, mechanic’s or other liens or rights to liens, chattel mortgages, conditional sales contracts or security interest which should be satisfied or discharged before such payment is made.

(iii) This requisition contains no item representing payment on account, or any retained percentages which Lessee is, at the date hereof, entitled to retain.

(iv) The Equipment is insured in accordance with the EPC Lease.

(v) No Event of Default, and no event which with notice or lapse of time, or both, would become an Event of Default, under the EPC Lease has occurred and is continuing as of the date hereof.

(vi) The disbursement is being requested during the Acquisition Period set forth in the applicable Equipment Schedule.

Dated: \_\_\_\_\_

**LESSEE:**

**Maryland State Treasurer's Office**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Disbursement of funds from the Acquisition Fund in accordance with the foregoing Payment Request Form hereby is authorized.

\_\_\_\_\_,  
as Lessor under the EPC Lease

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**NOVEMBER 2016 ENERGY PERFORMANCE CONTRACT  
LEASE-PURCHASE AGREEMENT**

**CERTIFICATE OF THE STATE OF MARYLAND**

**I HEREBY CERTIFY** as of the \_\_ day of \_\_\_\_\_ 20\_\_, that I am the Chief Deputy Treasurer of Maryland (the "Treasurer"), acting on behalf of the various departments or agencies (the "Agencies") of the State of Maryland (the "State") using the Equipment identified in the hereinafter defined Equipment Schedule (the "Equipment"); that I hold the office set forth below, and that I hereby execute and deliver this Certificate for the benefit of all persons interested in the execution and delivery of that certain \_\_\_\_ 20\_\_ Energy Performance Lease-Purchase Agreement (the "EPC Lease") dated as of \_\_\_\_\_, 20\_\_, and Equipment Schedule Nos. 16-11#1 and 16-11#2 (the "Equipment Schedules") thereto, dated as of \_\_\_\_\_, 20\_\_, by and between \_\_\_\_\_ and the State. Terms defined in the EPC Lease and the Equipment Schedules are used in this Certificate with the same meanings as used therein. I do further certify as follows:

1. I am the Chief Deputy Treasurer of the State, and in such capacity, I am familiar with and have personal knowledge of the matters hereinafter stated.

2. The signature appearing opposite my name is my true and genuine signature:

<u>OFFICE</u>	<u>NAME</u>	<u>SIGNATURE</u>
Chief Deputy Treasurer	Bernadette T. Benik	_____

3. The EPC Lease, the Equipment Schedules, and all certificates and other documents relating to the Lease and purchase of the Equipment (collectively, the "Financing Documents"), to which the State is a party, as executed and delivered or as approved, as appropriate, are in compliance with the State's operating budgets as proposed for the fiscal year 2017, which were previously validly adopted on March 29, 2016 became effective as of July 1, 2016 and are in full force and effect, subject to such changes and revisions therein as may be approved by the representatives of the State and the Agencies executing the same. In making this certification, I have relied upon the representations of the appropriate official or officials of the Department of Budget and Management (the "Department"), and the Agencies, and I am personally aware of no fact or other matter that would make my reliance upon the representations of the Department or the Agencies unreasonable.

4. To the best of my knowledge, (i) the representations and warranties of the State in the Financing Documents are true and correct on and as of the date hereof as though made on and as of the date hereof, and (ii) the State has complied with all terms on its part to be performed or satisfied by it under the EPC Lease at or prior to the date hereof.

5. To the best of my knowledge no litigation is pending or threatened in any court to restrain or enjoin the execution or delivery of the Financing Documents or the payment of the Lease Payments, or in any way contesting or affecting the Financing Documents, the operating budget, or the Lease, or contesting the powers of the State or contesting the authorization of the Financing Documents.

6. The officials of the Department, the Treasurer, and the Agencies will take all actions necessary to appropriate or otherwise provide for all amounts required to be paid under the Lease during the State's fiscal period ending June 30, 2018, and to the best knowledge and belief of the Department, the Treasurer, and the Agencies, there is no reason to believe that the State will not make such appropriation or have sufficient unexhausted funds to make such payments as the same become due.

7. The Equipment will be used by the State only for the purpose of performing one or more of its governmental or proprietary functions consistent with the permissible scope of its authority. No more than 10% of the total use of any portion of the Equipment leased on behalf of any State agency shall be used, on an average yearly basis, directly or indirectly in any trade or business carried on by any person other than Lessee or be used by an organization described in Section 501(c)(3) of the Code, provided that any such use by a nongovernmental trade or business that is not related or that is disproportionate to the governmental use shall not exceed 5% of the total use of such Equipment on an average yearly basis.

8. The Equipment is essential to the proper, efficient, and economic functioning of the State and to the services that the State provides. The State has an immediate need for and expects to make immediate use of substantially all the Equipment, which use is not temporary or expected to diminish in the foreseeable future.

9. The State will prepare or cause to be prepared and will file or cause to be filed a Form 8038-G, if applicable, in the manner and within the time provided by Section 149(e) of the Internal Revenue Code of 1986, as amended.

10. The Federal Taxpayer Identification Number of the State is 35-2384634.

**IN WITNESS WHEREOF**, I have executed this Certificate as of the day and year first above written.

**WITNESS:**

\_\_\_\_\_  
Christian Lund  
Director of Debt Management

By: \_\_\_\_\_  
Bernadette T. Benik  
Chief Deputy Treasurer

EQUIPMENT SCHEDULE NOs. \_\_\_\_\_-#\_

TO

**NOVEMBER 2016 ENERGY PERFORMANCE CONTRACT  
LEASE-PURCHASE AGREEMENT**

**[AGENCY NAME]**

**THIS EQUIPMENT SCHEDULE NO. \_\_\_\_\_**, dated as of \_\_\_\_\_, 2016 (the "Equipment Schedule"), is executed by and between \_\_\_\_\_ ("Lessor"), and the **STATE OF MARYLAND** ("Lessee"), acting by and through the **STATE TREASURER'S OFFICE** (the "Office"), on behalf of the \_\_\_\_\_.

**WITNESSETH:**

**WHEREAS**, Lessor and Lessee have previously entered into that certain November 2016 Energy Performance Lease-Purchase Agreement dated as of October 19, 2016 (the "EPC Lease") (unless otherwise defined herein all terms having a defined meaning in the EPC Lease shall have the same meaning when used herein), which EPC Lease provides for the execution and delivery of one or more Equipment Schedules for the purpose of identifying the Equipment to be leased and purchased pursuant to the EPC Lease and specifying certain terms and conditions applicable to the EPC Lease and purchase of such Equipment; and,

**WHEREAS**, Lessor desires to lease to Lessee, and Lessee desires to lease from Lessor, the items of Equipment in Exhibit A described in the terms and conditions of the EPC Lease and as herein provided.

**NOW, THEREFORE**, in consideration of the premises, Lessor and Lessee hereby agree as follows:

**1. EQUIPMENT.** The items of Equipment described in Exhibit A shall be subject to the terms and conditions of the EPC Lease, the terms of which EPC Lease are incorporated by reference herein and made a part of this Equipment Schedule. In the event of a conflict between the terms of the EPC Lease and of this Equipment Schedule, the terms of this Equipment Schedule shall prevail.

**2. LOCATION OF EQUIPMENT.** The Equipment shall be kept at the Equipment Location (herein so called) set forth on Exhibit A.

