



Insurance Loss Prevention Specialist

Recruitment # 23-005641-0002

Salary: Grade 22 \$82,399 – \$115,873

Growth Potential up to \$127,637 (Salary Guidelines Apply for State Employees)

Closing Date: April 5, 2023

Oh, the places you'll go!

The Insurance Division of the State Treasurer's Office is responsible for administering the State's insurance program, which is comprised of both commercial and self-insurance. All claims under the jurisdiction of this program are required by law to be filed with the State Treasurer. Commercial insurance policies are procured to cover catastrophic property and liability losses, and obligations derived from state contracts, statutes, and regulations. Among exposures covered by commercial policies are state maintained **toll bridges and tunnels, Baltimore Washington International Thurgood Marshall Airport (BWI), Port of Baltimore**, Maryland Transit Administration liability, assorted professional liability exposures, and student athlete accident insurance. Additionally, the state self-insures a significant portion of its exposures and maintains the State Insurance Trust Fund (SITF) to pay claims and the costs associated with handling those claims. Self-insurance coverage includes state-owned real and personal property, vehicles, and liability claims covered under the Maryland Tort Claims Act.

Out there things can happen, and frequently do!

The goal of the Loss Prevention Specialist is to help State agencies develop action plans and safety practices in order to mitigate or eliminate the most frequent or severe sources of preventable loss. This position is accountable for developing, implementing, and monitoring a comprehensive loss prevention program for all State agencies within the purview of the State Treasurer's Office, to include development of Standard Operating Procedures (SOPs), best practices, training, and resource materials for State agency reference and use. The loss prevention program should incorporate report and data that will quantify and analyze incurred loss costs and trends for claims presented under the State Insurance Trust Fund and commercial insurance policies.

In order to keep the loss prevention program effective, the incumbent is expected to meet with State agencies and universities regularly to attend agency safety meetings, review agency loss trends and severity patterns, assist with identifying agency specific risk management needs, and to provide resources and subject-matter guidance for agency-directed action plans to mitigate or eliminate high dollar sources of loss; organize pre-inspection meetings with specific agencies prior to official inspections by insurance property carriers; and participate in large and serious loss investigations and propose action plans to eliminate or mitigate future occurrences.

You have brains in your head, you have feet in your shoes.

This position provides valuable subject matter feedback and recommendations which can lead to measurable impact the State's culture of safety and responsible spending. Analysis of ongoing data and conscientious review of the results of the loss prevention program and agency risk management action plans guide the direction of the program's goals and plans, and structure the success of the loss prevention program through recommendations to the Sr. Underwriting Manager and Director of Insurance regarding future loss control strategies.

*So! If you like to go places, to know things, to get things done,
to make new connections and think on the run,
then today is your day, this job is going to be fun!*

And will you succeed? Yes, you will, indeed!

Ideal candidates for the Loss Prevention Specialist role should have the following:

- Bachelor's degree from an accredited college or university.
- Experience working for a Commercial or Property & Casualty Insurance carrier
- Experience and technical knowledge of loss control, risk management, underwriting, and claims adjusting concepts
- Direct experience with facilities and maintenance safety programs and/or company risk management programs, especially for another State agency
- Experience auditing or administering a loss prevention program and providing quality assurance for best practices
- Strong presentation and communication skills
- Skill in dynamic and persuasive client interaction, and in working in a team to develop solutions to complex risk control problems
- Insurance industry designations or related course work

LIMITATIONS ON SELECTION: Applicants must be willing to work onsite in the Annapolis area, and to travel periodically to various State agencies located across Maryland.



WHY WORK FOR THE STATE OF MARYLAND?

- Job stability and pinnacle experience (we are a Constitutional Office)
- Work-life balance
- Ability to make your mark through public service
- Predictable hours and hybrid teleworking schedules
- Paid holidays 12-13 per year
- Generous paid leave package (annual, sick, personal and compensatory leave)
- State Pension ("defined benefit" plan)
- Tax-deferred supplemental retirement savings plans (401(k) and 457)
- Free parking
- Comprehensive, subsidized health, dental and prescription plans with little to no deductibles, free generic prescriptions, and free preventative health services
- Flexible Spending Account plans for Health Care and Daycare
- State Employees Credit Union
- Direct Deposit

Job opportunities within the Maryland State Treasurer's Office are accessible through *JobAps*, the Statewide Recruitment, Examination and Applicant Tracking System. By using the Department filter and highlighting "Office of the Treasurer," you can view all active recruitments within our agency. First time users can register for an account by selecting a position to apply, choosing "I am A new user" at the bottom, then keying in the necessary fields.

Visit <https://jobapscloud.com/MD/> to apply.

Electronic application is strongly encouraged. However, if you do not have access to a computer or the internet, you may fax your resume to 410-260-4090 or mail to 80 Calvert Street, Attention Human Resources, Room 109, Annapolis, MD 21401.

Please upload a current resume for this recruitment.

All candidates will be subject to a criminal, civil, and credit history background upon interview.
General Questions for this recruitment can be directed to the STO Personnel Office at 410-260-7078.

As an equal opportunity employer, Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State's diversity.

TTY Users: Call via Maryland Relay