

November 9, 2018

Re: Amendment to the Request for Proposals for Merchant Services, RFP #MS- 10052018

Dear Prospective Offeror:

This is an Amendment to the Maryland State Treasurer's Office Request for Proposals for Merchant Services, RFP #MS-10052018.

**You must acknowledge below that you have received this Amendment.**

1. The schedule for the Proposal Due Date and time has changed from Friday, November 16, 2018 by 2:00 p.m. to Thursday, December 6, 2018 by 2:00 p.m. The RFP is revised as follows:

Cover Page: Due Date: **December 6, 2018**

Key Information Summary and Section 1.6 Schedule of Events:

Proposal Due Date and Time: **December 6, 2018 by 2:00 p.m. Local Time**

Oral Presentation, if any: **January 8-9, 2019**

Tentative Contract Award: **January 30, 2019**

2. Section 1.9 **Submission Requirements and Deadline** – Fourth sentence is revised as follows:

**"Proposals must be received by the Procurement Officer at the Issuing Office no later than 2:00 p.m. local time on ~~Friday, November 16, 2018~~ Thursday, December 6, 2018."**

3. Paragraph 3.5.13 – The first and last sentence is revised as follows:

~~The Offeror should be able to~~ **Although not required, can** the Offeror support existing equipment, including but not limited to, the following:

Ingenico (electronic signature pad and pin pad entry capabilities)

FD50

FD50Ti

FD130

FD130 Duo

FD200  
FD400  
FD410GT GPRS

In addition, ~~the Offeror should~~ please provide compatibility to the Nashville and Cardnet Platforms, including Buypass, **if available**.

4. Paragraph 3.9.1.2.a – The following sentence is deleted.  
  
“~~Any fixed fee rate in excess of \$4.00 must be invoiced separately to SHA for payment.~~”
5. Paragraph 3.15.1. – The contract award date of November 15, 2018 is deleted and replaced with **January 30, 2019**.
6. Section 3.18 **Term** - Is revised as follows:  
  
“The initial term of the Contract will be for a period beginning ~~January 2, 2019~~ **February 1, 2019** and ending December 31, 2023.
7. Appendix A-2 Price – Merchant Services – The second to last line item is revised as follows:  
  
“SHA FLAT FEE PER TRANSACTION ~~IN EXCESS OF \$4 BASE FEE.~~”

If you have any questions regarding this amendment, please contact me at (410)260-7903.

Sincerely,

*Anne Jewell*  
Procurement Officer

\_\_\_\_\_  
Firm Name

By:\_\_\_\_\_

Date: \_\_\_\_\_

Acknowledge receipt by email at:  
[procurement@treasurer.state.md.us](mailto:procurement@treasurer.state.md.us), on or before  
December 6, 2018.