**3. EPC LEASE TERM.** The EPC Lease Term (herein so called) with respect to the Equipment described in Exhibit A shall commence on the date of acceptance (the "Acceptance Date") as set forth in the Acceptance Certificate (Exhibit C attached hereto), and shall continue for an initial term ending on July 1, 2018. Unless earlier terminated pursuant to the terms of the Lease, the EPC Lease Term hereunder shall automatically



renew for \_\_ additional terms commencing on April 1 of each year and ending on the following October 1.

**4. LEASE PAYMENTS.** (a) Lessee hereby agrees to make the Lease Payments (herein so called) to Lessor in such amounts and at such times as set forth on Exhibit B.

(b) Upon the exercise by Lessee of any right granted under the EPC Lease to terminate the EPC Lease or this Equipment Schedule prior to the expiration of the term thereof and hereof, Lessee agrees to pay to Lessor the applicable Principal Outstanding balances as shown on Exhibit B for the EPC Lease and purchase of the Equipment.

(c) In the event of a termination or nonrenewal of the EPC Lease Term pursuant to Section 5, Section 25, or Section 26 of the EPC Lease, moneys shall be applied first to the payment of all obligations of Lessee then due and owing hereunder, and then to the payment of the Principal Outstanding balance as set forth in Exhibit B applicable at the time of such termination or nonrenewal.

(d) The principal components of the Lease Payments bear interest at the total interest cost of \_\_\_\_% per annum.

**5. REPRESENTATIONS AND WARRANTIES.** By execution and delivery of this Equipment Schedule, Lessee confirms that all representations and warranties contained in Section 7 of the EPC Lease are true and correct as of the date hereof. Further, Lessee represents and warrants as of the date hereof that: (i) Lessee reasonably has sufficient appropriations or other funds legally available to pay all Lease Payments and other amounts due hereunder for the fiscal period ending on June 30, 2017; and (ii) the use of the Equipment by Lessee is essential to the Lessee's proper, efficient, and economic operation and will be used for the purposes set forth on Exhibit C.

**6. LIMITATIONS ON WARRANTIES.** Lessee represents, warrants, acknowledges, and agrees that the Equipment is of a size, design, and capability selected by Lessee; that Lessee is satisfied that the Equipment is suitable for its purpose; that Lessor is neither a manufacturer nor a vendor of the Equipment; and that **LESSOR HAS NOT MADE, AND DOES NOT HEREBY MAKE, ANY REPRESENTATION, WARRANTY, OR COVENANT, EXPRESS OR IMPLIED, WITH RESPECT TO THE MERCHANTABILITY, CONDITION, QUALITY, DURABILITY, DESIGN, OPERATION, FITNESS FOR USE, OR SUITABILITY OF THE EQUIPMENT IN ANY RESPECT WHATSOEVER OR IN CONNECTION WITH OR FOR THE PURPOSES AND USES OF LESSEE, OR ANY OTHER REPRESENTATION, WARRANTY, OR COVENANT OF ANY KIND OR CHARACTER, EXPRESS OR IMPLIED, WITH RESPECT THERETO, AND LESSOR SHALL NOT BE OBLIGATED OR LIABLE FOR ACTUAL, INCIDENTAL, CONSEQUENTIAL, OR OTHER DAMAGES OF OR TO LESSEE OR ANY OTHER PERSON OR ENTITY ARISING OUT OF OR IN CONNECTION WITH THE USE OR PERFORMANCE OF THE EQUIPMENT AND THE MAINTENANCE THEREOF.**

**7. EQUIPMENT COST.** The cost of the improvements and Equipment described on Exhibit A shall not exceed \$\_\_\_\_\_ of which the Equipment Cost (herein so called) of \$\_\_\_\_\_ is financed hereunder. At the closing date, Lessor shall deposit \$\_\_\_\_\_ in an Equipment Acquisition Fund created under that certain Escrow Agreement established by and among Lessor, and Lessee dated\_\_\_\_\_, 201\_\_ (the "Escrow Agreement") for payment of Equipment Costs. Disbursements from the Equipment Acquisition Fund shall be made as provided in the Escrow Agreement beginning on the Commencement Date (as defined in the Escrow Agreement) and continuing through \_\_\_\_\_ (the "Acquisition Period"). To the extent the cost of the improvements and Equipment exceed the amount of the Equipment Cost financed hereunder plus accrued interest, Lessee shall pay such excess costs to the energy performance contractor (the "EP Contractor") from other available funds on the corresponding Acquisition Date(s).

**8. COVENANTS, DELIVERY, AND ACCEPTANCE.** (a) Lessee agrees to use its best efforts, and as of the date hereof, reasonably expects, to acquire the Equipment on or before \_\_\_\_\_.

(b) Lessee will cause the Equipment to be delivered and installed at the Equipment Location. Lessee will accept the Equipment as soon as it has been delivered, installed and is operational, or in the event that the manufacturer or vendor allows a pre-acceptance test period, as soon as the test period has expired.

**9. REQUEST FOR PAYMENT.** Immediately following the Acceptance Date, Lessee will request that payment be made to the EP Contractor by executing, if required, and delivering to Lessor the following:

- (a) a request that payment be made to the EP Contractor;
- (b) a true copy of the applicable purchase order and, where applicable, a duplicate original of any change order approved by Lessee increasing the Equipment Cost in an amount in excess of the original purchase order price;
- (c) bills of sale for any component of the Equipment for which a bill of sale may be delivered;
- (d) a true copy of the EP Contractor's statement or invoice;
- (e) a duly executed Uniform Commercial Code Financing Statement with respect to the Equipment; and
- (f) an Acceptance Certificate and an Equipment Use Certificate as set forth in Exhibits C and D, respectively.

**10. PAYMENT.** Upon receipt of the items required by Section 9 hereof in a form acceptable to Lessor, Lessor shall make payment to the EP Contractor and shall certify the fact of such payment to Lessee.

**IN WITNESS WHEREOF**, Lessee and Lessor have executed this Equipment Schedule as of the date and year first above written.

**STATE OF MARYLAND  
acting by and through  
the State Treasurer's Office**

By: \_\_\_\_\_  
Bernadette T. Benik  
Chief Deputy Treasurer

**Lessor Name:** \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**EXHIBIT A**

**TO**

**EQUIPMENT SCHEDULE NO. \_\_\_\_ -#\_\_**

**NOVEMBER 2016 ENERGY PERFORMANCE CONTRACT  
LEASE-PURCHASE AGREEMENT**

**Equipment Location**

**EXHIBIT B**  
**TO**  
**EQUIPMENT SCHEDULE NO. \_\_\_\_\_**  
**NOVEMBER 2016 ENERGY PERFORMANCE CONTRACT**  
**LEASE-PURCHASE AGREEMENT**

MDOT – Motor Vehicle Administration

**Days** 149.00  
**Finance Amount** \$ 1,941,768.00  
**Highest Balance** \$ -  
**Closing** 11/2/2016  
**Payment Frequency** 2 times a year  
**Convention** 30/360  
**Interest Rate** 1.000%  
**Payment** \$0.00  
**Term** 27

