



**“Deputy Director of Investment Services”  
Treasury Specialist VII  
Recruitment # 16-005036-0004  
Grade 21 - \$60,543-\$88,424  
(Salary Rules Apply for State Employees)**

**Maryland State Treasurer’s Office ~ Treasury Management Division  
Management Service  
Closing Date: October 12, 2016**

This Deputy position oversees all activities of STO Investments. It is responsible for adhering to all statutes, regulations and policies governing the investment and safekeeping of public funds. Additional responsibility lies in ensuring the accurate and timely processing of all cash management and investment activities with regard to the State's \$565+ billion dollar cash flow and the \$8+ billion dollar investment portfolio. This position is also charged with strategizing, developing and implementing policies and procedures which promote automation in all areas of cash management.

This position will provide direct guidance and coaching to all employees within the Investment Unit.

**Educational Requirements:** Possession of an applicable Bachelor’s Degree from an accredited four-year college or university.

**The Ideal Candidate Should Have:**

- Comprehensive experience in Fixed Income Investments
- 3 years of experience in Government or non-profit investing or cash management
- At least one year of experience in a supervisory role
- Excellent verbal and written communication skills

**Note:** Applicants may substitute graduate level education in an applicable academic field from an accredited college or university at the rate of one year of education for one year of experience.

**Special Requirements:** Candidates selected for interview may be required to submit a professional writing sample. All candidates will be subject to a background investigation including licensure, criminal and credit history.

**This is a Management Service position which serves at the pleasure of the Maryland State Treasurer and her designated appointees.**

*General Questions for this recruitment can be directed to the STO Personnel Office at 410-260-6382.*

Job opportunities within the Maryland State Treasurer’s Office are now accessible through *JobAps*, the new Statewide Recruitment, Examination and Applicant Tracking System. By using the Department filter and highlighting “Office of the Treasurer”, you can view all active recruitments within our agency. First time users can register for an account by selecting a position to apply for, choosing “I am a new user” at the bottom, then keying in the necessary fields. Go to [www.JobAps.com/md/](http://www.JobAps.com/md/) to apply.

**\*\*Please upload a current resume for this recruitment\*\***

If you do not have access to the Internet and need to fill out a paper application, please forward to:  
Maryland State Treasurer’s Office  
80 Calvert Street, Room 109  
Annapolis, Maryland 21401  
Attn: Human Resources  
or  
FAX: 410-260-4090

*As an equal opportunity employer Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State’s diversity.*

*TTY Users: Call via Maryland Relay*