

MARYLAND STATE TREASURER'S OFFICE

**Louis L. Goldstein Treasury Building
80 Calvert Street, Room 109
Annapolis, Maryland 21401**

DATE: July 21, 2025
TO: All Prospective Proposers
FROM: Kris Chewlin
Procurement and Compliance Manager
RE: **Amendment 3**

RFP #MD/VI-EWIC-06062025

The following amends the above referenced RFP documents. Receipt of this Amendment is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Amendment/Addenda Form" and including it in the proposal. The Solicitation Schedule is subject to further change modification, as required by the Office.

1. Additional language to the following Sections in Attachment A – eWIC Function and Service Requirements:

Section 2.2.3 is corrected to include as a required function/service: "The eWIC system shall accept batch level error reports from the sending party."

Section 16.2.5 is corrected to include as a required function/service: "A minimum of one (1) stand-beside device shall be supplied by the eWIC Processor to generate redemption data."

Section 2.3 is corrected to include as a required function/service: "POS-EBT Interfaces"

Section 2.3.1 is corrected to include as a required function/service: "The Contractor shall design, build, and test the interfaces between the EBT system and POS terminals, Online shopping systems, ECR systems, and TPP systems. These interfaces shall conform to current banking industry standard specifications (please refer to <https://www.fns.usda.gov/wic/wic-electronic-benefits-transfer-ebt-guidance>)."

Section 8.2.1.6 is corrected to include as a required function/service: "The eWIC Processor shall support secure, compliant online transaction functionality consistent with FNS guidance and applicable eWIC standards. The functionality shall be included in the CPCM."

Section 8.2.1.6.1 is corrected to include as a required function/service: "The system shall support the Notice of Proposed Rule Making (NOPRM) or any published final rule regarding Online Shopping and associated transactions. Deviations shall not be permitted without the prior written consent of the Contract Monitor and the USDA. The Contractor must ensure full compliance with regulations at no additional cost to the State;"

Section 8.2.1.6.1 is corrected to include as a required function/service: "Provide any one-time development costs to provide online shopping in Attachment B."

2. The following Sections in Attachment A – eWIC Function and Service Requirements are revised (in bold) as follows:

*Section 1.1.2 “The eWIC system shall conform to the current version of the MD-USVI MIS-EBT interface specification based on the **latest** FNS WIC Universal MIS-EBT Interface (WUMEI) specification.”*

Section 2.1.3.3 “There is potential during the life of this contract, the MIS will undergo a technology refresh which would include updating the MIS-EBT interface to the version of the WUMEI current at that time. It is expected that the eWIC Processor would update their portion of the MIS-EBT interface in conjunction with the WOW updates. To the extent possible, any work already performed for another WIC Agency to update the MIS-EBT interface to be in compliance to the current version of the WUMEI will be made available to Maryland WIC and USVI WIC at no additional cost. Maryland WIC shall work with the eWIC Processor using a change request process to address any additional development costs for the interface update.

At the time of contract award, the EBT contractor shall update to the 2022 version of WUMEI. As part of the conversion process, the new EBT contractor must be prepared to work collaboratively with the MIS to ensure both systems are fully compatible with the most current WUMEI interface.”

*Section 11.4.1 “The eWIC Processor shall provide the technical interface specifications, necessary for the interface with the eWIC System, to WIC Vendors, their designated agents (e.g., corporate headquarters), **online shopping systems**, and/or their TPPs for the purpose of supporting WIC vendor applicants in vendor enablement or current WIC vendors that are making updates to their systems.”*

*Section 11.4.2 “The eWIC Processor shall answer questions by and provide technical assistance to WIC vendors, designated agents, **online shopping systems**, and/or TPPs as they complete eWIC enablement development/update activities.”*

*Section 11.4.3 “The eWIC Processor shall provide a dedicated test environment to be used by WIC vendors, designated agents, **online shopping systems**, and/or TPPs as they complete eWIC enablement development/update activities. The test environment shall be available for the duration of the contract.”*

*Section 11.4.5 “The eWIC Processor shall notify Maryland WIC and USVI WIC when they become aware of any new uncertified systems that may be planned for use by authorized vendors **including online shopping vendors** or of any change in a previously certified integrated POS system. Maryland WIC and eWIC Processor will jointly determine if a certification is required and what level (full vs partial certification; remote vs onsite) testing will be required.”*