<u>Years</u>	<u>Pymts</u>		<u>Starting Balance</u>	<u>Principal</u>	<u>Interest</u>	<u>Accrued</u>	<u>Ending Balance</u>
		11/2/2016					\$ -
		4/1/2017 interest only	\$ -	\$ -	\$ -	\$ -	\$ -
		10/1/2017 interest only	\$ -	\$ -	\$ -	\$ -	\$ -
1	1	4/1/2018 amtz. Starts	\$ -	\$ -	\$ -	\$ -	\$ -
	2	10/1/2018	\$ -	\$ -	\$ -	\$ -	\$ -
2	3	4/1/2019	\$ -	\$ -	\$ -	\$ -	\$ -
	4	10/1/2019	\$ -	\$ -	\$ -	\$ -	\$ -
3	5	4/1/2020	\$ -	\$ -	\$ -	\$ -	\$ -
	6	10/1/2020	\$ -	\$ -	\$ -	\$ -	\$ -
4	7	4/1/2021	\$ -	\$ -	\$ -	\$ -	\$ -
	8	10/1/2021	\$ -	\$ -	\$ -	\$ -	\$ -
5	9	4/1/2022	\$ -	\$ -	\$ -	\$ -	\$ -
	10	10/1/2022	\$ -	\$ -	\$ -	\$ -	\$ -
6	11	4/1/2023	\$ -	\$ -	\$ -	\$ -	\$ -
	12	10/1/2023	\$ -	\$ -	\$ -	\$ -	\$ -
7	13	4/1/2024	\$ -	\$ -	\$ -	\$ -	\$ -
	14	10/1/2024	\$ -	\$ -	\$ -	\$ -	\$ -
8	15	4/1/2025	\$ -	\$ -	\$ -	\$ -	\$ -
	16	10/1/2025	\$ -	\$ -	\$ -	\$ -	\$ -
9	17	4/1/2026	\$ -	\$ -	\$ -	\$ -	\$ -
	18	10/1/2026	\$ -	\$ -	\$ -	\$ -	\$ -
10	19	4/1/2027	\$ -	\$ -	\$ -	\$ -	\$ -
	20	10/1/2027	\$ -	\$ -	\$ -	\$ -	\$ -
11	21	4/1/2028	\$ -	\$ -	\$ -	\$ -	\$ -
	22	10/1/2028	\$ -	\$ -	\$ -	\$ -	\$ -
12	23	4/1/2029	\$ -	\$ -	\$ -	\$ -	\$ -
	24	10/1/2029	\$ -	\$ -	\$ -	\$ -	\$ -
13	25	4/1/2030	\$ -	\$ -	\$ -	\$ -	\$ -
	26	10/1/2030	\$ -	\$ -	\$ -	\$ -	\$ -
14	27	4/1/2031	\$ -	\$ -	\$ -	\$ -	\$ -

**EXHIBIT C**

**TO**

**EQUIPMENT SCHEDULE NO. \_\_\_\_\_**

**TO NOVEMBER 2016 ENERGY PERFORMANCE CONTRACT LEASE-PURCHASE  
AGREEMENT**

**[PLACE YOUR AGENCY NAME HERE]**

**ACCEPTANCE CERTIFICATE**

In accordance with the terms of the Equipment Schedule referenced above, the undersigned official, on behalf of the Lessee, hereby certifies and represents to, and agrees with, Lessor as follows:

A. An obligation has been incurred in connection with the Equipment described on Exhibit A, which is a proper charge against the Equipment Acquisition Fund for costs relating to the Equipment, and has not been paid. A duplicate original invoice for such obligation is attached hereto.

B. Lessee has conducted such inspection and/or testing of the Equipment as it deems necessary and appropriate and hereby acknowledges that it accepts the work reflected on the attached invoice effective the date hereof.

C. The Equipment described in Exhibit A is essential to the proper, efficient, and economic operations of the above-referenced department or agency of the State of Maryland. The Equipment will be used by Lessee for the purpose of performing one or more of Lessee's governmental functions consistent with the permissible scope of Lessee's authority.

**[PLACE YOUR AGENCY NAME HERE]**

By: \_\_\_\_\_  
(Name) \_\_\_\_\_  
(Title) \_\_\_\_\_  
(Phone) \_\_\_\_\_

Date: \_\_\_\_\_, 20\_\_

**EXHIBIT D**

**TO**

**EQUIPMENT SCHEDULE NO. \_\_\_\_\_**

**NOVEMBER 2016 ENERGY PERFORMANCE CONTRACT LEASE-PURCHASE  
AGREEMENT**

**[PLACE YOUR AGENCY NAME HERE]**

**EQUIPMENT USE CERTIFICATE**

1. Will all proceeds of this financing of your Agency's Equipment be used to make payment to the vendor(s) of that Equipment?

Yes \_\_\_\_\_

No \_\_\_\_\_

If your answer to Question 1 is "no", please complete parts (a) and (b); if your answer to Question 1 is "yes", please go to Question 2.

- (a) What is the amount of proceeds of this financing that will not be used to make payment to the Equipment vendor(s)?
- (b) What is the intended use of financing proceeds that will not be paid to the Equipment vendor(s)? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_.

(Total amount must equal amount identified in response to Question 1.(a)).

2. Will any item(s) of Equipment to be financed be used by any person or organization other than the State or the Agency? (For purposes of this question, property should be considered "used by any person or organization" if such person or organization owns, leases, occupies, manages, or in any other way uses or receives benefits from the Equipment).

Yes \_\_\_\_\_

No \_\_\_\_\_

If your answer to Question 2 is "yes", please complete parts (a) through (f); if your answer to Question 2 is "no", please go to Question 3.

(a) Please indicate the item(s) of Equipment and cost thereof that will be used by any person or organization other than the State or the Agency: \_\_\_\_\_  
\_\_\_\_\_.

(b) Please describe the use: \_\_\_\_\_  
\_\_\_\_\_.

(c) Will the person or organization use the item(s) of Equipment on an equal basis with the general public? (For purposes of this question, "general public" would include an Agency's clients, students, and other similar user classes that are granted use of the Equipment on a nondiscriminatory basis such as first-come-first-served, lottery, etc.)

Yes \_\_\_\_\_ No \_\_\_\_\_

(d) If "yes" to Question 2.(c), please describe:

(i) The user class: \_\_\_\_\_

(ii) The basis for user selection: \_\_\_\_\_

(e) Will there be any direct or indirect payments by any person or organization (other than the State or the Agency) back to the State, any of its agencies, or any other governmental unit with respect to the use of any item(s) of Equipment to be financed? (Direct or indirect payments may take the form of loan repayments, rental payments for the use of the Equipment, commissions, profit sharing, etc.).

Yes \_\_\_\_\_ No \_\_\_\_\_

(f) If yes to Question 2.(e), please describe the payments: \_\_\_\_\_  
\_\_\_\_\_.

3. Will any proceeds of this financing be used to provide temporary financing in anticipation of the receipt of other moneys (for example, a federal grant) that are expected to be received for the lease or purchase of item(s) of Equipment to be financed by this financing?

Yes \_\_\_\_\_ No \_\_\_\_\_

(a) If yes to Question 3, please describe the other funds that are anticipated, including the expected amount and date of their Receipt: \_\_\_\_\_  
\_\_\_\_\_.



\_\_\_\_\_.

4. Will any of the proceeds of this Equipment financing be used to pay the principal of, or interest on, any prior issue of governmental obligations such as bonds, equipment leases, installment sales agreements, or the like?

Yes\_\_\_\_\_ No\_\_\_\_\_

- (a) If yes to Question 4, please describe the prior issue(s) governmental obligations:\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_.

5. Will any of the proceeds of this Equipment financing be used to replace any proceeds of an earlier issue of governmental obligations, including an earlier equipment lease, that (i) was issued to finance the same item(s) of Equipment, and (ii) the proceeds of which were not expended on the item(s) of Equipment?

Yes\_\_\_\_\_ No\_\_\_\_\_

- (a) If yes to Question 5, please describe the prior proceeds to be replaced, the item(s) of Equipment affected, and the cost thereof:\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_.

**I HEREBY CERTIFY** that I am responsible for approving or authorizing payments for the items to be financed by this Equipment Schedule.

