MARYLAND STATE TREASURER'S OFFICE

Louis L. Goldstein Treasury Building
80 Calvert Street, Room 109
Annapolis, Maryland 21401

DATE: October 13, 2026

TO: All Prospective Proposers

FROM: Kris Chewlin
Procurement and Compliance Manager

RE: **Amendment 1**: **Insurance Appraisal Services – Real Property and Infrastructure**

RFP #INSAPP-09172026

The following amends the above referenced RFP documents. Receipt of this Amendment is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Amendment/Addenda Form" and including it in the proposal. The Solicitation Schedule is subject to further change modification, as required by the Office.

(1) Section 1.1, Offeror Minimum Qualifications (Page 7 of the RFP)

Paragraph A is now amended to say:

"The Offeror shall have a designated employee or employees with a minimum of ten (10) years of experience in Insurance appraisal services for real property and infrastructure. Qualification as a Certified General Appraiser is desirable but not necessary. Other industry recognized appraisal and valuation certifications and qualifications are acceptable in lieu of qualification as a Certified General Appraiser.

Required Documentation: As proof of meeting this requirement, the Offeror shall provide with its proposal three or more references within the past five (5) years that are able to collectively attest to the Offeror's required years of experience in providing the above-mentioned appraisal services."

Paragraph C is now amended to say:

"The Offeror shall have and will maintain all necessary permits, licenses and certifications required by local, State and/or federal laws. A Maryland Commercial Real Estate Appraiser license is desirable but not necessary.

Required Documentation: As proof of meeting this requirement, the Offeror shall provide verification of all permits, licenses and certifications currently held by the firm."

(2) Section 2.2.1, Real Property (Category A) (Page 8 of the RFP)

The third paragraph is now amended to say:

"It is intended that the successful bidder shall perform one (1) to five (5) real property insurance appraisals each calendar year of the contract. Locations selected shall be at the discretion of the State."

(3) Section 2.3.1 (Page 9 of the RFP) is no longer applicable and is hereby deleted in its entirety.

(4) Section 2.3.5 (Page 10 of the RFP); bullet point starting with "Completed, signed certified appraisals…" is now amended to say:

"Completed, signed certified appraisals must be submitted to the State within ninety (90) days after completion of the physical inspection, but in no event later than December 1st of the calendar year in which the appraisal was performed, in hard copy and electronic format."

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

ACKNOWLEDGEMENT OF RECEIPT OF AMENDMENT/ ADDENDA FORM

RFP NO.: **INSAPP-09172026**

TECHNICAL AND FEE PROPOSAL DUE DATE: November 4th, 2026 on or before 1:00 PM ET

RFP FOR: INSURANCE APPRAISAL SERVICES – REAL PROPERTY AND INFRASTRUCTURE

NAME OF OFFEROR: _____

ACKNOWLEDGEMENT OF RECEIPT OF AMENDMENT/ADDENDA

The undersigned, hereby acknowledges the receipt of the following Amendment/Addenda:

Amendment/Addendum No.____1____ dated October 13, 2026

Amendment/Addendum No._____ dated_____

Amendment/Addendum No._____ dated_____

Amendment/Addendum No._____ dated_____

This form is to be included in the Transmittal Letter of our Technical Proposal

Signature: _____

Printed Name: _____

Title: _____

Date: _____

END OF FORM