*Section 11.4.6 “Maryland WIC and USVI WIC expects the eWIC Processor to support Level 1 Certifications **or online shopping certifications as appropriate** as a core service within the base price for the contract.”*

*Section 11.4.7 “At the request of Maryland WIC and USVI WIC, the eWIC Processor shall be responsible for Level 2 Certification/Recertification activities required for new WIC vendors, new integrated POS systems, **online shopping systems** or for system updates.”*

*Section 15.1.1 “The eWIC Processor shall convene an initiation meeting at a location designated by Maryland WIC **and USVI separately, as each will have separate signed contracts resulting from this RFP**, within two (2) weeks of contract execution, or at a later date as determined by Maryland WIC **and USVI separately**. The eWIC Processor’s Project Manager and other key eWIC Processor staff, as deemed necessary by Maryland WIC **and USVI separately**, shall attend the meeting in person.”*

Section 15.2.1 “The eWIC Processor shall facilitate requirements validation and design sessions at a location designated by Maryland WIC and USVI separately, as each will have separate signed contracts resulting from this RFP. Prior to the sessions, the eWIC Processor shall provide session agendas and electronic copies of all materials to be distributed at the sessions. Five (5) business days subsequent to each session, the eWIC Processor shall deliver a technical memorandum documenting all agreements, understandings and contingencies arising from the session.”

Section 15.4.3 “The incoming eWIC Processor shall not proceed to the operational phase of the eWIC contract until the conversion has been approved by Maryland WIC and USVI separately, as each will have separate signed contracts resulting from this RFP.”

Section 18.1.1 “Each WIC Program will be responsible for enforcing the Service Level Requirements in Section 18 for their respective separate contracts. The Contractor shall be responsible for complying with all performance measurements, and shall also ensure compliance by all subcontractors.”

3. Removed language to the following Sections in Attachment A – eWIC Function and Service Requirements:

Section 8.2.1.5 is deleted in its entirety.

Section 13.3.1.5.7 is deleted in its entirety.

4. Attachment B – Financial Proposal Instructions & Form has been updated with the following additional sections below.

Please use the separate Excel Financial Proposal Form labeled as “REVISED Final Attachment B – Financial Proposal Instructions Form_Pricing Schedules”

Schedule 2:

CPCM Price including Tap to Pay & Chip Payment (to be implemented after the conversion according to Amendment 2). Payment made monthly based on the number of active cases.

Schedule 4:

Tap to Pay and Chip Card Processing

See Requirement 6.1.1.8, 8.2.1.5, 11.5.5.6, 11.6.2.7, 11.7.3.3, & 13.3.1.5.7

(Any one-time development costs, operational costs are to be included in the CPCM)

PIN Equipment

See Requirement 7.8

5. A 2nd round of Questions will be allowed with a deadline of Monday July 28, 2025 at 4PM EST. The process of submitting questions remains the same as identified in Section 4.3 of the RFP (Page 30).

6. Cyber Security/Data Breach Insurance has been reduced to five million dollars (\$5,000,000) per occurrence (Section 3.7.4 of the RFP – Page 20).

**ACKNOWLEDGEMENT OF RECEIPT OF AMENDMENT/ ADDENDA
FORM**

RFP NO.: MD/VI-EWIC-06062025

TECHNICAL AND FEE PROPOSAL DUE DATE: September 15th, 2025 on
or before 4:00 PM ET

RFP FOR: eWIC Processing Service for the Women, Infants, and Children
Program for the Maryland Department of Health and the Government of the
Virgin Islands Department of Property and Procurement

NAME OF OFFEROR: _____

ACKNOWLEDGEMENT OF RECEIPT OF AMENDMENT/ADDENDA

The undersigned, hereby acknowledges the receipt of the following Amendment/Addenda:

Amendment/Addendum No. 1 dated June 12, 2025

Amendment/Addendum No. 2 dated June 26, 2025

Amendment/Addendum No. 3 dated July 21, 2025

Amendment/Addendum No. _____ dated _____

This form is to be included in the Transmittal Letter of our Technical Proposal

Signature: _____

Printed Name: _____

Title: _____

Date: _____

END OF FORM