**[PLACE YOUR AGENCY NAME HERE]**

By:\_\_\_\_\_

(Name)

(Title)

(Phone)

Date:\_\_\_\_\_, 20\_\_

**ACKNOWLEDGMENT  
and  
CERTIFICATION AS TO APPROPRIATION**

**THIS ACKNOWLEDGMENT** is executed by the \_\_\_\_\_(the "Agency") for the purpose of acknowledging that the STATE OF MARYLAND, acting by the and through the STATE TREASURER OF MARYLAND (the "Treasurer") and the DEPARTMENT OF BUDGET AND MANAGEMENT, has entered into this Energy Lease Agreement dated as of \_\_\_\_ and the related Equipment Schedule (the "Equipment Schedule") and that the Agency will be responsible for transferring funds to the Treasurer, and hereby agrees to transfer funds, sufficient to make the Lease Payment set forth on Exhibit "B" in the amounts and at such times as are set forth therein. The Treasurer, moreover, is hereby authorized to charge such Lease Payments to the Agency's account indicated below.

FURTHERMORE, the Agency certifies that funds are included in the budget in an amount sufficient to cover the lease payments as set forth on Exhibit "B" for the current fiscal year, funds are or will be requested to be appropriated for the following fiscal year(s), and appropriations committees of the General Assembly have not disapproved of the procurement of the equipment described in Exhibit "A".

AGENCY \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Typed name and title)

DATE: \_\_\_\_\_ Phone \_\_\_\_\_

**Agency Charge Account:**    \_\_\_ \_\_\_  
  Financial    \_\_\_ \_\_\_  
  Agency     PCA        \_\_\_ \_\_\_    Object     \_\_\_ \_\_\_    Index

**Appropriation Account:**    \_\_\_ \_\_\_    \_\_\_ \_\_\_    \_\_\_ \_\_\_    \_\_\_ \_\_\_  
  Financial    Appropriation    Comptroller's    Appropriated  
  Agency     Code            Object            Fund

If applicable:    \_\_\_ \_\_\_    \_\_\_ \_\_\_  
  Agency        Agency  
  Object         Fund

Budget submission document page number \_\_\_\_\_

Not in budget - explanation attached \_\_\_\_\_ (check if attached)

DBM Use Only  
Reviewed by: \_\_\_\_\_  
  (Budget Analyst)

STO Use Only  
Amount \_\_\_\_\_

Date: \_\_\_\_\_

## NOVEMBER 2016 ENERGY PERFORMANCE CONTRACT ASSIGNMENT

**THIS NOVEMBER 2016 ENERGY PERFORMANCE CONTRACT ASSIGNMENT** by and between \_\_\_\_\_ (“Assignee”), having a principal place of business at \_\_\_\_\_, and the **STATE OF MARYLAND** (the "State"), acting by and through the **STATE TREASURER'S OFFICE** (the "Office") on behalf of the **BOARD OF PUBLIC WORKS**, the **MARYLAND ENERGY ADMINISTRATION**, and the \_\_\_\_\_ (“Assignor”), is dated as of \_\_\_\_\_, 201\_\_.

### RECITALS

Assignor has entered into an energy performance (“EP”) contract for the benefit of the \_\_\_\_\_, dated as of \_\_\_\_\_, 201\_\_ (the “EPC”) with \_\_\_\_\_ (“EP Contractor”), a copy of which is attached hereto, providing for the delivery of energy-related services to Assignor with respect to certain energy equipment to be financed by Assignor (the “Units”), under that certain November 2016 Energy Performance Contract Lease-Purchase Agreement dated as of October 19, 2016 as amended, between the Office and Assignee (the “EPC Lease”; defined terms in the EPC Lease that are not otherwise defined herein are used herein as defined in the EPC Lease.)

**NOW, THEREFORE**, the parties hereto agree as follows:

1. Assignor hereby collaterally assigns to Assignee all of Assignor’s right, title and interest in and to the EPC. Assignee hereby accepts such assignment. Assignee hereby appoints Assignor as its agent solely for the purpose of enforcing the EP Contractor’s obligations under the EPC. Assignee does not hereby assume any of Assignor’s liabilities, duties and obligations required on its part under the EPC.

2. Neither Assignor nor the EP Contractor may amend, modify, rescind, or terminate the EPC without the prior express written consent of Assignee, provided, however, that Assignor, consistent with its procurement authority and in the normal course of contract management, without the prior written consent of Assignee, may approve contract modifications that: (a) do not materially change the scope of the EPC; and (2) individually do not change the amount of the EPC or any cost component of the EPC by more than \$50,000.

3. Notwithstanding this assignment, (a) Assignor shall at all times remain liable to the EP Contractor under the EPC to perform all the duties and obligations of the purchaser thereunder to the same extent as if this November 2016 Energy Performance Contract Assignment had not been executed, (b) the exercise by Assignee of any of the rights assigned hereunder shall not release Assignor from its duties or obligations to the EP Contractor under the EPC, and (c) Assignee shall not be obligated to make any payment to the EP Contractor except as provided in the EPC Lease and any related Escrow Agreement.

4. Assignor represents and warrants that (a) Assignor has the right to assign the EPC without the EP Contractor's consent or, if not so assignable, consent has been obtained and a copy of which is attached hereto, (b) the right, title and interest of Assignor in the EPC so assigned is and shall be free from all claims, liens, security interests and encumbrances, (c) Assignor will warrant and defend the assignment against claims and demands of all persons, (d) the EPC contains no conditions under which EP Contractor may reclaim title to any Unit after delivery, acceptance and payment therefor, and (e) the EPC is and when this November Energy Performance Contract Assignment is executed and delivered will be in full force and effect and enforceable in accordance with its terms, and Assignor is not and will not then be in default thereunder.

5. At any time and from time to time, upon the written request of Assignee, Assignor agrees to promptly and duly execute and deliver any and all such further documents and take such further actions as Assignee may reasonably request in order to obtain the full benefits of this November 2016 Energy Performance Contract Assignment and of the rights and powers herein granted.

6. This November 2016 Energy Performance Contract Assignment may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same agreement.

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

**IN WITNESS WHEREOF**, the parties hereto have caused this November 2016 Energy Performance Contract Assignment to be duly executed as of the day and year first written above.

**Attest:**

\_\_\_\_\_

**Assignee:**

**LESSOR NAME**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Witness:**

\_\_\_\_\_

**Assignor:**

**AGENCY NAME**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Witness:**

\_\_\_\_\_

**Approved By:**

**State of Maryland**

**Acting by and through the  
State Treasurer's Office**

By: \_\_\_\_\_

Bernadette T. Benik

Chief Deputy Treasurer

**Acknowledged and Accepted:**

**CONTRACTOR NAME**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Approved for form and legal  
sufficiency for the State of Maryland:

\_\_\_\_\_

Cate Allen

Assistant Attorney General

## APPENDIX H

Date

Ladies & Gentlemen:

I have examined an original of a State of Maryland \_\_\_\_\_ 201\_\_ Energy Performance Contract Lease-Purchase Agreement dated as of \_\_\_\_\_ (the "Lease"), between the State of Maryland ("Lessee") and \_\_\_\_\_ ("Lessor"), Equipment Schedule Nos. \_\_\_\_\_ dated as of \_\_\_\_\_, (collectively, "Equipment Schedule"), and certain other documents executed by Lessee in connection with the Lease (the Lease, the Equipment Schedule, and such other documents are collectively referred to herein as the "Lease Documents").

