



April 17, 2015

Re: Amendment to RFP #MD/VI-EWIC-02182015

Dear Prospective Offeror:

This is an Amendment to the Maryland State Treasurer's Office Request for Proposals for E-WIC Processing Services for the Women, Infants and Children Program for the Maryland Department of Health and Mental Hygiene and the Government of the Virgin Islands Department of Property and Procurement, RFP #MD/VI-EWIC-02182015.

YOU MUST ACKNOWLEDGE BELOW THAT YOU HAVE RECEIVED THIS AMENDMENT.

Amendment No. 1

1. Item 5.F in Section 3.05 General Requirements is deleted.

~~"F. As used in this RFP, "days" shall mean "business days" (excluding weekends, holidays, and other State-scheduled non-working days) unless otherwise specified. A week shall mean five (5) business days."~~

(Refer to *Glossary of Terms* for "Business Days" definition.)

2. Certain sections of the RFP referencing a specific number of days are clarified to mean "business" days. These sections are as follows:

- A. First sentence in Section 3.03 E-WIC Project Kickoff Meeting

"Within 10 **business** days of the start of the contract, the Contractor will be expected to attend an on-site project kickoff meeting led by the State at the Maryland WIC Program office in Baltimore."

B. Item 5.D 1), 2) and 3) in Section 3.05 General Requirements

- 1) The State (in conjunction with the USVI) will have not less than ten (10) **business** days in which to provide comments on all draft deliverables provided by the Contractor.
 - 2) Final deliverables shall be submitted by the Contractor to the State for approval not more than five (5) **business** days after comments on the draft deliverable have been provided by the State.
 - 3) The State (in conjunction with the USVI) will have not less than five (5) **business** days in which to approve all final deliverables.
3. Unless otherwise specified as “business” or “working” days, reference to a specific number of days in the RFP shall mean “calendar” days.

Please acknowledge receipt of this Amendment by signing (below) and returning the signed copy to the Procurement Officer by Email at: procurement@treasurer.state.md.us, by facsimile at (410)974-3530, or by First Class Mail, on or before **April 29, 2015**.

If you have any questions regarding this Amendment, please contact me by email at: procurement@treasurer.state.md.us.

Sincerely,
Anne Jewell
Procurement Officer

Acknowledged:

By: _____

Firm Name

Date: _____