Based upon such examination and upon such other examination of law and fact as I have deemed necessary or appropriate for purposes of the opinions set forth below, and assuming due execution, as appropriate, of the Lease Documents by Lessor and the Escrow Agent, as applicable, I am of the opinion, that:

1. Lessee is a "State" within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended;
2. Lessee has full legal right, power and authority to authorize, enter into, execute and deliver the Lease Documents and to perform its duties, covenants, obligations and agreements thereunder;
3. Execution and delivery of the Lease Documents by the State Treasurer and Lessee's performance of the Lease Documents in accordance with their terms have been duly authorized by all necessary action on the part of Lessee and the State Treasurer;
4. The Lease Documents are legal, valid, and binding deferred payment obligations of Lessee enforceable against Lessee in accordance with their terms except as such enforceability may be limited by nonappropriation of funds or by applicable bankruptcy, insolvency, moratorium, reorganization, or similar laws from time to time in effect and equitable principles. In the event Lessor obtains a judgment against Lessee for money damages as a result of an event of default under the Lease, Lessee would be obligated to pay such judgment subject to any budget and appropriation limitations imposed pursuant to Article III, § 52 of the Constitution of Maryland and its implementing statutes;
5. The execution and performance of the Lease Documents does not, to the best of my knowledge, violate any judgment, order, law, or regulation applicable to Lessee or result in any breach of, or constitute a default under, or result in the creation of any lien, charge, security interest, or other encumbrance upon, the Equipment (other than as contemplated by the Lease), or any assets of Lessee pursuant to any indenture, mortgage, deed of trust, bank loan, credit agreement, or other instrument to which Lessee is a party or by which it or its assets may be bound;

6. To the best of my knowledge, there are no actions or proceedings pending or threatened against or affecting Lessee in any court or before any governmental commission, board, or authority, which, if adversely determined, would have a material, adverse effect upon the ability of Lessee to perform its obligations under the Lease Documents;

7. To the best of my knowledge, no further governmental orders, permission, consents, approvals, or authorizations are required to be obtained, and no registrations or declarations are required to be filed in connection with the execution and delivery of the Lease Documents; and

8. To the best of my knowledge, Lessee has complied with all requirements applicable to any of the Lease Documents under the State Finance and Procurement Article of the Annotated Code of Maryland.

This opinion may be relied upon by Lessor's assignees and by \_\_\_\_\_, special tax counsel retained by the State to render an opinion with respect to the federal income tax consequences of this transaction. Except as expressly provided herein, however, I express no opinion as to any Federal or State tax or securities law matters.

Sincerely,

Assistant Attorney General

**EXHIBIT 1  
EQUIPMENT LIST**

**DHMH – SPRINGFIELD HOSPITAL CENTER**

<b>DGS PROJECT # EC-007-130-003</b>		
<b>Energy Conservation Measures</b>	<b>Equipment</b>	<b>Total Cost \$</b>
ECM 1: Lighting & Lighting Controls	(261) 10-watt screw-in LED lamps; (92) 17-watt screw-in dimmable LED lamps; (49) Strip fixture containing two 4' LED lamps and low-power ballasts; (511) Wwrap fixture containing two 4' LED lamps and low-power ballasts; (22) LED high-bay fixture; (9) 1X8 industrial fixture containing four 4' LED lamps and high power ballast; (4) 1x8 wrap fixture containing four 4' LED lamps and low-power ballasts; (37) 22-watt LED fixture; (49) LED fixture; (2) LED exit signs; (90) 2' LED lamps and low-power ballasts; (1434) 4' LED lamps and low-power ballasts; (19) 3' LED lamps and low-power ballasts; (13) 4' LED lamps, low-power ballasts, and battery backup; (802) 4' LED lamps, normal-power ballasts, and reflector kit; (4) 4' LED lamps, normal-power ballasts, reflector kit, and battery backup; (3) Wall mounted occ sensors; (3) Ceiling mounted occ sensors; (68) LED screw-in lamp retrofit; (2) LED building-mounted pole fixture; (159) LED pole-mounted fixture; (38) LED building-mounted fixture; (36) LED wall pack; (11) LED flood fixture.	\$701,793
ECM 2: Water Conservation	(92) 1.28-gpf Floor-Mounted, Standard Height Toilet w/ Piston Valve; (33) 1.28-gpf Floor-Mounted, ADA Height Toilet w/ Piston Valve; (53) 1.28-gpf Wall-Mounted Toilet w/ Piston Valve; (8) 1.0,gpf Pressure-Assist tank-type toilets; (6) 0.125-gpf Wall-Mounted Urinal w/ Piston Valve; (4) 0.5-gpf Piston Valve on Existing Urinal; (53) Basin Faucet w/0.5-gpm Flow Control; (41) 1.0-gpm Faucet Flow Control; (138) 0.5-gpm Faucet Flow Control; (1) Center Set Faucet w/1.0-gpm Flow Control; (6) 1.5-gpm, Fixed-Arm Shower-head; (4) 1.5-gpm Hand-Held Shower Wand; (70) 1.5-gpm Institutional Showerhead; (4) 1.28-gpm Kitchen Pre-Rinse Sprayer.	\$145,828



<b>Energy Conservation Measures</b>	<b>Equipment</b>	<b>Total Cost \$</b>
ECM 3: HVAC Controls	(1) new EMCS desktop computer server/user workstation with a laser printer at the Maintenance Office; NORESKO will provide the control sequence of operation, logic diagrams, and wiring diagrams for equipment and systems we install. The existing Ethernet LAN will be used to communicate between the buildings where we install new network controllers. In buildings without Ethernet LAN connection, the network controllers will remain as standalone. NORESKO will coordinate use of the existing LAN with Springfield Hospital Center's Information Services personnel; In buildings with older generation DDCs, we will replace the existing controllers and input/output modules with new network controllers and input/output modules; At Salomon, NORESKO will install new premium-efficiency motors on eight AHUs, and new VFDs on five VAV AHUs: the two chilled water pumps, the two hot water pumps and the cooling tower fan; the work described above consists of (202) Output points, (293) Input points, and (495) Hardware points.	\$724,645
ECM 4: Weatherization	.62 sq ft of sealed penetrations; 5245 linear ft of crack sealant; (61) sets of weatherstripping; (70) door sweeps; (13) Seals between Double Doors.	\$81,701
ECM 5: Mechanical Insulations	Insulation for: 2458 linear feet of pipe; 256 sq ft of surface area; (909) fittings; (249) valves; (61) pairs of flanges; (39) in-line pumps; (15) centrifugal pumps.	\$129,261
ECM 6: Electrical Submetering	(6) 208V 3Ph electric meters; (4) 208V 3Ph, 480V 3Ph electric meters; (3) 480V 3Ph electric meters.	\$44,100

**EXHIBIT 2  
PROJECTED ENERGY SAVINGS**

**DHMH – SPRINGFIELD HOSPITAL CENTER**

<b>Year</b>	<b>ESCO Guaranteed Energy Savings</b>	<b>Lighting and Water Maintenance Cost Avoidance</b>	<b>Maint. Cost Avoidance &amp; Ops. Savings</b>	<b>Total Guaranteed Energy, O&amp;M and Lighting Savings</b>
1	\$267,249	\$9,327	\$375,033	\$651,609
2	\$267,249	\$9,607	\$386,284	\$663,140
3	\$267,249	\$9,895	\$397,873	\$675,017
4	\$267,249	\$10,192	\$409,809	\$687,250
5	\$267,249	\$10,498	\$422,103	\$699,850
6	\$267,249	\$10,813	\$434,766	\$712,828
7	\$267,249	\$11,137	\$447,809	\$726,195
8	\$267,249	\$11,471	\$461,243	\$739,963
9	\$267,249	\$11,815	\$475,080	\$754,144
10	\$267,249	\$12,169	\$489,332	\$768,750
11	\$267,249	\$12,534	\$504,012	\$783,795
12	\$267,249	\$12,910	\$519,132	\$799,291
13	\$267,249	\$13,297	\$534,706	\$815,252
<b>Total</b>	<b>\$3,474,237</b>	<b>\$145,665</b>	<b>\$5,857,182</b>	<b>\$9,477,084</b>

**EXHIBIT 3  
PROJECT FUNDING**

**DHMH - SPRINGFIELD HOSPITAL CENTER**

	Project Cost	SALP Funded	Capital	Operating	Financed Cost	Agency Operating Cost*
			Funded			
Phase I Feasibility Study	\$35,000	\$0			\$35,000	\$0
Design/Construction	\$3,591,555	\$700,000	\$0	\$0	\$2,891,555	\$0
Utility Incentives	-\$185,551	\$0			-\$185,551	\$0
Maintenance (over 13 years)	\$4,800,412	\$0			\$0	\$4,800,412
ESCO	\$8,241,416	\$700,000	\$0	\$0	\$2,741,004	\$4,800,412
Construction Inspection (DGS)	\$200,000	\$200,000			\$0	\$0
M&V (DGS over 13 years)	\$156,178	\$0			\$0	\$156,178
Project Total	\$8,597,594	\$900,000	\$0		\$2,741,004	\$4,956,590

**EXHIBIT 4  
EQUIPMENT LIST**

**MDOT - MOTOR VEHICLE ADMINISTRATION**

<u>Building</u>	<u>Energy Conservation Measures</u>	<u>Equipment</u>	<u>Total Cost</u> \$
"A" MVA HQ	LEDs	16 x LED 7" Downlight Hard-Wire Kit w/ (1) 40w LED Module & 1400mA Driver, 3,175 lumens, 3500K, 50,000 Hours, 35 Degree Wide; 35 x New LED Exit; 356 x LED 2'x2' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3,588 Lumens, 3500K, 100,000 Hour Life; 14 x LED 2'x4' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3261 Lumens, 3500K, 100,000 Hour Life, Bat B/U; 2,045 x LED 2'x4' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3261 Lumens, 3500K, 100,000 Hour Life; 853 x 9w LED Linear 2-ft Lamp & Internal Driver, 1200 Lumens, 3500K, 50,000 Hours Life; 789 x 17w LED Linear 4-ft Lamp & Internal Driver, 2400 Lumens, 3500K, 50,000 Hours Life; 16 x 07w LED Plug-In MR16 Lamp; 32 x 8w LED Screw-in, A19 Lamp, 470 Lumens, 2700K, 25,000 hours ; 13 x Relamp w/ (1) 20 watt LED Screw-in, PAR38 Lamp, 1,300 Lumens, 3000K, 25,000 hours; 3,284 x Unshunted sockets for fluorescent lamps T8 and T12	\$748,067.22
"B" Annex	LEDs	106 x LED 2'x2' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3,588 Lumens, 3500K, 100,000 Hour Life; 18 x LED 2'x4' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3261 Lumens, 3500K, 100,000 Hour Life; 46 x 17w LED Linear 4-ft Lamp & Internal Driver, 2400 Lumens, 3500K, 50,000 Hours Life;; 4 x 8w LED Screw-in, A19 Lamp, 470 Lumens, 2700K, 25,000 hours	\$29,242.19
"C" Trailer, Law Test	LEDs	64 x 17w LED Linear 4-ft Lamp & Internal Driver, 2400 Lumens, 3500K, 50,000 Hours Life	\$3,543.86
"D" Garage	LEDs	4 x LED 2'x2' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3,588 Lumens, 3500K, 100,000 Hour Life; 40 x LED 2'x4' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3261 Lumens, 3500K, 100,000 Hour Life; 86 x 17w LED Linear 4-ft Lamp & Internal Driver, 2400 Lumens, 3500K, 50,000 Hours Life	\$13,439.01
OIR Bldg	LEDs	1 x LED 2'x2' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3,588 Lumens, 3500K, 100,000 Hour Life; 765 x LED 2'x4' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3261 Lumens, 3500K, 100,000 Hour Life; 40 x 9w LED Linear 2-ft Lamp & Internal Driver, 1200 Lumens, 3500K, 50,000 Hours Life;; 12 x 12w LED Linear 3-ft Lamp & Internal Driver, 1600 Lumens, 3500K, 50,000 Hours Life;; 654 x 17w LED Linear 4-ft Lamp & Internal Driver, 2400 Lumens, 3500K, 50,000 Hours Life	\$248,222.40

Largo	LEDs	118 x LED 2'x2' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3,588 Lumens, 3500K, 100,000 Hour Life; 268 x LED 2'x4' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3261 Lumens, 3500K, 100,000 Hour Life; 142 x 17w LED Linear 4-ft Lamp & Internal Driver, 2400 Lumens, 3500K, 50,000 Hours Life	\$91,266.58
Hagerstown	LEDs	1 x LED 2'x2' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3,588 Lumens, 3500K, 100,000 Hour Life; 120 x LED 2'x4' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3261 Lumens, 3500K, 100,000 Hour Life; 8 x LED Wall Pack Fixture w/ (1) 19w LED Module and 900mA Driver, 1017 Lumens, 5000K, 100,000 Hours; 322 x 17w LED Linear 4-ft Lamp & Internal Driver, 2400 Lumens, 3500K, 50,000 Hours Life; 3 x 8w LED Screw-in, A19 Lamp, 470 Lumens, 2700K, 25,000 hours ; 10 x 12 watt LED Screw-in, BR30 Lamp, 620 Lumens, 2700K, 25,000 hours	\$46,922.50
Easton	LEDs	3 x New LED Exit; 62 x LED 2'x2' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3,588 Lumens, 3500K, 100,000 Hour Life; 49 x LED 2'x4' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3261 Lumens, 3500K, 100,000 Hour Life; 2 x 9w LED Linear 2-ft Lamp & Internal Driver, 1200 Lumens, 3500K, 50,000 Hours Life; 112 x 17w LED Linear 4-ft Lamp & Internal Driver, 2400 Lumens, 3500K, 50,000 Hours Life; 10 x 8w LED Screw-in, A19 Lamp, 470 Lumens, 2700K, 25,000 hours	\$31,255.77
Westminster	LEDs	9 x LED 7" Downlight Hard-Wire Kit w/ (1) 50w LED Module & 1400mA Driver, 4,500 lumens, 3500K, 50,000 Hours, 35 Degree Wide; 2 x LED Flood Light w/ 79w LED Modules and 530 mA Driver, 6,104 Lumens, 5000K; 61 x LED 2'x2' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3,588 Lumens, 3500K, 100,000 Hour Life; 79 x LED 2'x4' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3261 Lumens, 3500K, 100,000 Hour Life; 26 x 17w LED Linear 4-ft Lamp & Internal Driver, 2400 Lumens, 3500K, 50,000 Hours Life	\$37,731.03
Beltsville	LEDs	242 x LED 2'x4' Door Frame Retrokit w/ (1) 35w LED Module & 700mA Driver, 3261 Lumens, 3500K, 100,000 Hour Life; 8 x 17w LED Linear 4-ft Lamp & Internal Driver, 2400 Lumens, 3500K, 50,000 Hours Life	\$53,002.08
ISC Emergency Generator Bldg	LEDs	12 x 17w LED Linear 4-ft Lamp & Internal Driver, 2400 Lumens, 3500K, 50,000 Hours Life	\$642.92

"A" MVA HQ	Outdoor Lighting	(HQ) 4 x LED 7" Downlight Hard-Wire Kit w/ (1) 27w LED Module & 1400mA Driver, 3,175 lumens, 3500K, 50,000 Hours, 35 Degree Wide; 4 x LED 7" Downlight Hard-Wire Kit w/ (1) 40w LED Module & 1400mA Driver, 3,175 lumens, 3500K, 50,000 Hours, 35 Degree Wide; 4 x LED 7" Downlight Hard-Wire Kit w/ (1) 50w LED Module & 1400mA Driver, 4,500 lumens, 3500K, 50,000 Hours, 35 Degree Wide; 2 x LED Wall Pack Fixture w/ (1) 19w LED Module and 900mA Driver, 1017 Lumens, 5000K, 100,000 Hours; (Law Test) 2 x 8w LED Screw-in, A19 Lamp, 470 Lumens, 2700K, 25,000 hours ; (Garage) 4 x LED Dusk to Dawn Area Light w/ (1) 21w LED Module and 900mA Driver, 1412 Lumens, 3500K, 100,000 Hour Life; 2 x LED Pole Mounted Area Fixture w/ (1) 209w LED Module and 1000mA Driver, 19591 Lumens, 5000K, 100,000 Hours; 1 x 8w LED Screw-in, A19 Lamp, 470 Lumens, 2700K, 25,000 hours ; (OIR) 4 x LED Wall Pack Fixture w/ (1) 19w LED Module and 900mA Driver, 1017 Lumens, 5000K, 100,000 Hours; 6 x 8w LED Screw-in, A19 Lamp, 470 Lumens, 2700K, 25,000 hours ; (ISC) 1 x LED Wall Pack Fixture w/ (1) 45w LED Module and 700mA Driver, 3149 Lumens, 5000K, 100,000 Hours Life	\$44,974.86
Largo	Outdoor Lighting	2 x LED 7" Downlight Hard-Wire Kit w/ (1) 40w LED Module & 1400mA Driver, 3,175 lumens, 3500K, 50,000 Hours, 35 Degree Wide; 1 x LED Flood Light w/ 115w LED Modules and 530 mA Driver, 9700 Lumens, 5000K; 46 x New Pole Mounted Area Fixture w/ 138w LED Module and 1000mA Driver, 13,267 Lumens, 5000K, 100,000 Hours; 7 x LED Wall Pack Fixture w/ (1) 19w LED Module and 900mA Driver, 1017 Lumens, 5000K, 100,000 Hours	\$44,445.70
Hagerstown	Outdoor Lighting	2 x LED Surface Mount Canopy Fixture, w/ (1) 41w LED Module and 530mA Driver, 3389 Lumens, 5000K, 100,000 Hours Life; 17 x LED Pole Mounted Area Fixture w/ (1) 209w LED Module and 1000mA Driver, 19591 Lumens, 5000K, 100,000 Hours	\$19,176.67
Easton	Outdoor Lighting	7 x LED 7" Downlight Hard-Wire Kit w/ (1) 40w LED Module & 1400mA Driver, 3,175 lumens, 3500K, 50,000 Hours, 35 Degree Wide; 9 x New Pole Mounted Area Fixture w/ 138w LED Module and 1000mA Driver, 13,267 Lumens, 5000K, 100,000 Hours; 5 x LED Wall Pack Fixture w/ (1) 19w LED Module and 900mA Driver, 1017 Lumens, 5000K, 100,000 Hours	\$12,003.80
Westminster	Outdoor Lighting	4 x LED Flood Light w/ 79w LED Modules and 530 mA Driver, 6,104 Lumens, 5000K; 8 x LED Pole Mounted Area Fixture w/ (1) 209w LED Module and 1000mA Driver, 19591 Lumens, 5000K, 100,000 Hours; 6 x LED Wall Pack Fixture w/ (1) 19w LED Module and 900mA Driver, 1017 Lumens, 5000K, 100,000 Hours	\$12,926.09

Beltsville	Outdoor Lighting	2 x LED Surface Mount Canopy Fixture, w/ (1) 41w LED Module and 530mA Driver, 3389 Lumens, 5000K, 100,000 Hours Life; 2 x LED Flood Light w/ 79w LED Modules and 530 mA Driver, 6,104 Lumens, 5000K; 26 x LED Pole Mounted Area Fixture w/ 416w LED Module and 1000mA Driver, 39,649 Lumens, 5000K, 100,000 Hours; 15 x LEDWall Pack Fixture w/ (1) 45w LED Module and 700mA Driver, 3149 Lumens, 5000K, 100,000 Hours Life	\$61,471.00
"A" MVA HQ	Lighting Controls (LEDs)	8 x Dual Technology Occupancy Sensor, Ceiling Mounted; 114 x Dual Technology Wall Switch Replacement Occupancy Sensor	\$11,877.92
"A" MVA HQ	Water Conservation	3 x 1.1 gpf Pressure-Assist Tank HET w/ 2 Bolt; 65 x 1.3 gpf Flush Valve Toilet (HET) w/ Top Spud; 20 x 0.125 gpf Urinal Piston Flush Valve; 11 x New 1.0 gpm Laminar Nozzle w/ Large Female Thread, Tamper Proof; 52 x New 0.5 gpm Pressure Compensating Spray Nozzle w/ Large Female Thread, Vandal Resistant	\$72,131.90
"B" Annex	Water Conservation	5 x 1.3 gpf Flush Valve Toilet (HET) w/ Top Spud; 1 x 0.125 gpf Urinal Piston Flush Valve; 1 x New 1.0 gpm Laminar Nozzle w/ Large Female Thread, Tamper Proof; 4 x New 0.5 gpm Pressure Compensating Spray Nozzle w/ Large Female Thread, Vandal Resistant	\$4,861.37
"D" Garage	Water Conservation	2 x New 0.5 gpm Pressure Compensating Spray Nozzle w/ Large Female Thread, Vandal Resistant	\$1,499.56
Largo	Water Conservation	18 x 1.3 gpf Flush Valve Toilet (HET) w/ Top Spud; 6 x 0.125 gpf Urinal Piston Flush Valve; 17 x New 0.5 gpm Pressure Compensating Spray Nozzle w/ Large Female Thread, Vandal Resistant	\$18,480.38
Westminster	Water Conservation	2 x 1.1 gpf Pressure-Assist Tank HET w/ 2 Bolt; 5 x 1.3 gpf Flush Valve Toilet (HET) w/ Top Spud; 2 x 0.125 gpf Urinal Piston Flush Valve; 6 x New 0.5 gpm Pressure Compensating Spray Nozzle w/ Large Female Thread, Vandal Resistant	\$5,312.80
Beltsville	Water Conservation	13 x 1.3 gpf Flush Valve Toilet (HET) w/ Top Spud; 4 x 0.125 gpf Urinal Piston Flush Valve; 15 x New 0.5 gpm Pressure Compensating Spray Nozzle w/ Large Female Thread, Vandal Resistant	\$12,129.51
OIR Bldg	DDC Upgrades/Retrocommissioning	No new equipment - ReCx of existing system	\$22,411.00
Largo	DDC Upgrades/Retrocommissioning	No new equipment - ReCx of existing system	\$1,956.00
Westminster	DDC Upgrades/Retrocommissioning	No new equipment - ReCx of existing system	\$1,956.00
Hagerstown	DDC Upgrades/Retrocommissioning	No new equipment - ReCx of existing system	\$1,956.00

"A" MVA HQ	DDC Upgrades/Retrocommissioning	<p>New Continuum Andover DDC system including new controllers for existing hot-water and chilled-water valves, actuators, motor controls, and heater controls on AHUs A, B, C, 1, 2, and the cafeteria unit. New temperature sensors, duct static sensors, and smoke detectors on AHUs A, B, C, 1, 2, and the cafeteria unit. AHUs 1, 2, and the cafeteria unit will receive new chilled water coil control valves. New Continuum Andover DDC controllers for the chillers and boilers on the existing Carrier ComfortView system, including boiler and chiller enable/disable, chilled-water supply and return temperatures, pump enable/disable control, new rooftop cooling towers enable/disable and fan VFD controls.</p> <p>18 new temperature sensors distributed in the Headquarters Building and tied into the new Andover DDC system for night setback control.</p> <p><b>1 Global Points; 1 Outside Air Temp Sensor; 1 Outside Air Humidity Sensor; 3 HW Boilers; 6 Relays; 6 Temp Sensor; 1 b3800 Controller; 1 Panel Assembly; 3 Chillers; 6 Relays; 12 Temp Sensor; 2 b3800 Controller; 2 Panel Assembly; 2 Cooling Towers; 6 Relays; 2 Current Switch; 2 Bypass Valves; 1 b3800 Controller; 1 Panel Assembly; 1 York Air Cooled Chiller; 2 Relays; 2 Temp Sensor; 1 b3851 Controller; 1 Panel Assembly; 3 HW Pumps; 3 Relays; 3 Current Switch; 1 b3800 Controller; 1 Panel Assembly; 5 ChW Pumps; 5 Relays; 5 Current Switch; 1 b3800 Controller; 1 Panel Assembly; 1 OIR HW Dist. Boilers; 2 Relays; 2 Current Switch; 1 b3800 Controller; 1 Panel Assembly; 4 Additional HW Pumps; 4 Relays; 4 Current Switch; 1 b3800 Controller; 1 Panel Assembly; 3 AHU-A~C; 6 Relays; 6 VFD Signal; 12 MODs; 6 Valves; 6 Current Switch; 6 VFD Fault; 6 SD; 3 Low Temp Sensor; 6 Duct Static Sensor; 12 Temp Sensor; 3 b3920 Controller; 3 Panel Assembly; 2 AHU-1~2; 8 Relay; 2 MOD; 2 Valves; 4 Current Switch; 2 Low Temp Sensor; 2 SD; 6 Temp Sensor; 2 Thermostats; 2 b3804 Controller; 2 Panel Assembly; 1 DEMOLITION; 1 Install new communication bus; 1 Main Panel; 1 Conduit; 1 Cable/Wire; 1 32N Net Controller; 1 UPS; 1 Panel Assembly; 1 Repeater</b></p>	\$197,863.00
"D" Garage	New Gas Furnace	2 x New EL296V Condensing Furnaces; 1 x New JCI 7-day Programmable Thermostat	\$21,018.00
OIR Bldg	Window Film Solutions	5,535 sqft of Enerlogic VEP35 window film	\$65,390.00
"A" MVA HQ	Window Film Solutions	10,077 sqft of Enerlogic VEP35 window film	\$96,237.00
"A" MVA HQ	Cooling Tower Replacement	2 x New BAC 276-ton Rooftop Cooling Towers, Series 1500, Model # S15E-1285-09MN	\$280,122.00
"B" Annex	Condensing Unit Replacement	1 x New 30-ton Rooftop Condensing Unit, Trane model CAUJ - C30; New refrigerant line sets, new R134a, and matching evaporator coil for the existing MZU in the Annex Building	\$110,803.00
"A" MVA HQ	Exhaust Fan Timers	7 x New Aldes 29-023 Exhaust Fan Timers	\$19,760.00
"B" Annex	Exhaust Fan Timers	2 x New Aldes 29-023 Exhaust Fan Timers	\$4,822.00
Largo	Exhaust Fan Timers	2 x New Aldes 29-023 Exhaust Fan Timers	\$1,068.00



Hagerstown	Exhaust Fan Timers	2 x New Aldes 29-023 Exhaust Fan Timers	\$1,068.00
Beltsville	Exhaust Fan Timers	2 x New Aldes 29-023 Exhaust Fan Timers	\$1,068.00
"A" MVA HQ	HQ Building Meter Pulse Output	Obvius Acquisuite A8812-GSM data acquisition server in a NEMA 4X box	\$14,239.75
OIR Bldg	OIR Data Center Submetering	8 x Siemens MD-BMED power meters; 12 x 400-amp split-core current transformers (CTs); 6 x 300-amp split-core CTs; 6 x 100-amp split-core CTs	\$40,242.00
"A" MVA HQ	HQ AHU Fan kWh Submetering	3 x Siemens MD-BMED power meters; 9 x 200-amp split-core current transformers (CTs)	\$16,755.00
OIR Bldg	OIR Boiler Submetering	1 x Siemens MD-BMED power meter; 3 x 400-amp split-core current transformers (CTs)	\$5,036.00

**EXHIBIT 5  
PROJECTED ENERGY SAVINGS**

**MDOT - MOTOR VEHICLE ADMINISTRATION**

<b>Year</b>	<b>ESCO Guaranteed Energy Savings</b>	<b>Lighting and Water Maintenance Cost Avoidance</b>	<b>Maint. Cost Avoidance &amp; Ops. Savings</b>	<b>Total Guaranteed Energy, O&amp;M and Lighting Savings</b>
1	\$503,107	\$43,100	\$15,082	\$561,289
2	\$503,107	\$44,393	\$15,534	\$563,034
3	\$503,107	\$45,725	\$16,000	\$564,832
4	\$503,107	\$47,097	\$16,481	\$566,684
5	\$503,107	\$48,509	\$16,975	\$568,591
6	\$503,107	\$49,965	\$17,484	\$570,556
7	\$503,107	\$51,464	\$18,009	\$572,579
8	\$503,107	\$53,008	\$18,549	\$574,664
9	\$503,107	\$54,598	\$19,105	\$576,810
10	\$503,107	\$56,236	\$19,679	\$579,021
11	\$503,107	\$57,923	\$20,269	\$581,299
12	\$503,107	\$59,660	\$20,877	\$583,644
13	\$503,107	\$61,450	\$21,503	\$586,061
13.5	\$251,554	\$31,647	\$11,074	\$294,275
<b>Total</b>	<b>\$6,791,945</b>	<b>\$704,774</b>	<b>\$246,622</b>	<b>\$7,743,340</b>

**EXHIBIT 6  
PROJECT FUNDING**

**MDOT - MOTOR VEHICLE ADMINISTRATION**

	<b>Project Cost</b>	<b>SALP Funded</b>	<b>Financed Cost</b>	<b>Agency Operating Cost*</b>
Phase I Feasibility Study	\$49,500	\$0	\$49,500	\$0
Design/Construction	\$4,370,353	\$2,026,236	\$2,344,117	\$0
Utility Incentives	-\$451,849	\$0	-\$451,849	\$0
Maintenance (over 13.5 years)	\$1,377,655	\$0	\$0	\$1,377,655
Guarantee Bond (over 13.5 years)	\$27,582	\$0	\$0	\$27,582
M&V (over 13.5 years)	\$635,522	\$0	\$0	\$635,522
ESCO Total	\$6,008,762	\$2,026,236	\$1,941,768	\$2,040,758
DGS Consulting Services	\$200,000	\$200,000	\$0	\$0
M&V (DGS over 13.5 years)	\$301,580	\$0	\$0	\$301,580
STO Fee	\$16,678	\$0	\$0	\$16,678
Project Total	\$6,527,020	\$2,226,236	\$1,941,768	\$2,359,016